# KINGSTON PARISH COUNCIL MEETING

# Held on 21st November 2019 at 1930hrs in The Reading Room, Kingston

# DRAFT M I N U T E S

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| PRESENT | Cllr Eve White | Cllr Merv Freeman |
|  | Cllr Alison Lewis | Cllr Phil Anderson |
|  | Cllr Flo Watts | Cllr Heather Summer-Nutting |
|  | Cllr Don Kelly |  |
| IN ATTENDANCE | SHDC Bernard Taylor | Parish Clerk Sue Green |
|  | DCC Cllr Rufus Gilbert |  |

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| **142.19** | **Apologies: -** None |  |
| **143.19** | **Declarations of Interest: -** *In accordance with the Code of Conduct, members were Invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be Notified to the Parish Clerk within 28 days of the change.*  **Declaration of Interests:** Cllr White & Freeman Allotments (Personnel) |  |
| **144.19** | **Open Forum**: No attendance |  |
| **145.19** | **Minutes of Previous Meetings –** Minutes of Meeting Thursday 17th October 2019 approved and signed as a true record. All noted |  |
| **146.19** | **Devon County Councillor's Report:** Cllr Gilbert reported  Utility Companies – will now have to apply for a licence to action repair works. If the work is not actioned and completed within the applied time scale penalties will be enforced. The Government Cabinet has given approval for this.  SWW Sink Hole in front of Fire Station – Confirmed to have now been completed with repair.  Highways - Plymouth Road Modbury is still a work in progress.  Highways - Wonwell Turning Circle Still a work in progress.  Grants- Defibrillator It was confirmed that a Grant would be available for a new Defibrillator. Cllr Anderson and Kelly stated that the DALC Precept & Budget training had confirmed that a Grant could be applied for but not used until the following year if proof of Ring Fencing can be shown. Cllr Gilbert reported that he knows of a Parish that has applied to the British Heart Foundation Leasing Scheme, he will forward details to the Clerk. Cllr White thanked Cllr Gilbert for his report. |  |
| **147.19** | **SHDC Report: Cllr Taylor reported**  Climate Change SHDC and DCC are committed to undertaking the National challenging project of the current Climate Change. DC Visits to Town and Parish Councils will be organised as It is hoped they will become involved too.  C I L (Community Infrastructure Levy) is being investigated for DCC involvement. This is a scheme similar to the S106 which is used when new developments are created.  Grants It was confirmed that a Grant would be available for a new Defibrillator. Cllr Anderson and Kelly stated that the DALC Precept & Budget training had confirmed that a Grant could be applied for and not used until the following year if proof of Ring Fencing is shown.  Recycling – Reminder that Christmas Paper, Cards and Tags with glitter cannot be recycled; these will all need to be placed in the Black/Grey Bins. All rubbish in Black/Grey Bins goes to the Incinerator as SHDC do not have land fill. Christmas cards and tags can be recycled so long as they are plain with no glitter. Cllr White thanked Cllr Taylor for his report. |  |
| **148.19** | **Correspondence: (General List Circulated)**  1.Plymouth City Council. General Election 14-11-19 - All Noted  2.SHDC Xmas Recycling – All Noted | - |
| **149.19**  **Cont’d**  **149.19** | **Neighbourhood Development Plan: -** Cllr White reported  Resignation Judy Alloway has now found it necessary to step down from the KNPTG. Sincere thanks and appreciation for her support, hard work and hours of dedication put into the KNP was passed to Judy. Cllr Freeman proposed a letter of thanks to be forwarded to her, seconded by Cllr White, agreed by all. Chair will raise the letter. All noted. KNPTG member, Rae Wallin, has volunteered to be point of contact in the Task Group now JA has stepped down. All Noted  KNPTG Dick Dalley reported on Neighbourhood Plan Regulation 14. A meeting was held by KNPTG with councillors for further discussions on the report and responses to date from SHDC Duncan Smith. Awaiting his full report. DD asked KPC if there were any further questions and asked for their decision to either agree to route (a) ie no site allocation, as NP reads currently, or route (b) ie further independent site assessments of each site considered previously, and any others brought forward, ensuring all landowners are treated equally . This would obviously involve more time and expense. DD