# KINGSTON PARISH COUNCIL MEETING

# Held on 17th October 2019 at 1930hrs in The Reading Room, Kingston

# DRAFT M I N U T E S

|  |  |  |
| --- | --- | --- |
| PRESENT | Cllr Eve White | Cllr Merv Freeman |
|  | Cllr Alison Lewis | Cllr Phil Anderson |
|  | Cllr Flo Watts | Cllr Heather Summer-Nutting |
|  | Cllr Don Kelly |  |
| IN ATTENDANCE | SHDC Bernard Taylor | Parish Clerk Sue Green |
| APOLOGIES | DCC Cllr Rufus Gilbert |  |

|  |  |  |
| --- | --- | --- |
| **118.19** | **Apologies: -** DCC Cllr Rufus Gilbert |  |
| **119.19** | **Declarations of Interest: -** *In accordance with the Code of Conduct, members were Invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be Notified to the Parish Clerk within 28 days of the change.*  **Declaration of Interests:** Cllr White & Freeman Allotments (Personnel) |  |
| **120.19** | **Open Forum**: Cllr White welcomed parishioners to the meeting.  Planning A parishioner confirmed that a planning application for a single private dwelling has now been re-submitted to SHDC, Planning Application No 3126/19/FUL. It was confirmed that the drainage has now been altered and now meets all necessary criteria’s. After further questions and discussion Cllr White thanked the parishioner for attending the meeting.  KYPA ­ Tina Mears confirmed formally that following discussions with Kim Watkins and Karen Freeman former and now only contacts in connection to the KYPA Skate Park management committee, that the decision has been agreed to accept KPC’s offer of taking on the responsibility of the running of KYPA Skate Park. The KYPA finally closed this year, 2019. Tina presented a cheque to the value of £939.47. This amount was the final remaining funds in the KYPA Bank Account that was set aside for the maintenance of the Skate Park. This will now close the KYPA Bank Account. Tina has raised the closing account letter to the Santander Bank ready for the Clerk to post when the cheque has cleared in the KPC account. The closing Banking Account paperwork was handed over to the Clerk for archiving. Tina confirmed Bill Mears has actioned a repair to one of the ramps for FOC. Bill has also asked it to be noted that a temporary ramp has been placed in the Skate Park. KPC confirmed this will be monitored. KPC gave their sincere thanks to Tina, Kim and Karen for being the overseers in the last years of KYPA, it was also said that this Group, over the years, with the help of many hands, has been an asset to the village. Thanks, was also passed to BM for he support.  Cllr White thanked the Parishioners for attending the meeting and declared the Open Forum closed. Parishioners are welcome to attend as observers but are not permitted to take part during the business section of the meeting. All noted |  |
| **121.19** | **Minutes of Previous Meetings –** Minutes of Meeting Thursday 19th September 2019 approved and signed as a true record. All noted |  |
| **122.19** | **Devon County Councillor's Report:** Cllr Gilbert written report  Highways, Sink Hole in front of Fire Station – Disappointingly the repair to this has still not been actioned with the added dismay that SWW thought it had been actioned. KPC Cllr Anderson confirmed that e-mails are being constantly exchanged with Adam Keay and SWW. DCC Cllr Gilbert and Cllr Anderson confirmed that this will be followed up and will report back.  Plymouth Road Modbury is still a work in progress. Skanska have confirmed that the October re-surfacing work has been cancelled. Confirmation from Skanska they intend to do the drainage work in the later part of November 2019. A convoy system to control traffic is expected to last for approximately 3 weeks with a road closure of 1 or 2 days in the middle. Expected date scale is 20th/21st November 2019.  Wonwell Turning Circle This is still work in progress with the challenge of finding the right size machine to get down the lane. Cllr White thanked Cllr Gilbert for submitting his report. |  |
| **123.19** | **SHDC Report: Cllr Taylor reported**  Recycling – Reminder that Christmas Paper, Cards and Tags cannot be recycled this will all need to be placed in the Black/Grey Bins. All rubbish in Black/Grey Bins goes to the Incinerator as SHDC do not have land fill. The heat and the steam that is being created from the incinerator provides electricity and steam to run the whole of the Plymouth Dock Yard. Next year SHDC collection will be a new system for households with no plastic bag collections it will be kerb side box collection. Smaller vehicles will be used to access narrow lanes.  Grants – KPC confirmed and thanked Cllr Taylor for the Locality Grant received of £250-00 which KPC will use towards 2 new Picnic Benches for the Recreation Grounds.  Defibrillator – Cllr Taylor confirmed that SHDC do have set aside Grants available for when the KPC Defibrillator needs renewing next year 2020. Cllr White thanked Cllr Taylor for his report. |  |
