# KINGSTON PARISH COUNCIL MEETING

# Held on 19th September 2019 at 1930hrs in The Reading Room, Kingston

# DRAFT M I N U T E S

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| PRESENT | Cllr Eve White | Cllr Merv Freeman |
|  | Cllr Alison Lewis | Cllr Phil Anderson |
|  | Cllr Flo Watts | Cllr Heather Summer-Nutting |
|  | Cllr Don Kelly |  |
| IN ATTENDANCE | DCC Cllr Rufus Gilbert | SHDC Bernard Taylor |
|  | Parish Clerk Sue Green |  |

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| **94.19.09** | **Apologies: -** None |  |
| **95.19** | **Declarations of Interest: -** *In accordance with the Code of Conduct, members were Invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be Notified to the Parish Clerk within 28 days of the change.*  **Declaration of Interests:** Cllr White & Freeman Allotments (Personnel) |  |
| **96.19** | **Open Forum**: Cllr White confirmed no attendants |  |
| **97.19** | **Minutes of Previous Meetings –** Minutes of Meeting Wednesday 25th July 2019 approved and signed as a true record. |  |
| **98.19** | **Devon County Councillor's Report:** Cllr Gilbert reported  Highways Sink Hole in front of Fire Station – This should now be in line for action. KPC Cllr Anderson reported that he has been in contact with Adam Keay, but no action has been taken to date. Cllr Gilbert confirmed that this is SWW responsibility who need to be contacted again also AK should be following up on SWW to ensure the Sink Hole is addressed. Cllr Gilbert will follow up and report back.  Plymouth Road Modbury is still a work in progress. SHDC Cllr Taylor reported that a pothole is becoming dangerous particularly for cyclists. Cllr Gilbert noted and will investigate.  Wonwell Turning Circle Cllr Anderson has been informed by Adam Keay of Devon Highways that the double yellow lines cannot be actioned as the lorry is too large to get down the lane. Cllr Gilbert confirmed he will investigate and report back at the next meeting.  KNP Cllr Gilbert passed on congratulations to KPC and KNPTG for their hard work in the KNP. All Noted.  Brexit DCC have actioned a lot of preparation for Brexit. DCC are aware of the possible difficulties Brexit could cause for farmers.  Cllr White thanked Cllr Gilbert for his report. |  |
| **99.19** | **SHDC Report: Cllr Taylor reported**  Recycling - SHDC are on track for the new 2020 recycling weekly collection routine,  Grants – confirmation is given that there is still time to apply for the Locality Grant.  Defibrillator – KPC reported that the village Defibrillator will be out of date for use next year 2020 owing to the age of the battery. Cllr Taylor and Cllr Gilbert confirmed that SHDC and DCC would fund this type of project. Cllr White thanked Cllr Taylor for his report. |  |
| **100.19** | **Correspondence: (General List Circulated):**  1.Modbury Caring Annual Report - Noted  2 Dementia Report by KPC Rep. Judy Wurr - Watermark request Dementia Events be advertised FOC in the Newsletter. All agreed | - |
| **101.19** | **Neighbourhood Development Plan: - KNPTG** Judy Alloway reported  Neighbourhood Plan – responses to the KNP Draft Plan are now being returned some by hard copy and some by the KNP Web Site. KPC suggested that a final reminder could be placed in the next Newsletter even though it would be very near to the cut off date for comments on the NP, all agreed. Alan Colman-Smith will be entering response data onto Spreadsheets. Duncan Smith has confirmed that SHDC will not give a response to the results of the KNP public consultation until all responses are received, this includes Utility Companies, AoNB etc. JA confirmed the display of the KNP in the Reading Room with team members present to answer questions have in general, been well attended, AoNB attended the first session and spoke for an hour with answering questions from the public.  Cllr Taylor passed on his compliments and congratulations to KPC and KNPTG for their hard work and perseverance in creating the Draft KNP. KPC thanked JA for the NP report and passed sincere thanks on to the NPTG for their continuing support and hard work.  Modbury – correspondence received from Modbury PC who are enquiring if neighbouring Parishes would collaborate to enforce Covenants on landowners to stop new houses being sold as second homes or holiday homes as St Ives Council have actioned. After a full discussion it was agreed that KPC support this idea. However this is included and covered within the KNP under section KNP6. All Noted. |  |