further explained if KPC decide on route (a), the next task for KNPTG will be to formulate responses to each response sent in during the Regulation 14 Consultation process. Local resident Linda Watson has kindly offered to help further with her expertise and advice on the Character Assessment, and Heritage and Conservation sections in the NP, to bring it in line with the National Planning Policy Framework Section 16. If route (a) is chosen and after all points have been covered again by KNPTG it will go forward to SHDC for Regulation 15. Regulation 15 can only be passed after SHDC have allocated an independent inspector for the KNP. SHDC will then organise the referendum for all Kingston Parishioners, and the plan will be adopted (“made”) if more than 50% of those voting are  **Neighbourhood Development Plan: -**  in favour. Following further discussion Cllr Freeman proposed that route (a) should be agreed, and that the Kingston Neighbourhood Plan should go forward to Regulation 15, having considered any advice and guidance from Duncan Smith’s response when received. Cllr Watts seconded, Unanimously Agreed by all.  DD highlighted that there is still a lot of work to be actioned on this final leg of the NP. KPC confirmed that full support and help will be actioned by KPC. DD confirmed KNPTG will go forward with the next stage of the KNP  Posters Cllr Freeman requested that the map from the NP Roll Up Poster is placed in the BT Kiosk. KPC will locate the Poster Stand.  All Noted |  |
| **150.19** | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Finance: Opening Balance**  **Current Account Total £5,569.79**  **Business Account £ 1,836.84**  **Payments to be Authorised**  Clerks Wages November 2019 £ 280.50  Clerk B’band & Heating November 2019 £ 15.00  Clerks Wages December 2019 £ 224.40  Clerk B’band & Heating December 2019 £ 15.00  SHDC Neighbourhood Plan Printing £ 1,167.66  Playdale Stepping Posts Delivery of £ 30.00  **Also, to be Noted Payment to be Authorised**  R Gulliford Allotment Tree Pollarding £ 120.00  L Phillips 2019 The Pound Grass Cut £ 120.00  {B Mitchel BT Parish Box Refurb Stevens £ 17.50}  {B Mitchel BT Parish Box Refurb Screwfix £ 6.69}  DALC Training 2 x Cllrs Finance £ 96.00  **Payments Received**  Newsletter Advertiser Fast Pay £ 50.00  Newsletter Advertisers Fast Pay £ 8.00  Newsletter Advertiser x 3 £ 96.00 | |  |  | | --- | --- | | **Set Aside Current A/c at 21/11/19** | **£** | | Allotment | 566.03 | | Marquee | 00.00 | | Marquee Deposits | 00.00 | | 3rd Groundwork Grant N’hood Plan | 830.50 | | KPC Playground Maintenance Donations | 2120.03 | | KPC BT Pone Box Maintenance Donations | 68.74 | | **Total** | 3585.30 | | |  |
| **151.19** | **Precept Budget –** Parish Clerk gave Dispensation to all Kingston Parish Councillors to discuss the 2020/21 Precept Budget.  CllrWhite reported inspection with the Parish Clerk of the prepared balance and budget sheets. Cllrs confirmed receiving electronic and hard copies of the prepared accounts by the Parish Clerk. Clerk advised the SHDC Council Tax Support Grant for 2020/21 will be £82.00 but to be aware that 2021/22 will be the last year for the SHDC Tax Support Grant.  Clerk advised that extra consideration should be given to items for the 2020/21 Precept which are; May 2019/20 Election cost of £72.00, future Laptop and Soft Ware needs, Recreation Grounds costing of £3,000.00 pa, the Clerks wages £2,917.00pa, also the Neighbourhood Plan could incur more costing. A full discussion followed resulting with Cllrs asking the Clerk to redraft the figures to include within the budget the Laptop and Software. Following further discussion Cllr Freeman proposed that, in principle, a request to be put forward to SHDC for the 202/21 Precept for £9,000.00. Seconded by Cllr Summer-Nutting. Agreed by all.  Clerk to report back before the January 2020 KPC meeting with the revised figures.  Future Precepts Clerk also advised KPC that annually Budgets should include a small percentage increase to keep in line with inflation. Also, to be aware there is a strong feasibility of the Government sometime in the future, capping Parish Precepts. All noted.  PCC – Cllr Kelly highlighted that PCC hope their 2020 application for funding will be considered. KPC agreed this is an ongoing enquiry. All noted. |  |
| **152.19** | **Pension Regulator: -** Clerk reported KPC are legally bound to provide a Pension Scheme for employees. HMRC are now asking for re-registration by September 2020. Clerk to action All Noted. |  |
