# KINGSTON PARISH COUNCIL MEETING

# Held on 20th February 2020 at 1930hrs in The Reading Room, Kingston

#  DRAFT M I N U T E S

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| PRESENT | Cllr Eve White | Cllr Merv Freeman |
|  | Cllr Alison Lewis | Cllr Phil Anderson |
|  | Cllr Flo Watts | Cllr Heather Summer-Nutting |
|  | Cllr Don Kelly |  |
| IN ATTENDANCE | SHDC Bernard Taylor | Parish Clerk Sue Green |
| APOLOGIES  | DCC Cllr Rufus Gilbert |  |

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| **190.20** | **Apologies: -** DCC Cllr Rufus Gilbert |  |
| **191.20** | **Declarations of Interest: -** *In accordance with the Code of Conduct, members were Invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be Notified to the Parish Clerk within 28 days of the change.* **Declaration of Interests:** Cllr White & Freeman Allotments (Personnel)  |  |
| **192.20** | **Open Forum**: - Cllr White stated no reports |  |
| **193.20** | **Minutes of Previous Meetings –** Minutes of Meeting Thursday 16th January 2020 approved and signed as a true record. All noted  |  |
| **194.20** | **Devon County Councillor's Report:** Cllr Rufus Gilbert apologies received . |  |
| **195.20** | **SHDC Report:** Cllr Taylor reportedDistrict Budget Setting meeting held last Thursday resulted with a Set Aside budget of £400k for Emergency Projects.Council Tax is raised by £5.00 for Band D. Details of the breakdown of Council use can be found on the reverse of household council tax bills or on South Hams District Councils web site.Car Park Charges will be raised by 4%. No Permits can be issued until the end of February 2020. There was a surplus from last year which is being invested into South Hams for Electronic Re-charging Points for Electric Cars within the SH.CVS following outcries of SHDC dropping subsidising this very supportive voluntary movement SHDC have agreed to award a £10k Grant.Planning Cllr Freeman reported having read if developers request Outline Planning in the first instance a Parish Council can object and ask that a Full Planning application is submitted only, especially in an area of AoNB. Cllr Taylor confirmed that very few developers submit Outline Planning especially in an AoNB area. Cllr Taylor will follow this through and report back. Cllr White thanked Cllr Taylor for attending the meeting and his report. |  |
| **196.20** | **Correspondence: (General List Circulated)**1.VPLtd - Confirmation received of reading the KNPTG – Clerk confirmed acknowledgement e-mail had been returned to VPLtd. All Noted2.DCC (Traffic Management) Permit Scheme Order 2020. – Cllr Watts to put in Newsletter. All Noted3.Royal Volunteer Service – Reducing Isolation for Elderly. Cllr Watts to put in Newsletter. All Noted4.SWDevon Climate Change Programme – All Noted | - |
| **197.20** | **Neighbourhood Development Plan: -** KNPTG members Rae Wallin and Dick Dalley reportedNP Draft Documents– following further discussion by Cllrs and the NP Task Group held on Wednesday 29th the Task Group have now forwarded the updated NP Draft documents to KPC and SHDC Duncan Smith for comment and approval.  DD confirmed that the updated NP now addressed Cllr Freeman’s request that KNP14 provides protection for existing non-farming businesses based in agricultural buildings also that the NP now identifies the Tulip Tree in the Dolphin Pub grounds as a Notable non-designated tree worthy of protection. RW also highlighted that Thelma Rumsey had advised that owing to the Climate Change communities had largely agreed to increase the stock of trees in the Parish and to place this statement in the Community Action Plan not the Neighbourhood Plan.  DD asked if KPC were ready to comment on or approve the updated documents, Cllr White responded that KPC need further time to study the documents and will be ready for the March KPC meeting.  DD confirmed that to date, a response had not been received from SHDC Duncan Smith.  KPC thanked the Task Group for acting so quickly to getting the next stage of the NP prepared. |  |
| **198.20** |