| **102.19** | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Finance: Opening Balance**  **Current Account Total £6,049.79**  **Less Un-reconciled £ 84.95**  **Business Account £ 1,836.45**  **Payments to be Authorised**  Clerks Wages September £ 280.50  Clerk Broadband & Heating Sept 2019 £ 15.00  Clerk Stationery 12x2nd Class Stmps+Env £ 8.82  Amazon Clerk Printing Ink £ 53.68  Came & Co Extra Insurance Fun Day £ 56.00  Viking Newsletter Copy Paper £ 53.80  L Doswell KPC Kiosk Wood Lining BT £ 50.50  PKF Littlejohn External Audit £ 360.00  DALC Planning Training x 2 Cllrs £ 96.00  PCS Newsletter Photocopier Charge DD £ 62.15  **Also to be Noted Payment to be Authorised**  SHDC Rec Grd Inspection £ 240.00  Ace of Spades 3rd of 3 Contract Py’mts £1,000.00  Ace of Spades Grd M’tance Opp Sp’field £ 150.00  **Payment Authorised**  29.07.19  Ace of Spades 2nd of 3 Contract Py’mts £1,000.00  **Payments Received**  Newsletter Advertiser £ 8.00  Donation RR Committee to Fire Alarm £ 623.15  VAT 01-01-19 to 31-07-19 £ 679.10  Precept 2nd Half 2019-20 £3,250.00  Dolphin Pub Andy & Heather Quiz £ 263.00 | |  |  | | --- | --- | | **Set Aside Current A/c at 19/09/19** | **£** | | Allotment | 566.03 | | Marquee | 00.00 | | Marquee Deposits | 00.00 | | 3rd Groundwork Grant N’hood Plan | 946.78 | | DCC Locality Grant N’hood Plan | 1000.00 | | KPC Playground Maintenance Donations | 471.06 | | KPC BT Pone Box Maintenance Donations | 68.74 | | **Total** | 3,052.61 | | |  |
| **102.19.01** | **Pre Budget – Report -** Clerk presented Pre Budget accounts to highlight extra expenses that have been incurred so far in the current Financial Year 2019/20. Clerk put forward for KPC to consider raising the 2020/21 Precept to keep inline with inflation. Following further discussion KPC asked for extra specific items to be included in the November Budget including Road Slow Signs and Laptop. KPC also requested all Contracts to be looked at and placed on the October 2019 Agenda. Clerk noted. |  |
| **103.19** | **Audit –** Clerk reported the external auditor PKF Littlejohn’s had returned the KPC Annual Audit as in good order. |  |
| **104.19** | **Precept -** Cllr White reported SHDC have e-mailed asking if Parish Councils would like to raise any points in respect to the Council Tax Support Tax being withdrawn from Town and Parish Councils (with effect from 1 April 2020) by 50% per annum over the next two years, in order to allow time for Town and Parish Councils to plan for the reduction in their budget setting processes. Following further discussion all agreed No Comment. |  |
| **105.19** | **Devon & Somerset Fire Programme: -** Cllr Freeman reported the Fire Chief visited Kingston Fire Station a week ago. The Kingston Fire Crew confirmed this being a positive meeting including explaining that to go forward, Kingston and Modbury can show constructive plans to work together. The consultation period ends on 22/09/2019. Results are expected early Nov 2019. All noted. |  |
| **106.19** | **Kingston Fun Day: -** Cllr Freeman reported the Kingston Fun Day had been a resounding success.  Extra Insurance had to be raised with Came & Co to cover the Generator and Toilets. It has been noted that only compliments have been passed with no complaints. Once again, the Silent Disco to finish the evening proved to be a bonus to participants and local residents. KPC passed thanks to Hayley Swain and all the KEG Team for organising the Fun Day on behalf of the Kingston PC, again a monumental achievement. All noted. |  |
| **107.19** | **Grants: -** Cllr Lewis reported 2 Picnic Benches are still needed for the Recreation Ground. Clerk confirmed costing has been received from Cllrs Lewis and Freeman. Clerk to finalise application. See above Item 99.19 |  |
| **108.19** | **South West Water:** - Cllr Anderson reported contracted companies have been sealing sewage pipes to stop Storm Water entering them. Cllr Watts stated time will show where the Storm Water will now appear within the village. All noted |  |
| **109.19**  **Cont’d**  **109.19** | **Highways:** Cllr Anderson reported  Wonwell turning circle, See above item 98.19  Sink Hole situated in front of Kingston Fire Station: - See above item 98.19  Road now Open – Kingston Vicarage X to Lang’s X is now completed.  Road Improvement in Kingston village – following maintenance works to a house which is situated on a blind bend on the main route through the village, Cllr Anderson suggested that as the front door leads straight onto the road and proves problematical for the residents to step out in safety. Would traffic calming placed in appropriate places be of benefit to the community to make the road safer for cars and pedestrians alike. After a full discussion it was concluded that the cost would be too high but could be looked at, at a later date.  **Cont’d Highways -** Cllr Freeman advised that it does need to be noted that now is that time of year for hedges and overgrowth to be cut back to ensure visibility is as clear as possible for the safety of pedestrians and approaching cars. Cllr Watts confirmed that the usual Autumn information on Hedge and Tree maintenance would be put in the next Newsletter. All Noted. |  |
| **110.19** | **Dog Fouling -** Cllr Watts reported that the SHDC “Dogs must be on Leads” signs which were placed around the village have been removed. Cllr Anderson asked SHDC Cllr Taylor for contact details to access these signs, these could then be placed on rigid boards to place securely on appropriate sites around the village centre. Cllrs confirmed to Cllr Taylor that there are one or two residents who do not adhere to this rule, consequently dogs are fouling people’s driveways and doorsteps. Cllr Taylor confirmed that this is an offence which carries a fine. The offender would need to be witnessed first-hand or by picture evidence, evidence could then be forwarded to SHDC who would action a personnel visit o speak to the offending dog owner. All noted. |  |