| **153.19** | **Grants: -** Cllr Lewis requested if the Pocket Park Funding could be investigated for Adult Fitness equipment. Cllr Summer-Nutting suggested a good site for the equipment would be The Pound making it more accessible for adults. Cllr Freemen proposed Cllr Lewis to investigate the feasibility and Funding scheme, seconded by Cllr Summer-Nutting, agreed by all. |  |
| **154.19** | **South West Water:** - See above item 146.19 DCC Report  Walkspool residents have reported the last heavy rains have not caused overspill or flooding of sewage in their driveway. All Noted |  |
| **155.19** | **Highways:** Cllr Anderson reported  Wonwell turning circle to be still an ongoing challenge. See above item 146.19 DCC Report |  |
| **156.19** | **Clerks Report: -** Nothing to report |  |
| **157.19** | **Training: -** Cllr Anderson and Kelly reported attending the DALC Precept and Budget training on 31st October 2019. This was a very good course and worth attending. Cllr Freeman proposed that the costing of the training should be met by KPC, seconded by Cllr Summer-Nutting, agreed by all. |  |
| **158.19** | **Emergency Plan** - Cllr Summer Nutting offered to update the existing Emergency Plan hard copy with new Cllrs names. Also, to check for any other further update items. Clerk to forward electronic copy to Cllr Summer-Nutting. All Noted. |  |
| **159.19** | **Kingston Local Letting Plan: -** Cllr White reported that a property became available on the Home Choice web site at Park View. Once again eligible Kingston applicants could not link into the web site. HS again came to the rescue by contacting Home Choice to reconfigure the web site so that local registered applicants could apply for the property. Home Choice apologised again and altered the web site settings. It is noted that SHDC Cassandra did contact Clerk to highlight the property coming up for offer. KPC passed on their thanks to Hayley for once again looking after the needs of the village. All Noted |  |
| **160.19** | **Dog Fouling -** Cllr Anderson confirmed new signs and posters have been placed in appropriate places in the village. All noted |  |
| **161.19** | **AED (Defibrillator): -** See above items 146.19 & 147.19 |  |
| **162.19** | **Devon & Somerset Fire Programme: -** Cllr Freeman reported consultation meeting is now deferred to 8th January 2020. All noted. |  |
| **163.19** | **AoNB: -** Cllr Kelly reported the next meeting will be 6th December 2019, Holbeton. All Noted |  |
| **164.19** | **Dementia: -** Report received from Judy Wurr the Kingston representative and secretary to “Four Rivers Dementia Alliance. All noted. |  |
| **165.19** | **Reports:** Cllr Freeman reported –  Planning Application  No 3030/19/HHO Site at SX 6390 4802 Four Cross, Kingston. Mr & Mrs Pearson, Erection of 2 Outbuildings. After discussion it was agreed Support by All. Clerk to submit to SHDC  Pending Planning  1944/18/FUL. Mr & Mrs Pearson. Erection of dwelling – No update  **2** **Recreation Ground Sub Committee**: Cllr Lewis reported  Stepping Posts received from Playdale. Cllr Freeman suggested when the ground is not so sodden to action putting the posts in.  Maintenance: - Ace has confirmed the weather has held up the last of the 2019 tasks, Grass Cutting, Wildflower Area and Copse. He hopes to have this actioned by the end of the month. All noted.  **3. Allotments:** Cllr Summer-Nutting reported all well in the Allotments.  Sycamore Tree has been Pollarded.  Agreements for 2020/21 will be actioned ready for the new season commencing from the 1st February 2020.  Waiting List 5 are on the list  Wonwell Court Cottage Clerk to contact Wonwell Court Cottage with reference to access through the back gate. Clerk to report back.  **4** **Reading Room:** Cllr Summer-Nutting reported the next meeting will be on 10th December 2019. A new Hire Agreement has been raised for better clarification for the Booking Secretary when invoicing Hirers. All noted  **5. Street Furniture:** Cllr Anderson - nothing to report.  **6 Footpaths:** Cllr White – nothing to report.  **7.** **Tree Wardens Report:** Cllr White nothing to report  **8. Kingston Church:** - Cllr Anderson confirmed to having laid the Memorial Wreath on behalf of the KPC. All Noted |  |
| **166.19** | **Date of Next Meeting:** Thursday 16th January 2020 from 7.30 pm. |  |
|  | **Closure of Meeting: - 9.45 pm** |  |