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| **Finance: Opening Balance** **Current Account Total £ 5,522.56****Business Account £ 1,836.99****Payments to be Authorised**Clerks Wages February 2020 £ 280.50Clerk B’band & Heating February 2020 £ 15.00Newsletter Print Paper Viking £ 64.85**Payments Received** Allotment Rent 2020/21 No 2,5,12 & 13 £ 90.00HMRC VAT 31/08/2019 to 31/12/2019 £ 324.42 DCC Locality Grant towards Defibrillator £ 1,000.00Newsletter Advertiser £ 45.00Newsletter Advertisers various £ 104.00**Also, to be Noted Payment Received**Pub Quiz Kingston Hedgehog Appeal £ 217.00 |

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| **Set Aside Current A/c at 20/02/2020** | **£** |
| Allotment  | 776.00 |
| Marquee  | 00.00 |
| Marquee Deposits  | 00.00 |
| 3rd Groundwork Grant N’hood Plan  | 830.50 |
| KPC Playground Maintenance Donations | 2120.03 |
| KPC BT Pone Box Maintenance Donations | 12.77 |
| SHDC Defibrillator Grant  | 1,500.00 |
| **Total** | 5239.30 |

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| **199.20** | **Precept Budget –** Clerk reported SHDC have confirmed the2020/21 KPC Precept is £9,000.00 plus the Council Tax Grant of £82.00. The Precept will be paid in two instalments. Half of the precepted sum, plus the Council Tax Support Grant, will be paid on or before the 30th April 2020, the precept balance will be paid on or before the 30th September 2020. All Noted |  |
| **200.20** | **Fixed Asset Register: -** Cllr White asked for confirmation from Cllrs that they had received the 2019/20 Fixed Asset Register. It was highlighted to Clerk the newly purchased Laptop must be updated. Clerk noted. |  |
| **201.20** | **Financial Regulations, Section 137 & General Powers: -** Cllr White asked for confirmation from Cllrs that the Financial Regulations had been noted. **Section 137 –** Clerk highlighted that if a Council has General Powers of Competence then Section 137 is ceased to be used. However, If the council does not use GPC, they continue to use Section 137 of the Local Government Act 1972 which enables local councils to spend a limited amount of money for purposes for which they have no other specific statutory expenditure. The allowance for 2020 is £8.32 per Elector.**General Powers of Competence** - Clerk reported that as a reminder to Cllrs, KPC do not have the eligibility criteria to use the General Powers of Competence. A council must have a qualified CiLCA Clerk (Society of Local Councils Clerk) aswell as two thirds of the Councillors having stood for Election. All noted |  |
| **202.20** | **General Risk Assessment: -**  Cllr White asked Cllrs for any alterations for this documentation. All agreed that no alterations need be made to the 2019/20 documentation. Cllr White signed the document. All noted  |  |
| **203.20** | **APA: -** Cllr White reported the next Annual Parish Assembly meeting is due in April 2020. It was agreed by all to hold this meeting prior to the April KPC meeting on April 16th, 2020 starting at 7pm. Cllr Watts to place in the Newsletter. All noted. |  |
| **204.20** | **Grants: -** Cllr White reportedDefibrillator - DCC grant of £1,000.00 has been submitted to the KPC bank account. Clerk has confirmed to DCC that this Grant is placed in Set Aside ready for replacing the current Defibrillator of which the warranty expires on 1st October 2020, or if used once again will have to be replaced immediately owing to battery life. Thanks, has been passed to DCC and Cllr Gilbert for their support with this programme. All Noted.  |  |
| **205.20** | **South West Water: -** Cllr White reportedWalkspool has confirmed no sewage spillages have occurred with the latest heavy rainfalls. All noted |  |
| **206.20** | **Highways:** Cllr Anderson reported Prospect Cottage – the sink hole on the road outside this cottage is reported to SWW is to put back to Devon HighwaysGreat Torr Cross – the sink hole on this crossroad is reported to SWW is to put back to Devon HighwaysPothole Wrinklewood to Blackpost Cross on lane leading to Wonwell. No action at this moment in time. KPC to continue to monitor situation. Landslide has occurred near Gabberwell. Cllr Anderson will report to Highways. All noted. |  |
