

**KINGSTON PARISH COUNCIL MEETING**

**Held on 15<sup>th</sup> July 2021 at 1930hrs in the Reading Room Kingston**

**DRAFT M I N U T E S**

<b>Present</b>	Cllr Merv Freeman	Cllr Phil Anderson
	Cllr Don Kelly	Cllr Suzannah Grant
<b>Apologies</b>	Cllr Heather Summer-Nutting	Cllr Eve White
	Cllr Ali Lewis	
<b>In Attendance</b>	SHDC Bernard Taylor	DCC Cllr Rufus
	Parish Clerk Sue Green	

<b>067.21</b>	<b>Apologies:</b> - Cllr White, Summer-Nutting & Lewis
<b>068.21</b>	<b>Declarations of Interest:</b> - <i>In accordance with the Code of Conduct, members were invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be Notified to the Parish Clerk within 28 days of the change.</i> Cllr Freeman declared a Non-Pecuniary Interest in Planning Item 081.21 17 Yellands Park. Clerk confirmed permission to speak.
<b>069.21</b>	<b>Open Forum:</b> - Vice Chair Cllr Freeman confirmed standing as Chair for this evenings meeting as apologies received from Cllr White. Cllr Freeman welcomed all attendants to the meeting. <b>Queens Platinum Jubilee</b> - A parishioner would like to organise, with a full supporting group, a village celebration for the Queens Platinum Jubilee for the Bank Holiday weekend of Thursday 2 <sup>nd</sup> June to Sunday 5 <sup>th</sup> June 2022. Ideas being considered for the event are a Street Party, re-enact the Kingston Red Barrows, Cream Teas, Vintage Cars and more. Parishioner stated that she would start organising a village support group and asks for the KPC support in any way possible. Cllr Freeman stated that KPC would do all that they can do to support this excellent project and passed sincere thanks for attending the meeting. All agreed. <b>Yellands Park Planning Application</b> – A parishioner expressed serious concerns to the Planning Application 1152/21/OPA 17 Yellands Park, for a small dwelling, stating that the square metre area is in discrepancy to the description in the application. Concern is also expressed as to how this small dwelling will be accessed from the narrow lane. Cllr Freeman confirmed that the Planning Application is on this evenings Agenda, advice of who to contact for more helpful information was given to parishioner. SHDC Cllr Taylor confirmed visiting the site. Cllr Freeman confirmed following this evenings meeting the Clerk will pass on a copy of the Comments that KPC will submit to SHDC Planning Department. Cllr Freeman thanked the parishioner for her information and attending the meeting. All noted.
<b>070.21</b>	<b>Minutes of Previous Meeting</b> – Minutes of Meeting Thursday 17 <sup>th</sup> 2021 approved and signed as a true record.
<b>071.21</b>	<b>Devon County Council:</b> - Cllr Gilbert reported <b>Locality Grant Application</b> Clerk confirmed the £500.00 Grant money had been confirmed from DCC. Cllr Freeman thanked Cllr Rufus for his support for this money which will go towards the repair of the Zip Wire and replacement Seat. <b>Highways Gully Map</b> – Cllr Anderson reported having prepared a village map of all Gully's. This map will be forwarded to Highways. <b>Wonwell Yellow Lines &amp; broken Water Spring</b> Cllr Anderson stated that Adam Keay has given the month of October 2021 when these two projects will be actioned. To date, no road closure notifications have been posted. Cllr Gilbert stated that any further support that Cllr Anderson needs to please contact him. All noted. Cllr Freeman thanked Cllr Gilbert for attending the meeting and his support.
<b>072.21</b>	<b>South Hams District Council:</b> - Cllr Taylor reported <b>Kingston Refuse Collection</b> – is still a work in progress and now beginning to settle down, it is noted that there are still some residents who are not receiving a satisfactory service. KPC Cllr Grant confirmed fewer reports are received from residents with refuse problems. <b>Bio-Diversity</b> – Grant is still available of £3,000.00. <b>Electric Car &amp; Bike Club</b> – SHDC are asking for a survey to be filled in for who would be interested in this type of club. Cllr Grant agreed to submit this Survey. <b>Grants</b> Clerk confirmed receipt of the Locality Grant Application for £500.00 towards the repair of the Zip Wire and new Seat. Cllr Freeman thanked Cllr Taylor for the support to the village also for attending the meeting.
<b>073.21</b>	<b>Correspondence:</b> - Also to be Noted <b>AoNB</b> - asking for Cllr nominations. Cllr Kelly has confirmed to put his name forward as KPC representative. All noted <b>SWDevon Green Spaces to enhance Biodiversity value - Consultation</b> - Cllr Freeman suggested looking into Wilding areas within the Parish including the Recreation Ground to promote Biodiversity. Cllr Kelly highlighted that a Cllr with more knowledge of the management of the Rec would be better suited to completing the Survey. Clerk to investigate and report back. All noted. <b>National Bus Survey</b> Cllr Kelly agreed to submit the Survey on behalf of KPC. All noted <b>Peninsula Transport Survey</b> No response to be sent as limited knowledge on this subject. All noted.

