

**KINGSTON PARISH COUNCIL MEETING**

Held on 20<sup>th</sup> October 2022 at 1930hrs in the Reading Room Kingston

**DRAFT M I N U T E S**

<b>Present</b>	Cllr Eve White	Cllr Merv Freeman
	Cllr Heather Summer-Nutting	Cllr Phil Anderson
	Cllr Don Kelly	SHDC Bernard Taylor
<b>Apologies</b>	Cllr Ali Lewis	DCC Cllr Rufus Gilbert
	Cllr Suzannah Grant	
<b>In Attendance</b>	Parish Clerk Lorraine Squire	

<b>087.22</b>	<b>Apologies:</b> - Cllr Suzannah Grant – Work Commitments, Cllr Alison Lewis – Holiday & DCC Cllr Rufus Gilbert – Work Commitments
<b>088.22</b>	<b>Declarations of Interest:</b> - <i>In accordance with the Code of Conduct, members were invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be Notified to the Parish Clerk within 28 days of the change.</i>
<b>089.22</b>	<b>Open Forum:</b> - Mr J Mildmay-White from Flete Estate made representation to the Parish Council about continual damage to fencing and gates on the Estate. Parishioners were also present. There was a full discussion about permits, access and how best to ensure the Estate is used but not abused. Mr J Mildmay-White confirmed permits for Walkers and Horse Riders (annual application) could be obtained by permanent residents of Kingston by written application to the Flete Estate Office enclosing a S.A.E. for reply. Any issues, concerns, or questions, please contact Mr J Mildmay-White direct at The Flete Estate Office. All Noted.
<b>090.22</b>	<b>Minutes of Previous Meeting</b> – Minutes of Meeting Thursday, 29 <sup>th</sup> September 2022 approved and signed as a true record.
<b>091.22</b>	<b>Devon County Council:</b> - Cllr Gilbert not present
<b>092.22</b>	<p><b>South Hams District Council:</b> - Cllr Taylor updated the Council on the in-house waste collection service that had been up and running now for 4 weeks. Obviously, early days and “teething problems” would be expected but hopefully all is now going in the right direction. There had been a walk around Kingston this week with SHDC Waste Collection representatives and Cllr P Anderson to talk through logistics and where problems have occurred. It will take a little while to sort, but SHDC are confident they can provide a reliable service to the community.</p> <p>Cllr Taylor reiterated what was said in the letter to all residents dated 28<sup>th</sup> September 2022 regarding the new brown bin collection service coming into force Spring 2023. All residents who want to be part of this scheme MUST subscribe to the new service between 1<sup>st</sup> November 2022 and 22<sup>nd</sup> January 2023.</p> <p>Winter is going to be very difficult for many, but Cllr Taylor wanted to reassure Parishioners that SHDC was able to help on many fronts and signpost Parishioners to other organisations for help and household support. The Citizen Advice Helpline is 0808 2787948 or contact Cllr Bernard Taylor direct.</p> <p>Modbury Caring are holding a fundraising event on 4<sup>th</sup> December – any raffle prizes, gratefully received. All Noted.</p>
<b>093.22</b>	<p><b>Correspondence:</b> -</p> <ol style="list-style-type: none"> <li>1. Open Access Land – new fencing. The Parish Council have no powers or duty over public rights of way, the correspondent should contact Devon County Council for guidance. All agreed and noted.</li> <li>2. Citizens Advice AGM 25<sup>th</sup> October. All noted.</li> <li>3. SHDC Election information – May 2023. All noted.</li> </ol>

Signed By Chair ..... Dated .....