| **111.19** | **Clerks Report: -** Report: Clerks August Social at Kingsteignton put on by DALC was worth the 60-mile round trip to catch up with fellow Clerks. Complimentary Cream tea included.  Clerk & Cllr Kelly to attend SHDC Standards & Governance Seminar 03-10-19. All Noted |  |
| **112.19** | **Training: -** Cllr Anderson and Kelly are booked in for DALC Precept and Budget training for 31st October 2019. Cllr Anderson and Kelly confirmed this training will be self-funded. All Noted. |  |
| **113.19** | **Emergency Packs**: - Cllr Freeman put forward for in the October KPC meeting a time and date to be set for a separate evening for update information for new Cllrs. Also, to update the present Document. All Noted. |  |
| **114.19** | **Marquee: -** Cllr Freeman reported all Marquees are now stored away in the newly tidied Under Croft beneath the Reading Room. Cllr Freeman confirmed the new Marquee proved to be successful and very pleased with the purchase. All noted. |  |
| **115.19** | **Kingston Phone Box: -** Clerk reported this has now been lined with wood and painted by Lance Doswell. Future items will be added with hopes of updated activities within the village. Thanks, was passed to the team. All noted. |  |
| **116.19** | **Reports:** Cllr Freeman reported –  Planning Application 1768/19/FUL Proposed dwelling at field SX641480, Lower Gaberwell, TQ7 4PS. Withdrawn  Pending Planning - 1944/18/FUL. Mr & Mrs Pearson. Erection of dwelling. No update  **2** **Recreation Ground Sub Committee**: Cllr Lewis reported  SHDC Monthly Inspection – has highlighted the Zip Wire will need to be monitored for tension and close to replacement. Playdale has been contacted for costing for supply of wire and fitting. Clerk to contact Playdale to ask if KPC can fit the wire themselves and still be under guarantee.  Stepping Posts – KPC agreed that the posts can be ordered. Playdale need to be asked why there is a carriage charge as these posts are still under guarantee. Clerk to action both enquiries.  Fund Raising – Craig at the Dolphin Inn kindly organised another Wheelbarrow event with raising funds towards the Recreation Ground upkeep. All thanked Craig for once again being so supportive to the village.  Pub Quiz – run by Andy & Heather Summer Nutting raised the sum of £263.00 to help the Rec Grd. Upkeep. Sincere thanks are passed also to Andy & Heather for their continued support to the village.  KYPA: - Clerk confirmed that Tina passed apologies for being unable to attend this evenings meeting in the Open Forum. KYPA have confirmed to have discussed the offer by KPC to take on the full responsibility of the Skate Park. KYPA have in principle accepted the offer and will now raise the necessary documents to confirm this in writing. All noted  **3. Allotments:** Cllr Summer-Nutting reported all well in the Allotments. Clerk confirmed e-mailing all Allotment Tenants to congratulate them on the general tidiness of the allotments with a reminder to keep weeds, walkways and hedgerows tidy.  Sycamore Tree Clerk highlighted that the Sycamore Tree at the far end of the allotments on the Saturday Field hedge needs pollarding. All agreed for Clerk to ask for a quote from Richard Gulliford.  Wonwell Court Cottage this cottage is going into new ownership who have asked if it was possible for Allotment No 13 adjacent to the allotment gateway to be transferred to them. Following further discussion this was agreed that the rules do not change. The Allotment in question would not have to be relinquished until the end of the current agreement which is 31st of January 2020. It is to be noted that if the current tenants were resident in the village after the 31st January 2020, tenancy would not have to be relinquished. When the tenancy is relinquished the allotment will go to the next on the waiting list. All noted  **4** **Reading Room:** Cllr Summer-Nutting reported the last meeting taking place on 10th September 2019. It was agreed the Grand Draw held at the Kingston Fun Day was a resounding success., congratulations where passed to the KEG team. RR revival – the new lighting in the lower meeting rooms funded by Tesco Bag Grant has now been completed by Michael Jarvis with great success.  **5. Street Furniture:** Cllr Anderson - nothing to report.  **6 Footpaths:** Cllr White – nothing to report.  **7.** **Tree Wardens Report:** Cllr White reported that parishioners have expressed concern about the Tulip Tree in the grounds of the Dolphin Inn. It is being asked if there is a TPO placed on the tree which Thelma Rumsey has confirmed there is no TPO on this tree. Cllr Freeman proposed that this should be investigated to action, seconded by Cllr Kelly, agreed by all.  NALC have raised awareness about a Tree Charter and possible free Whips could be obtainable. Clerk to investigate both items.  **8. Kingston Church:** - Cllr Kelly reported that all is running smoothly. Friends of the Church are being very successful. All Noted |  |
| **117.19** | **Date of Next Meeting:** Thursday 17th October 2019 from 7.30 pm. |  |
|  | **Closure of Meeting: - 10.00 pm** |  |