| **124.19** | **Correspondence: (General List Circulated)**  1.Homeless rise & villagers priced out in rural England. All Noted  2 Dementia Report by KPC Rep Judy Wurr – All noted, and thanks passed for the JW’s report | - |
| **125.19** | **Neighbourhood Development Plan: - KNPTG** Judy Alloway reported  Neighbourhood Plan – The village consultation for the NP which was held between 19th August and 29th September 2019 is now completed. A meeting with SHDC Duncan Smith, the KNPTG members and KPC Cllrs was held on Monday 14th October 2019. DS noted that responses from villagers was high with constructive and pertinent responses. Some of the key points raised were as follows  Responses – It has been noted some village consultation responses have not been entered on the NPTG report spreadsheet. JA confirmed that this report is still a work in progress.  Settlement Boundary – Cllrs Freeman and Lewis stated some confusion had arisen and clarification has been sought on the extent of the boundary, and if the curtilage of the properties within the revised Settlement Boundary should include gardens. All to be decided when Boundary is reviewed.  Site Allocation – DS advised KPC/KNPTG to consider again looking at selecting development sites. However, if decision remains not to allocate site/s, NP can still proceed to Regulation 15. DS has stated that now KPC have reached Regulation 14, discussion with individual Developers is not advised. Cllr Taylor confirmed that SHDC now have 6 ½ yrs. worth of land supply.  Local Green Spaces – questions have been raised with concern about the area below Morgan’s Row. Does this need to be a Green Space as suggested in the NP? It is noted to be a private garden and out of view. Also it is highly unlikely it could be developed, being in the Conservation Area. The Dolphin Inn garden could possibly be a Green Space as this is an important space open to the public, and central to village activities, being adjacent to the Church and Reading Room area. DS reported the Dolphin Garden is possibly an important village Green Space.  Terminology - Support and help have been offered from Linda Watson to proof read the Historic terminology in the NP. All agreed this help would be very much appreciated. Following further discussions Judy Alloway and Dick Dalley confirmed the NP is still a work in progress with updates being forwarded to KPC as and when they are ready. Cllr White asked for all councillors to study the reports further received from KNPTG and Duncan Smith, and to be ready for the November 7th NP meeting for further discussion. All agreed. Special thanks were passed once again to the KNPTG for their continued hard work and support to the NP. |  |
| **126.19** | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Finance: Opening Balance**  **Current Account Total £4,021.22**  **Less Un-reconciled £ 66.00**  **Business Account £ 1,836.68**  **Payments to be Authorised**  Clerks Wages October 2019 £ 224.40  Clerk Broadband & Heating October 2019 £ 15.00  **Also to be Noted Payment Authorised**  WordPress N. Plan web site maintenance £ 100.00  **Payments Received**  None  **Also to be Noted Payment received**  SHDC Locality Grant ‘19 Picnic Benches £ 250.00  C Worthington Dolphin Inn Fund Raiser £ 234.50  Wheelbarrow Event  Pub Quiz Andy & Heather to Skate Park £ 225.00  KEG Donation to Insurance Fun Day £ 56.00  KYPA Donation Skate Park maintenance £ 939.47  See Item 140.19 Recreation Ground Sub Committee | |  |  | | --- | --- | | **Set Aside Current A/c at 17/10/19** | **£** | | Allotment | 566.03 | | Marquee | 00.00 | | Marquee Deposits | 00.00 | | 3rd Groundwork Grant N’hood Plan | 846.78 | | DCC Locality Grant N’hood Plan | 1000.00 | | KPC Playground Maintenance Donations | 2120.03 | | KPC BT Pone Box Maintenance Donations | 68.74 | | **Total** | 4601.58 | | |  |
| **127.19** | **Standing Orders: -** Cllr White reported circulation of the KPC Standing Orders adopted from SHDC and updated 18th January 2018 to all councillors. All confirmed to have read the SO and agreed no updates need be added. |  |
| **128.19** | **Precept Budget –** Clerk reminded all Cllrs that the Budget for 2020/21 will be raised ready for the November meeting. To be aware of the forthcoming expense of SHDC Election Cost for May 2019 which will be £76.12. That Road Slow Signs, Laptop and Parish Land Contracts will need to be taken into consideration. All noted. |  |
