# KINGSTON PARISH COUNCIL MEETING

# Held on 16th January 2020 at 1930hrs in The Reading Room, Kingston

# DRAFT M I N U T E S

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| PRESENT | Cllr Eve White | Cllr Merv Freeman |
|  | Cllr Alison Lewis | Cllr Phil Anderson |
|  | Cllr Flo Watts | Cllr Heather Summer-Nutting |
|  | Cllr Don Kelly |  |
| IN ATTENDANCE | DCC Cllr Rufus Gilbert | Parish Clerk Sue Green |
| APOLOGIES | SHDC Bernard Taylor |  |

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| **167.20** | **Apologies: -** Cllr Bernard Taylor |  |
| **168.20** | **Declarations of Interest: -** *In accordance with the Code of Conduct, members were Invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be Notified to the Parish Clerk within 28 days of the change.*  **Declaration of Interests:** Cllr White & Freeman Allotments (Personnel) |  |
| **169.20** | **Open Forum**: - Cllr White welcomed parishioners to the meeting  Planning - Parishioner asked KPC if they have any questions, they would like to ask in connection to Planning Application No 4171/19/FUL Demolition of existing bungalow & construct new Dormer Bungalow. Trefach-Kingston-TQ7 4QA. Cllr Freeman confirmed that all Cllrs had studied the application. Parishioner confirmed that the present bungalow has no foundations and in bad repair, that the footprint of the new bungalow would be slightly smaller than the existing bungalow, the Dormer windows will not be intrusive to neighbours. KPC thanked the parishioner for answering their questions.  Kingston Fire Station - Cllr Freeman asked the attending Kingston Fire volunteer MW for further confirmation of the good news that the Kingston Fire Station will now be staying open. MW confirmed this was very good news indeed, bolstering the crew’s morale and delight that after 70 years of service Kingston would not be losing this valuable asset to the community and surrounding areas.  MW further explained that the usual Kingston Mercedes fire engine has been replaced by a newer Rapid Intervention Vehicle which is on a 3-month trial period here in Kingston. The 4x4 has gone to Princetown to cover the bad weather period.  Cllr White thanked parishioners for attending the Open Forum with questions and updates and stated that Parishioners are welcome to stay in the meeting as observers but are not permitted to take part during the business section of the meeting. All noted. |  |
| **170.20** | **Minutes of Previous Meetings –** Minutes of Meeting Thursday 21st November 2019 approved and signed as a true record. All noted |  |
| **171.20** | **Devon County Councillor's Report:** Cllr Rufus Gilbert reported  Highways are continuing to fight the battle of Potholes, parishioners reporting on the DCC web site of any Potholes is appreciated and followed up as fast as possible, although this is a never-ending battle against the elements of the weather. It is good news that the Government have put another £million into the rural areas for Highways drainage. Cllr Anderson highlighted the Potholes he has reported are in the vicinity of Prospect Cottage, Great Torr Cross. Also, the ongoing task of the Yellow Lines at Wonwell turning circle.  Cllr Gilbert confirmed he had received reports of serious Potholes in the Orcheton Lane. All are noted.  Global Warming is being addressed by DCC  Grants- Defibrillator – is confirmed as granted. Cllr White thanked DCC and Cllr Gilbert for supporting this project. Clerk stated the money has not been submitted to date, but confirmation has been received by e-mail that it will soon be received by BACS.  Cllr White thanked Cllr Gilbert for his report. |  |
| **172.20** | **SHDC Report:** Cllr Taylor passed on his apologies. |  |
| **173.20** | **Correspondence: (General List Circulated)**  CAB Annual Report & Request for Funding – All Noted. Clerk to contact to offer support by Pub Quiz  Local Electricity Bill support – All Noted  SHDC Affordable Housing information – notification of SHDC affordable housing allocation including St Anne’s Chapel. All noted | - |