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094.22	<b>Finance: Opening Balances</b> <b>Current Account Total</b> £8,026.90 <b>Business Account</b> £1,837.98 <b>Payments to be made via FPO or DD and deducted From above total</b> PCS Newsletter Printer Service (October) £16.86 Clerk, L Squire Month 7 Wages £292.50 Clerk, L Squire Month 7 Claims £15.00 A Lewis refund of payment made in error £20.00 <b>Payment already made via Card and included in Above total</b> Amazon Barrier Tape – Playing Fields £12.14 <b>Payment Due to be Received</b> VAT Reclaim 01.01.22 to 31.7.22 £114.78 <b>Payment Received and included in above total</b> A Lewis – made in error £20.00  Cllr P Anderson proposed that, going forward, there should be an annual allowance towards our highways maintenance in the sum of £700. This will be noted on the budgets to be agreed at November’s meeting. All Noted.	<table border="1"> <thead> <tr> <th>Set Aside Current A/c at 10/10/2022</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Allotment</td> <td>1336.00</td> </tr> <tr> <td>Marquee</td> <td>00.00</td> </tr> <tr> <td>KPC Playground Maintenance Donations</td> <td>2358.00</td> </tr> <tr> <td>KPC Betterment Fund</td> <td>162.00</td> </tr> <tr> <td>Annual Set Aside towards Laptop 2020</td> <td>200.00</td> </tr> <tr> <td><b>Total</b></td> <td><b>4056.00</b></td> </tr> </tbody> </table>	Set Aside Current A/c at 10/10/2022	£	Allotment	1336.00	Marquee	00.00	KPC Playground Maintenance Donations	2358.00	KPC Betterment Fund	162.00	Annual Set Aside towards Laptop 2020	200.00	<b>Total</b>	<b>4056.00</b>
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095.22	<b>CAP (Community Action Plan):</b> - Cllr Kelly reported that Stagecoach Buses had made alterations to their timetables across Devon. All Noted.															
096.22	<b>Clerks Report:</b> - Clerk confirmed she would be working on Budgets to present to the Parish Council at November’s Meeting All Noted.															
097.22	<b>General Risk Assessment Management</b> – Cllr White confirmed that the document had been read by all Councillors, no amendments required and all agreed, approved, signed, and adopted.															
098.22	<b>Highways</b> – Cllr Anderson reported:- New Signage was on hold until the funds had been secured. Potholes by the Church has been repaired. Potholes – Lower Great Torr to Cocks Park had been marked up for repair. The driveway at Park View had been done so the next section of road repair down to Walkespool was now in order but having discussed with Highways we are probably looking at 2023/24. The road surface on the entrance to the Playing Fields needs repair. The top surface has been compromised and, with each storm, washes away another layer of gravel and stones down the hill causing drainage problems. Parish Council to look into a new top dressing of the subbase and costings. All Noted.															
099.22	<b>Newsletter:</b> - Cllr Grant had prepared an article. All agreed and noted.															
100.22	<b>Reports:</b> <b>1. Planning:</b> - Cllr Freeman – nothing to report. <b>2.Recreation Ground Sub Committee:</b> Clerk reported having looked at costs for adverts in Gazette, she would approach two commercial grass cutting firms direct for tenders for the next two years. Aces of Spades has already confirmed that he would be quoting. Contract for maintenance to be altered to reflect the change in the growing season. An agreed number of cuts to be spread across from early March to late October. Cllr Kelly informed the Parish Council that RS had informed him that when the Sanderson Field was rented out in 2023 a donation would be requested for use of the field and that donation would then be given to the Playing Fields fund. The Parish Council were grateful for these future donations and expressed their thanks. All agreed and noted. <b>3. Allotments:</b> Clerk reported that a poster will be placed on the Allotment Gate to help stop the dumping of green waste around the trees at the entrance to the allotments. Cllr Summer Nutting to view the allotments with Clerk. All agreed and noted. <b>4 Reading Room:</b> Cllr Heather Summer-Nutting reported that the Reading Rooms Committee had a new Secretary, Simon Eatwell. Pauline Deschamps had retired as Secretary but will remain on the Committee as representative of the Church. Hall Charges are increasing from 1 <sup>st</sup> January 2023. User Groups will be charged at £10 per session and private hire will be £7.50 per hour. A sub-committee has formed to push through the Reading Rooms Revival Project. Consideration is being given to the naming of the new extension in memory of Judy Alloway. The question of new chairs was raised by the Parish Council. Next Reading Rooms Meeting will be held on 10 <sup>th</sup> November 2022. All noted. <b>5. Street Furniture:</b> Cllr Anderson reported all is well and now the potato harvest had concluded, he would adjust the wonky sign going out of the village. All noted.															

Signed By Chair ..... Dated .....

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	<p><b>6. Footpaths:</b> Clerk had ascertained that Peter Guy has now retired from DCC. New contact details have been obtained and JW is now in contact regarding damaged stile on Footpath 5. All Noted.</p> <p><b>7. Tree Report:</b> Cllr Anderson confirmed the Ash Tree at the top of Vicarage Farm had been reported to DCC but no reply as yet. All noted.</p> <p><b>8. Kingston Church:</b> - Cllr Kelly reported that Pauline Deschamps was now the Treasurer of the PCC. This year's Remembrance Service will take place in Ringmore on Sunday 13<sup>th</sup> November at 10.30am but there will be the usual village gathering on 11<sup>th</sup> November at the War Memorial in the Churchyard – 10.50am. Cllr Kelly to lay wreath on behalf of KPC. All Noted</p>	
<b>101.22</b>	<b>Date of Next Meeting:</b> Thursday 17 <sup>th</sup> November 2022 7.30pm. to be held in the Kingston Reading Room	
	<b>Closure of Meeting: - 8.30pm</b>	

Signed By Chair ..... Dated .....

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