

**KINGSTON PARISH COUNCIL MEETING**

Held on 20<sup>th</sup> January 2022 at 1930hrs in the Reading Room Kingston

**DRAFT M I N U T E S**

<b>Present</b>	Cllr Eve White	Cllr Merv Freeman
	Cllr Suzannah Grant	Cllr Don Kelly
	Cllr Phil Anderson	Cllr Ali Lewis
<b>Apologies</b>	Cllr Heather Summer-Nutting	DCC Cllr Rufus Gilbert
<b>In Attendance</b>	SHDC Bernard Taylor	
	Parish Clerk Sue Green (Ret)	Parish Clerk Lorraine Squire

139.22	<b>Apologies:</b> - KPC Cllr Summer-Nutting and DCC Cllr Rufus Gilbert															
140.22	<b>Declarations of Interest:</b> - <i>In accordance with the Code of Conduct, members were invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be Notified to the Parish Clerk within 28 days of the change.</i>															
141.22	<b>Open Forum:</b> - Cllr White welcomed Tree Warden TR to provide the Parish Council with her advice and considered opinion regarding the Tree Planning – 4195/21 TPO. KPC thanked TR for her help and support.															
142.22	<b>Minutes of Previous Meeting</b> – Minutes of Meeting Thursday 9 <sup>th</sup> December 2021 approved and signed as a true record.															
143.22	<b>Devon County Council:</b> - Cllr Gilbert – Not in attendance. <u>DCC Finance.</u> We are currently looking for a further £38.7 Million in savings. In 2010/11 we had 6500 staff and now employ 4000 full time. The net revenue budget for 2020/21 was £545M with Council Tax contributing £440M. Adult social Services spend was 49% Children's services 27% and highways 10% <u>Devon's Economy.</u> The pandemic's effects are slowly being eroded but the effects will be felt for a long time. Hospitality suffered particularly badly. The main problem now is finding people to employ and inflation. <u>Waste</u> I thought it might be worthwhile getting some 2020 stats out for the Energy from Waste (EfW) facility in Plymouth which processes some 65,000 tonnes of our waste each year from the South and West of the County. Overall Waste Processed 261,000 Tonnes. Electricity Generated 204,000 MWh. Steam Generated 57,000 MWh. Plant Availability 88.93% (target 91%); Co2 Savings 84,000 Tonnes. Landfill Diversion 99.9% Cash Savings (Vs Landfill) approx. £12million <u>Roads</u> With so much rain falling these days and particularly in winter it's hard to affect any repairs. Filling potholes full of water does not work and not filling them annoys the public. Schedules slip as does quality. Please keep reporting problems via the DCC website report a problem. All Noted.															
144.22	<b>South Hams District Council:</b> - Cllr Taylor reported <u>Funding</u> - £200,000 has been made available by SHDC should a Parish wish to set up its own community composting site. This would be a match fund. Cllr Taylor confirmed he had been in contact with DCC Cllr Gilbert as a grant was now available from DCC towards street cleaning and cost of Lengthsman. Cllr Taylor will report further to Council once he had details from DCC. <u>Planning</u> - Cllr Freeman conveyed to SHDC Cllr Taylor the lack of communication and frustration at the sharing of planning information from SHDC. In Autumn 2021 an email had been received from SHDC regarding the sharing of planning information/details with a view to SHDC and the Parish Councils working closer together to improve the system for all. Nothing further had happened. Cllr Taylor agreed with Cllr Freeman and confirmed he would pass on KPC's comments to the Planning Committee. Cllr White thanked Cllr Taylor for his reports and continued support.															
145.22	<b>Correspondence:</b> - The following were all <u>Noted</u> – "Airband" Fibre Broadband Introductory, SW Devon EV Charger Capacity Survey, SHDC Biodiversity Rob Sekula, Bigbury On Sea Burgh Island Climate Assembly. <u>Trees at Oldaport</u> communication was raised by Cllr Freeman who confirmed he would locate and action confirming KPC's support.															
146.22	<b>Finance: Opening Balances</b> <b>Current Account Total</b> £5,860.34 <b>Business Account</b> £1,837.80 <b>Payments to be Authorised.</b> Clerks Wages January 2022 £ 287.80 Clerk B'band & Heating December 2021 £ 15.00 <b>Also, to be noted Payments Authorised</b> <b>Payments Previously Authorised</b> PCS December Newsletter Printer Service £ 19.63 Brooking Road Sweeping £ 216.00 Amazon Rec Grd Repair Bolts £ 21.99 Amazon Rec Grd Steel Nuts £ 7.77	<table border="1"> <thead> <tr> <th>Set Aside Current A/c at 20/01/2022</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Allotment</td> <td>986.00</td> </tr> <tr> <td>Marquee</td> <td>00.00</td> </tr> <tr> <td>KPC Playground Maintenance Donations</td> <td>2420.00</td> </tr> <tr> <td>KPC BT Pone Box Maintenance Donations</td> <td>12.00</td> </tr> <tr> <td>Annual Set Aside Replacement Laptop 2020</td> <td>200.00</td> </tr> <tr> <td><b>Total</b></td> <td><b>3618.00</b></td> </tr> </tbody> </table>	Set Aside Current A/c at 20/01/2022	£	Allotment	986.00	Marquee	00.00	KPC Playground Maintenance Donations	2420.00	KPC BT Pone Box Maintenance Donations	12.00	Annual Set Aside Replacement Laptop 2020	200.00	<b>Total</b>	<b>3618.00</b>
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Signed By Chair ..... Dated .....  
Kingston Parish Clerk - Sue Green, Old Stack, 1 Chapel Row, Kingston, Kingsbridge, Devon TQ7 4PJ  
Telephone 01548 810270 e-mail kingstonclerk@gmail.com

