# KINGSTON PARISH COUNCIL EXTRAORDINARY MEETING

# Held on 25th August 2016 at 1930hrs in The Reading Room, Kingston

# DRAFT M I N U T E S

|  |  |  |
| --- | --- | --- |
| PRESENT | Cllr Eve White | Cllr Merv Freeman |
|  | Cllr Flo Watts | Cllr Carl Firminger |
|  | Cllr Alison Lewis |  |
| **APOLOGIES** | SHDC Cllr Lindsay Ward | Cllr Hayley Swain |
|  | Cllr Sally Richardson |  |
| IN ATTENDANCE | DCC Cllr Richard Hosking | Parish Clerk Sue Green |

|  |  |  |
| --- | --- | --- |
| **994.16** | **Declarations of Interests:**  Cllr White (Footpaths & Allotments) |  |
| **995.16** | **Open Forum**: Cllr White welcomed members of the public  Planning: Members of the public expressed their concerns to a community communication received in the last week from Vicarage Park Ltd proposing a housing development of up to 40 houses in the field adjacent and to the rear of Westontown, Kingston. Parishioners asked KPC why this correspondence received by householders, was not on this evenings KPC Agenda. Cllr White reported that this evenings meeting was not a Planning Meeting but an Extraordinary Meeting for KPC to agree to start the process for a Neighbourhood Development Plan. Cllr White confirmed that no proposed Plans had been submitted to SHDC and therefore there is no Planning Application for KPC to report on.  Parishioners put to KPC that they were not taking reasonable action to looking into the interest shown by VP Ltd and their proposed development plan. Cllr White reported following attending an AoNB Planning Guidance Workshop with Cllr Watts on Thursday 11th August KPC had placed a statement in the September Kingston Newsletter which was distributed today to inform Parishioners that KPC had already dispatched a statement to the ‘Plymouth & South West Devon Joint Local Plan Consultation’ The statement reads *“KPC and the Kingston community are very proud of our small, unspoilt village within the South Hams Area of Outstanding Natural Beauty. KPC support the SHDC assessment for Kingston, in considering sites for development, as it is clearly follows the National Planning Policy Framework guidance contained in paragraphs 115 & 116. The Parish Council does support the principle of affordable housing and our existing local lettings plan. Any proposed future development would therefore need to take this into account, consulting fully with the Kingston community, as it does not have the infrastructure to support a major development”.* This statement was submitted to the P&SWD Joint Local Plan on Friday 12th August.  After further discussion and questions KPC confirmed to parishioners that a Housing Needs Survey is in the midst of being requested from the SHDC Affordable Housing Strategy and Housing Officer, Alex Rehaag. A survey will be distributed to the village for full consultation and to listen to the parishioners for all opinions. SHDC will be supportive by collating the data to give detailed results from the survey back to KPC to publicise. Cllr Freeman confirmed that a Neighbourhood Development Plan is a long process, that KPC will be monitoring the situation closely. KPC emphasised to the parishioners that any members of the public can send in concerns they may have to SHDC. KPC confirmed that they cannot stop a Planning Application KPC’s powers are only to voice an opinion to SHDC.  DCC Cllr Richard Hosking reported that the SHDC 5 Year Land Supply Plan has been over ruled.  **On closing the Open Forum Cllr White thanked all attending the Open Forum. Cllr White continued by adding any member of the public may stay for the remainder of the KPC meeting but may not take part in the meeting.** |  |
| **996.16** | **Minutes of the Previous Meeting:** Minutes of meeting of Thursday 21st July 2016 approved and signed as a true record |  |
| **997.16** | **Discussion and completing “designation of plan area” form for South Hams District Council to show intent to create a Neighbourhood Development Plan.**  Cllr White reported attending the AoNB Planning Guidance Workshop on Thursday 11th August with Cllr Watts. This meeting highlighted the need for KPC to discuss and complete a Designation of Plan Area Form to submit to SHDC to show intent to create a Neighbourhood Development Plan. A full discussion followed, Cllr Freeman proposed for a Designation of Plan Area Form to be submitted to SHDC, 2nd by Cllr Firminger, all agreed.  Cllr Watts put forward for the Designation of Plan Area Form should be submitted to SHDC as soon as possible. It was highlighted that this could not be actioned until the Terms of Reference have been submitted. This will be completed in readiness for the September KPC meeting. All noted. |  |
|  | **Signed……………………………… Chairman……………………… Date………………..** |  |
| **998.16** | **Discuss and create a task force to action a planning and development group**  Cllr Watts reported volunteers from the parish have come forward to form a group to support KPC in the formation of a Neighbourhood Development Plan. Cllr White confirmed that advice had been sought from DALC quoting that *a Neighbourhood Planning Steering Group is a positive idea to involve members of the public in the planning process. DALC advised it would be preferable for a group to consist of both councillors and volunteers. This group would have no delegated powers and would not be a sub-committee.  The Group would be reporting back* *to the council regularly*. Cllr Watts confirmed that Judy Alloway, Rae Musk and Richard Dalley have volunteered to be in this group. Further discussion followed. All agreed the group to be named the Kingston Neighbourhood Development Task Group. Cllr Flo Watts and Cllr Carl Firminger agreed to join this group. KPC passed thanks to Judy Alloway, Rae Musk, Richard Dalley, Cllr Watts and Cllr Firminger for their support. All noted. |  |
|  | **Date of Next Meeting: Thursday September 15th 2016 from 7.30 pm** |  |
|  | **Closure of Meeting 8.30 pm** |  |
|  | **Signed……………………………… Chairman……………………… Date………………..** |  |