| **129.19** | **Devon & Somerset Fire Programme: -** Cllr Freeman reported the consultation meeting is now deferred to 18th December 2019. All noted. |  |
| **130.19** | **Kingston Fun Day: -** Cllr Freeman reported contact will be made with KEG regarding Marquee usage. All Noted |  |
| **131.19** | **Grants: -** See above Item 123.19 SHDC Report |  |
| **132.19** | **South West Water:** - Cllr Anderson reported having been in constant contact with SWW in connection to the sink hole in front of the Kingston Fire Station. Cllr Anderson has now requested a meeting. See above item 122.19 DCC Report All noted |  |
| **133.19** | **Highways:** Cllr Anderson reported  Wonwell turning circle this is still an ongoing challenge. See above item 122.19 DCC Report  Road Signs cleaning and monitoring of the village signs is being actioned by a very considerate parishioner. KPC pass on their sincere thanks for such a community caring act.  Signposts - Cllr Anderson highlighted village roads signposts have been knocked sideways making them very loose at their bases. Cllr Anderson has offered to make repairs. Cllr Freeman proposed that KPC purchase a bag of Post Crete to make the repairs, seconded by Cllr Summer-Nutting, agreed by all. |  |
| **134.19** | **Clerks Report: -** Clerk reported attending with Cllr Kelly the SHDC Standards & Governance Seminar on 3rd October 2019. This proved to be informative and worth attending. All Noted |  |
| **135.19** | **Training: -** Clerk reportedCllr Anderson and Kelly will attend a DALC Precept and Budget training for 31st October 2019. Cllr Anderson and Kelly confirmed this training will be self-funded. All Noted. |  |
| **136.19** | **Emergency Plan** - Cllr Freeman confirmed a training date is yet to be booked. All noted. |  |
| **137.19** | **CPRE: -** Cllr Kelly reported attendingthe Planning Workshop at Hatherleigh on 15th October 2019 which was informative. KPC considered paying the annual subscription. After a discussion the decision was agreed not to. It was agreed that workshops could be attended as and when needed. |  |
| **138.19** | **Dog Fouling -** Cllr Anderson confirmed meeting with SHDC Dog Warden. Posters are now being organised. All noted |  |
| **139.19** | **AED (Defibrillator): -** Cllr Anderson reported that the Defibrillator is in good order. Renewal to be actioned in 2020 |  |
| **140.19** | **Reports:** Cllr Freeman reported –  Planning Re-submission 1768/19/FUL –  3126/19/FUL Proposed dwelling at field SX 641 479, Lower Gaberwell, TQ7 4PS. After full discussion KPC agreed that this is local agricultural housing need KPC decision – Support.  Pending Planning  1944/18/FUL. Mr & Mrs Pearson. Erection of dwelling – No update  **2** **Recreation Ground Sub Committee**: Cllr Lewis reported Sub Committee meeting held on 10th October 2019. All confirmed receiving minutes.  Ground Maintenance - the 2019 maintenance programme is near its end. Ace of Spades still to action the last field cut, the Coppice and Wildflower maintenance.  Picnic Benches – will be ordered in the 2020 spring when the weather improves. Funds now available in Set Aside.  Zip Wire – This is being closely monitored. Playdale have confirmed costing also KPC can fit the wire which will not affect the guarantee.  Stepping Posts – are on order with a 6 to 8-week delivery. Invoice will be raised after delivery.  Skate Park KYPA – See above item 120.19.  **3. Allotments:** Cllr Summer-Nutting reported all well in the Allotments. The Sycamore Tree quote has been received from Richard Gulliford to pollard the tree for £120.00. All agreed  **4** **Reading Room:** Cllr Summer-Nutting reported the next meeting will be on 22nd October 2019. All noted  **5. Street Furniture:** Cllr Anderson - nothing to report.  **6 Footpaths:** Cllr White – nothing to report.  **7.** **Tree Wardens Report:** Cllr White reported  Tulip Tree - a TPO has been applied for the Tulip Tree in the round of the Dolphin Inn.  Devon Wildlife Trust – Savings Devon’s Treescapes is being supported by Tesco “Bags of Help”. Kingston’s support has been asked for. KPC will place in the Newsletter.  **8. Kingston Church:** - Cllr Kelly reported the Remembrance Service will be held on Monday 11th November at 10.50 am at the Kingston War Memorial in the Church grounds. KPC confirmed a representative will be present to lay a wreath. |  |
| **141.19** | **Date of Next Meeting:** Thursday 21st November 2019 from 7.30 pm. |  |
|  | **Closure of Meeting: - 9.35 pm** |  |