<b>Con'td</b> <b>146.22</b>	<b>Finance</b> Amazon Rec Grd Washers £ 9.79 <b>Payments Received</b> Allotments 1,4,13,7 2022/23 Annual Rents £ 105.00 Allotments 8 & 12 2022/23 Annual Rents £ 45.00	
<b>147.22</b>	<b>Precept:-</b> Report Cllr White – SHDC Precept Budget £10,600 was agreed by KPC. To be actioned by Clerk before 28.1.22. All Noted.	
<b>148.22</b>	<b>CAP (Community Action Plan):</b> - Cllr Kelly reported that he had joined in an online Risk Management Plan Review held by the Deputy Fire Officer and was happy to confirm to the Council that it was made clear that despite any planned changes, this would not lead to the closure of any Fire Station or withdrawal of any appliances. All Noted	
<b>149.22</b>	<b>Clerks Report:</b> - Clerk reported Parish Clerk (Retiring) Sue Green reported she had started the handover to incoming Parish Clerk Lorraine Squire. Clerk Pay Scales as reported previously were still undecided. May KPC Meeting Date will need review as the Parish Clerk will be absent. This was noted and will be reviewed nearer the time. Cllr White requested KPC to appoint a Cllr to act as Employer Administrator to ensure best practice as part of the Good Employer Guide and Cllr Grant volunteered to take on this new responsibility. All noted	
<b>150.22</b>	<b>Highways:</b> - Cllr Anderson reported. Wonwell Lane spring repairs – Cllr Anderson is sorting a Grant in consultation with Adam Keys regarding these ongoing repairs. Road Sweeper – The Autumn cleaning had been very successful and a Grant from DCC towards costs was now being pursued. Cut back at Bus Stop – This work has now been completed by Parishioners and eased access to and egress from Yellands Park. All Noted	
<b>150.22.1</b>	<b>Jubilee</b> – Cllr Anderson will discuss with Wilf & Shioya Walters at Scobbiscombe Farm the erection of a Bonfire at Beacon Point in celebration of Queen Elizabeth's 70 <sup>th</sup> Anniversary on Thursday, 2 <sup>nd</sup> June. The Parish Council have also received an offer of a financial contribution towards Celebration Mugs for the children of the Parish to commemorate this event which was gratefully accepted by the Council. Parish Clerk to communicate with Parishioners regarding this matter.	
<b>151.22</b>	<b>Newsletter:</b> - Cllr Grant confirmed all items to be included in the Newsletter. Parish Clerk, Sue Green requested an announcement in the Newsletter confirming her retirement as Parish Clerk and welcoming Lorraine Squire as her successor. All Noted.	
<b>152.22</b>	<b>Reports: 1.Planning:</b> - Cllr Freeman reported <u>Tree Planning 4195/21/TPO</u> - Objected <u>Pending Planning Applications</u> 0761/20/OAP Vicarage Park – A Viability Assessment was being undertaken to which KPC has no say. 0047/22/FUL – Roof over Silage Pit 0048/22/FUL – Roof over Slurry Pit 0049/22/FUL – Roof over existing Yard As the above three applications were only received on the night of the KPC meeting and not yet fully accessible on the SHDC Planning Portal, these three applications will be discussed by the Council fully in February's Meeting. All agreed and noted. <b>2 Recreation Ground Sub Committee:</b> Cllr Lewis reported <u>Grass Cutting</u> – Due to exceptional weather conditions the grass on the Playing Fields was already very long and would cause problems to Ace's machinery if left without cutting until March. It was agreed by all that Cllr Lewis would ask Ace to complete one Winter cut. <u>Ramp Repairs</u> – Cllr Lewis was happy to report that DC was sorting the small issues highlighted by SHDC and this was nothing that we weren't already aware of. <u>Bolts</u> – Parish Clerk, Sue Green reported that some bolts ordered and awaiting delivery had 'gone missing' so a request had gone into the suppliers to send a further consignment. . <u>Campfires</u> – On recent monitoring of the Playing Fields, it was noted that a camp fire had been started in the Copse. Obviously, in the Winter months this was not a hazard due to the damp conditions but needs to be monitored during the Summer as this could potentially be a fire hazard. <b>3. Allotments:</b> Clerk reported <u>February Agreements</u> had been submitted to all allotment holders and to date, only one has been relinquished. All Noted. <b>4 Reading Room:</b> In the absence of Cllr Summer-Nutting the clerk reported the ongoing Reading Room Revival was continuing and GW was looking to take further public consultation, in particular, of all User Groups. All noted. <b>5.Street Furniture:</b> Cllr Anderson reported an improvement of the hedge trimming around the village. <b>6. Footpaths:</b> Cllr White nothing to report. <b>7. Tree Wardens Report:</b> Cllr White nothing to report. <b>8. Kingston Church:</b> - Cllr Kelly reported that the PCC were undertaking preliminary investigations into the installation of Solar Panels on part of the Church roof. This is something that is supported under the Neighbourhood Plan. All noted	
<b>153.22</b>	<b>Date of Next Meeting:</b> Thursday, 17 <sup>th</sup> February 2022 7.30pm. to be held in the Kingston Reading Room. Before Closure of the Meeting there was a short but heartfelt presentation to Sue Green thanking her for all her years of loyal service to the Kingston Parish Council.	
	<b>Closure of Meeting: - 9 pm</b>	

Signed By Chair ..... Dated .....

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