| **207.20** | **Clerks Report: -** Nothing to Report |  |
| **208.20** | **Emergency Plan** - Cllr Freeman reported that he will, with Cllr Summer-Nutting update the Plan. All noted |  |
| **209.20** | **AED (Defibrillator): -** Cllr Anderson reported no further updates.  |  |
| **210.00** | **Dementia: -** Report received from Judy Wurr to say that the Four Rivers Dementia Alliance has had their bid for a £10,000.00 Grant accepted. The grant will go towards an employed person to visit all Parishes in the Four Rivers area to help them co-ordinate their Dementia friendly policies. This person is appointed for 6 hours per week. All Noted.  |  |
| **211.20** | **Reports:** Cllr Freeman reported – Planning ApplicationNo 4171/19/FUL Demolition of existing bungalow & construct new Dormer Bungalow. Trefach-Kingston-TQ7 4QA. Granted. All NotedPending Planning 1944/18/FUL. Mr & Mrs Pearson. Erection of dwelling – No update**2** **Recreation Ground Sub Committee**: Cllr Lewis reported Sub Committee Meeting held on 13th February 2020. Minutes circulated. All notedStepping Posts – work in progressPicnic Benches – to be purchased in the Spring when weather is improved. Cllr Freeman confirmed a parishioner has volunteered to install when delivered. All noted with thanks. Maintenance: - Ace has confirmed again the weather has held up the last of the 2019 tasks, Grass Cutting, Wildflower Area and Copse is still a work in progress and will be actioned as soon as weather improves. Zip Wire – Clerk reported the Wire has now been ordered.Hedgehog Appeal - The hedgehog rescue centre in Torquay has put out an appeal for homing rescued 12 month old Hoglets - Cllr Watts will place in the Newsletter for any offers from parishioners to home these 12 Hoglets. Trees – 2 Crab Apple trees have been donated and planted by a Parishioner with assistance. Also, it has been noted that the centre Cherry Tree adjacent to the driveway into the grounds needs moving to give more room for growth. 2 volunteers will action the moving of the tree. Ace has highlighted that a tree in the Copse needs attention. KPC will seek further advice and get back to Ace. Dog Fouling is proving to be a great concern especially to the village Rec Grd Monitoring Team who are continuing to find dog faeces in the Rec Grounds. Cllr Lewis highlighted that the signage could be re-worded at the entrance of the grounds. Following a further discussion, it was agreed all Cllrs report back to the March meeting with suggestions for a new sign at the entrance to Recreation Grounds. All items noted.**3. Allotments:** Cllr Summer-Nutting reported all well in the Allotments. Greenhouse request for allotment No 4. All agreed as long as this is kept in alignment with the Saturday Field hedge. Shed request for allotment No 5. All agreed as longs as this is kept in alignment with Saturday Field hedge. Access Steps - Cllr Freeman confirmed a village volunteer will action the repair to the steps. All noted with thanksAllotment No 11 is no longer in use. After a full discussion it was suggested that this piece of ground at the top end of the field, next to the Rec Grd hedge, should now be left fallow. Cllr Freeman suggested Allotments Tenants should be asked for their suggestion to what this plot could be used for as a group. All agreed. Clerk to report back.**4** **Reading Room:** Cllr Summer-Nutting nothing to report. All noted**5. Street Furniture:** Cllr Anderson - nothing to report. All noted**6 Footpaths:** Cllr White reported that Shearlangston Permissive Paths are now closed.  Signposts and noticeboards have been removed.  Natural England, who publicised these paths, is now a closed organisation. All noted**7.** **Tree Wardens Report:** See item 197.20**8. Kingston Church:** - Cllr Kelly reported that the Church will once again use the Recreation Ground for the Spring event of Community games activities which will be held on Friday 8th May 2020. It is noted that the Monday 4th May Bank Holiday is replaced by Friday 8th May as a designated day by the Government to celebrate 75th Anniversary of VE (Victory in Europe Day). All Noted |  |
| **212.20** | **Date of Next Meeting:** Thursday 19th March 2020 from 7.30 pm.  |  |
|  | **Closure of Meeting: - 9.15 pm**  |  |