| **174.20**  **Cont’d**  **174.20** | **Neighbourhood Development Plan: -** KNPTG member Rae Wallin reported  Responses from Parishioners – are now looked at and tabled with the notes and suggestions.  Documentations sent to KPC – KPC confirmed to RW that the documents, including Indexed Consultation Responses and Development Boundary, had been received. Cllr White confirmed that the documents where clear and comprehensive and suggested Cllrs arrange a meeting for further discussion on these documents ready for the February KPC meeting. All agreed to meet on Wednesday 29th at 7pm (1900hrs) at Ruddock’s Barn.  Village Boundary Clarification - Cllr Kelly asked for all to confirm approval at this stage of the village boundary and its terminology, as following the consultation to the NP a small percentage of parishioners expressed concern to the village boundary. Following further discussion, Cllr Freeman stated and clarified that the village boundary is a Development Boundary and it is incorrect to call it a Settlement Boundary. RW confirmed that KNPTG will clarify in the documents in clear terminology that it is a Development Boundary. It is also noted that the boundary line is as printed in the JLP (Plymouth & Devon Joint Local Plan). Cllr Freeman proposed that KPC agree on this village Development Boundary, seconded by Cllr Summer-Nutting, unanimously agreed.  **Cont’d Neighbourhood Development Plan**  Congratulations Cllr Freeman and all KPC passed on their thanks to the KNPT Group and stated an admirable leap of going forward had taken place with this ever challenging KNP. All noted  Cllr Watts Owing to personal commitments Cllr Watts has stepped down from the KNPTG. Cllr White on behalf of all passed sincere thanks for all the hard work and dedication Cllr Watts has put into the NP. All noted.  Developers KPC highlighted that professional consultant to KNP had previously advised preferably not to communicate with individual developers, as NP is not allocating any specific site. Cllr Watts suggested a courtesy letter be forwarded to VPLtd to explain that KPC are now only interested in Social Housing as “Affordable Housing” has proved to be not affordable for first time buyers. Agreed by all. Cllr Watts agreed to raise the letter. |  |
| **175.20**  **175.20.01**  **175.20.02**  **175.20.03**  **175.20.04** | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Finance: Opening Balance**  **Current Account Total £3,514.71**  Un-Reconciled £ 24.49  **Business Account £ 1,836.91**  **Payments to be Authorised**  Clerks Wages January 2020 £ 224.40  Clerk B’band & Heating January 2020 £ 15.00  PCS Newsletter Photocopier DD £ 32.52  KPC BT Box Refurb Items & Xmas Dec’s £ 31.68  **Payments Received**  Newsletter Advertiser Fast Pay £ 40.00  Newsletter Advertiser Fast Pay £ 12.00  **Also to be noted Payment Received**  Allotment Rent 2020/21  No’s 1, 3, 4, 6, 7, 8, 9, 10. £ 240.00  SHDC Grant to Defibrillator £ 500.00  **To be Noted**  S137 2020/21 Rate raised to £8.32 per Elector – All Noted  NALC update to Financial Assistance to Churches – All Noted  Provisional Local Government Finance Settlement for 2020/21 for consultation. All Noted  **VAT** Claim Submitted £324.42 All Noted | |  |  | | --- | --- | | **Set Aside Current A/c at 16/01/2020** | **£** | | Allotment | 686.00 | | Marquee | 00.00 | | Marquee Deposits | 00.00 | | 3rd Groundwork Grant N’hood Plan | 830.50 | | KPC Playground Maintenance Donations | 2120.03 | | KPC BT Pone Box Maintenance Donations | 12.57 | | SHDC Defibrillator Grant | 500.00 | | **Total** | 4,149.10 | | |  |
| **176.20** | **Precept Budget –** Clerk reported SHDC has forwarded the 2020/21 Precept application electronically and the return of confirmation by KPC to be submitted by 31st January 2020. KPC agreed and confirmed to proposals as recorded at November 2019 KPC Meeting item 151.19 for the 2020/21 Precept to be set at £9,000.00. 2020/21 SHDC Council Tax Support Grant confirmed as being £82.00. All noted. |  |
| **177.20** | **Grants: -** Cllr Lewis reported  Pocket Park Funding - was not applicable to Adult Fitness equipment. All noted  Defibrillator - SHDC grant of £500.00 has been submitted to the KPC bank account. Clerk has confirmed to SHDC that this Grant is placed in Set Aside ready for replacing the current Defibrillator of which the warranty expires on 1st October 2020, or if used once again will have to be replaced immediately owing to battery life. Thanks, has been passed to SHDC and Cllr Taylor for their support with this programme. All Noted. See Item 171.20. |  |
| **178.20** | **Parish Land: -** Cllr White reported the Deeds on all the Parish Lands are being looked at by the Clerk which includes the Recreation Ground, Allotments and The Pound. All noted |  |
| **179.20** | **South West Water:** - Cllr Anderson reported  Walkspool - no further updates  Prospect Cottage – the sink hole on the road outside this cottage is reported to SWW  Great Torr Cross – the sink hole on this crossroad is reported to SWW  The Willows – SWW have placed a flood measuring device which will trigger an alarm if water is rising too far. All items Noted |  |
| **180.20** | **Highways:** Cllr Anderson reported – see above item 171.20. |  |