Signed By Chair ..... Dated .....  
Kingston Parish Clerk - Sue Green, Old Stack, 1 Chapel Row, Kingston, Kingsbridge, Devon TQ7 4PJ  
Telephone 01548 810270 e-mail kingstonclerk@gmail.com

074.21	<p><b>Finance: Opening Balances</b></p> <p><b>Current Account Total</b> £4,286.95</p> <p><b>Business Account</b> £1,837.69</p> <p><b>Payments to be Authorised.</b></p> <p>Clerks Wages July 2021 £ 230.00</p> <p>Clerk B'band &amp; Heating July 2021 £ 15.00</p> <p>Clerks Wages August 2021 £ 287.20</p> <p>Clerk B'band &amp; Heating August 2021 £ 15.00</p> <p>Ace of Spades 5 of 7 Rec M'tance £ 571.42</p> <p>Jon Hardy Neighbourhood Plan Books £ 95.00</p> <p>PCS July Photocopy Service £ 18.05</p> <p>ICO Data Protection Fee £ 35.00</p> <p>Amazon 3 Shredders NP Office Items £ 113.97</p> <p><b>Total</b> £1,380.65</p> <p><b>Also, to be noted Payment</b></p> <p>1-2-3 Reg Annual services Parish Website £ 115.06</p> <p>Totem Timbers MFreeman Paint Play Equip. £ 17.95</p> <p><b>Payments Received</b></p> <p>SHDC Locality Grant Zipwire Repair £ 500.00</p> <p><b>Also, to be noted Payment Received</b></p> <p>Newsletter Advertiser PMc £ 40.00</p> <p>DCC Locality Grant Zipwire Repair £ 500.00</p> <p><b>Also, to be noted Clerk requested Authorisation for August Payments</b></p> <p>Ace of Spades 6of7 August Rec M'tance £ 571.42</p> <p>Clerks August Wages and Claim £ 302.50</p> <p>Agreed by All</p>	<table border="1"> <thead> <tr> <th>Set Aside Current A/c at 15/07/2021</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Allotment</td> <td>986.00</td> </tr> <tr> <td>Marquee</td> <td>00.00</td> </tr> <tr> <td>3<sup>rd</sup> Groundwork Grant N'hood Plan</td> <td>287.00</td> </tr> <tr> <td>KPC Playground Maintenance Donations</td> <td>2318.00</td> </tr> <tr> <td>KPC BT Pone Box M'tance Donations</td> <td>12.00</td> </tr> <tr> <td>KPC Hedgehog Funds</td> <td>217.00</td> </tr> <tr> <td>Annual Set Aside towards Laptop 2020</td> <td>100.00</td> </tr> <tr> <td><b>Total</b></td> <td><b>3,920.00</b></td> </tr> </tbody> </table>	Set Aside Current A/c at 15/07/2021	£	Allotment	986.00	Marquee	00.00	3 <sup>rd</sup> Groundwork Grant N'hood Plan	287.00	KPC Playground Maintenance Donations	2318.00	KPC BT Pone Box M'tance Donations	12.00	KPC Hedgehog Funds	217.00	Annual Set Aside towards Laptop 2020	100.00	<b>Total</b>	<b>3,920.00</b>
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075.21	<b>Grants:</b> - Cllr Kelly reported none currently applicable to KPC. All noted.																			
076.21	<b>CAP (Community Action Plan):</b> - Cllr Anderson reported investigating the costing of building car parking spaces for 26 cars is estimated to be £59,868.00. The Annual Insurance would be £336.80. Following further discussion, it was agreed by all that with the added cost of purchasing the land this is out of KPC's reach. Cllr Freeman thanked Cllr Anderson for investigating these costs. All agreed.																			
077.21	<b>Clerks Report:</b> - Clerk nothing to report																			
078.21	<b>Highways:</b> - Cllr Anderson reported being contacted by a parishioner experiencing problems with falling branches from trees opposite his house growing below Park View. After intensive investigation through LiveWest, Highways and SHDC, SHDC provided contact details with Somerset Estates a Tythe Map was found which showed the piece of land to belong to Grace John Seymour 19 <sup>th</sup> Duke of Somerset. This is yet to be finally established as being correct. Parishioner has now been informed. All noted.																			
079.21	<b>Newsletter:</b> - Cllr Grant reported having a list of items ready to be placed in the Newsletter. All Noted.																			
080.21	<p><b>Reports:</b></p> <p><b>1.Planning:</b> - Cllr Freeman reported</p> <p><u>Outline Planning Application</u></p> <p>1152/21/OPA 17 Yellands Park, Garden area to small dwelling. Following a full discussion it was agreed by all to Object to the Planning Application with the following statement</p> <p><i>From scaling the plan, the site is approx. 15mtr wide x 16mtr long = 240 square metres. From measuring adjoining property Boundaries, it seems the site 15.05mtr wide x 11.3mtr long (including 2.2mtr of road hedge) = 170 square metres. Or 137square metres if the hedge remains. So over-estimated by 404 square metres. The following Kingston Neighbourhood Plan items are impacted by this proposal.</i></p> <p><i>KNP 1.1 As it will cause significant adverse impacts on natural or historic assets, traffic, parking &amp; safety because of the narrow lane which is 3.2mtr at the lower end of the site. Visually dominating as the site is 2.2mtr above the road.