| **181.20** | **Clerks Report: -** Kingsbridge Police Officer Ryan Hayhurst contacted KPC to inform them that he will be moving on to another Dept. The new sergeant is James Timmis. Also, to be noted that staff has been reduced at the Kingsbridge Police Station. Clerk passed on thanks to PC Hayhurst for his past support and attendance to KPC APA meetings. All noted.  DALC Lesley Smith – It is with sadness that DALC have reported the passing of Lesley Smith. Condolences from KPC have been sent to DALC for Lesley’s family. Lesley, over the years was very supportive and frequently gave valued advice to KPC. All Noted |  |
| **182.20** | **Emergency Plan** - Cllr Summer Nutting confirmed receiving the electronic copy of the Emergency Plan from the Clerk. This Plan does show that updating is necessary as names, telephone numbers and general information is out of date. Cllr S-N confirmed this will be actioned and continue to be a work in progress. All Noted. |  |
| **183.20** | **Kingston Local Letting Plan: -** Cllr White reported that another property should be becoming available on the Home Choice web site at Westentown. Once again support will be given for eligible Kingston applicants if there should be any difficulty to the link into the web site. Clerk will forward Home Choice link as soon as possible to help avoid any time lapse. All Noted |  |
| **184.20** | **AED (Defibrillator): -** See above items 177.20 |  |
| **185.20** | **Devon & Somerset Fire Programme: -** Cllr Freeman reported the consultation meeting resulted in it being confirmed that Kingston Fire Station will stay open. Sincere thanks are passed to the whole community for their support through all the different forms of communication that they used. A resounding result for the Kingston Fire Crew who worked so hard to make the voice of Kingston and all fire fighters be heard. See above item 169.20. All noted |  |
| **186.20** | **AoNB: -** Cllr Kelly reported a successful meeting on 6th December2019 at Holbeton. All confirmed receiving his report. |  |
| **187.20** | **Dementia: -** Report received from Judy Wurr the Kingston representative and secretary to “Four Rivers Dementia Alliance. All noted. |  |
| **188.20** | **Reports:** Cllr Freeman reported –  Planning Application  No 4171/19/FUL Demolition of existing bungalow & construct new Dormer Bungalow. Trefach-Kingston-TQ7 4QA. All agreed Support.  Clerk to submit to SHDC  Planning Decision  No 3030/19/HHO Site at SX 6390 4802 Four Cross, Kingston. Mr & Mrs Pearson, Erection of 2 Outbuildings. Conditional Approval  Pending Planning  1944/18/FUL. Mr & Mrs Pearson. Erection of dwelling – No update  **2** **Recreation Ground Sub Committee**: Cllr Lewis reported  Stepping Posts – work in progress waiting on drier weather for placing. All Noted  Picnic Benches – to be purchased in the Spring when weather is improved. All Noted  Maintenance: - Ace has confirmed the weather has held up the last of the 2019 tasks, Grass Cutting, Wildflower Area and Copse is still a work in progress and will be actioned as soon as weather improves. All noted.  Zip Wire – Clerk reported the quote for the Zip Wire is being held for only a few more weeks. As SHDC inspection reports are highlighting the Zip Wire needs monitoring, all agreed to make the purchase of the Zip Wire, without installation costs, through Playdale. KPC will install the Zip Wire. Clerk to action.  **3. Allotments:** Cllr Summer-Nutting reported all well in the Allotments.  Agreements for 2020/21 have been actioned ready for the new season commencing from the 1st February 2020.  Wonwell Court Cottage Clerk has work in progress to raise the necessary documentation in connection to access by the back gate into Wonwell Court Cottage which goes over the KPC allotment ground.  Access Steps maintenance – Clerk highlighted the access steps are deteriorating slightly and need monitoring. Cllr Freeman advised contacting DC to ask his advice. Clerk to action  **4** **Reading Room:** Cllr Summer-Nutting nothing to report. All noted  **5. Street Furniture:** Cllr Anderson - nothing to report. All noted  **6 Footpaths:** Cllr White reported  Footpath 3 - 2 trees are down on Footpath 3 leading to Wonwell Beach. Clerk confirmed contacting Flete Estate who have confirmed action will be taken. All noted.  South West Coastal Access Report – Cllr Freeman commented that the link received from Natural England was very informative and although directly concerned with Cremyll and Kingswear the report showed that other coastal areas including Mothecombe and Wonwell could well benefit too. Link detail to the DCC web site is available through the Clerk. All Noted  **7.** **Tree Wardens Report:** Cllr White reported the offer of Free Trees was investigated but all trees had been booked out. All noted  **8. Kingston Church:** - Cllr Kelly nothing to report |  |
| **189.20** | **Date of Next Meeting:** Thursday 20th February 2020 from 7.30 pm. |  |
|  | **Closure of Meeting: - 9.15 pm** |  |