</i></p> <p><i>KNP 2.3 Will any building be able to retain and enhance local landscape character?</i></p> <p><i>KNP 2.9 Parking provision should be in line with national and local parking standards. 2 spaces for 2 bedrooms. A parking space should be 5mtr x 2.4mtr (48 square metres)</i></p> <p><i>KNP7.5 Retaining and not harming any ancient Devon Lane or Hedge bank shown on the 1839 Tithe map. (Both the lane, hedge and site are on the map, plot No 244, Park, or 240 Yellons Hay, both owned by James Stidstone)</i></p> <p><i>If approval is given it brings in: -</i></p> <p><i>KNP6.1 Principal residence requirement.</i></p> <p><i>KNP 6.2 Principal residence AND keyworker tie must be guaranteed by planning conditions or legal agreements.</i></p>																			
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<p><b>Cont'd</b> <b>080.21</b></p>	<p><b>Reports</b> <b>1.Planning</b> <u>Planning Applications</u> 1986/21/VAR Hillside Variation following Planning Permission to 3617/20/HHO - No Comment – Agreed by all 2428/21/VAR Hillside Variations of condition of Planning consent 3618/20/LBC – No Comment – Agreed by all 2513/21/HHO Wastor Farm Householder proposed first floor rear bedroom extension – Support – Agreed by all 0932/21/LBC Park Cottage listed building consent to replace various windows - Support – Agreed by all <u>Pending Planning Applications</u> 0761/20/OAP Vicarage Park – nothing to report 3484/20/FUL Reachswitch – nothing to report 1568/21/LBC Hillside. Conditional Approval 1569/21/LBC Hillside. Conditional Approval 1570/21/LBC Hillside Conditional Approval 1721/21/HHO Roughty Elk – nothing to report 1773/21/HHO Britannia Cottage – nothing to report <b>2 Recreation Ground Sub Committee:</b> Clerk reported <u>Recreation Ground Sub Committee</u> held a successful meeting in the RR. Minutes have been circulated, all confirmed receipt of. The next meeting is booked for 5<sup>th</sup> August to make final arrangements for the first fund raising event the Picnic in the Park. <u>SHDC Monthly Maintenance Report</u> - defects in both play areas. Full details on the SHDC report. Cllr Freeman confirmed that a voluntary parishioner is actioning all points. Thanks are passed to parishioner. <u>Zip Wire and Seat:</u> - Are now on order with Playdale who have given a 6-to-8-week delivery time. <u>Commemorative Tree and Bench Upgrade</u> – Following further discussion and after receiving advice from the village tree experts, it was agreed by all that the request for 2 commemorative trees to be placed in the grounds in memory of Judy Wurr the past Clerk and Responsible Officer for Kingston could be actioned in the Autumn with a possible siting near the picnic bench nearest to the large field entry gate. The Concrete Stone Bench upgrade in memory of JW will also be actioned by the family who will select the wood and arrange for the replacement slats to put into the bench. Agreed and noted by all. <b>3. Allotments:</b> Clerk reported all in order. <b>4 Reading Room:</b> Cllr Freeman reported <u>Pre-App application</u> for the extension to the RR has been submitted to SHDC. GW &amp; KS have raised the paperwork which had a timeline of being submitted to SHDC. Clerk forwarded to Chair Cllr White and Vice Chair Cllr Freeman who in return asked Clerk to return acknowledgement to GW of receiving the Pre-App documents and his e-mail. All noted <u>Investigation Dig</u> – the investigatory digging of a trench has now been actioned with the discovery of the external drain deep in the ground. Cheque payment to ELM to be raised by KPC, a donation will be received from RRM. A full report from GW will be raised to forward to the Reading Room Management Committee, when received Clerk will forward a copy to all Cllrs. All noted <u>Replacement Window</u> – Clerk reported one more window has become faulty, a replacement has been ordered. All noted. <b>5.Street Furniture:</b> Cllr Anderson will cut overgrowth around village signs. All Noted <b>6. Footpaths:</b> Cllr Freeman reported Footpath 9 is impassable. Clerk to e-mail Footpath Warden who will action. All noted. <b>7. Tree Wardens Report:</b> Please note Item 078.21 Highways. <b>8. Kingston Church:</b> - Cllr Kelly reported the Flower Festival held on July 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> to be successful with refreshments in the Reading Room, £1,500.00 was raised by the team lead by Venessa Walker. All noted</p>
<p><b>081.21</b></p>	<p><b>Date of Next Meeting:</b> Thursday 16<sup>th</sup> September 2021 7.30pm. to be held in the Kingston Reading Room</p>
	<p><b>Closure of Meeting: - 8.50 pm</b></p>