

KINGSTON PARISH COUNCIL MEETING

Held on 17th November 2022 at 1930hrs in the Reading Room Kingston

DRAFT M I N U T E S

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| Present | Cllr Eve White | Cllr Merv Freeman |
| | Cllr Heather Summer-Nutting | Cllr Phil Anderson |
| | Cllr Don Kelly | SHDC Bernard Taylor |
| | Cllr Ali Lewis | DCC Cllr Rufus Gilbert |
| | Cllr Suzannah Grant | |
| Apologies | | |
| In Attendance | Parish Clerk Lorraine Squire | |

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| 102.22 | Apologies: - None | |
| 103.22 | Declarations of Interest: - <i>In accordance with the Code of Conduct, members were invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be Notified to the Parish Clerk within 28 days of the change.</i> | |
| 104.22 | Open Forum: - No Parishioners present. | |
| 105.22 | Minutes of Previous Meeting – Minutes of Meeting Thursday, 20 th October 2022 approved and signed as a true record. | |
| 106.22 | <p>Devon County Council: - Cllr Gilbert reported:- Kingston Signage Grant had been approved and was being actioned. Modbury Fore Street would be closed to through traffic for three months from 20th January 2023. The shops will be open for business, but diversions will be in place. South West Water's website has a dedicated section regarding the Modbury works for up-to-date information. Cllr Freeman raised a concern regarding the road diversion Bullhorn Cross to Chapel Cross as the alternative, signed route is unsuitable for large vehicles due to the narrow rock lined bend at Barden Hill Corner. Suitable signage was requested regarding this hazard. Noted by DCC Cllr Gilbert. The Freeport of Plymouth/South Hams is now signed in law, but the Investment Zones have been scrapped. Avian Flu is a real concern, and all restrictions must be observed by everyone not just farmers. DCC Cllr Gilbert again stressed the dire financial situation DCC finds itself in due to social care and children's services costs. Meetings were taking place to resolve the deficit this coming financial year. Unfortunately, this is not just Devon, but a country wide issue faced by many County Councils. Despite the above, DCC Cllr Gilbert advised that there is household support and funding to be granted in these uncertain financial times and the Parish Council will circulate all necessary information. All Noted.</p> | |
| 107.22 | <p>South Hams District Council: - Cllr Taylor reported:- The District Council had been busy working on the JL Plan and two planning changes to note were:-</p> <ol style="list-style-type: none"> 1. The approval of complete demolition and rebuild of properties would become much harder to obtain due to the release of carbon. 2. Regarding roofing materials, parishioner would be encouraged to use local materials and re-use slates rather than importing from abroad. <p>The Waste collection service was moving forward and SHDC Cllr Taylor was happy to report that there had been very few missed collections reported. Cllr Grant asked when the Food Waste service would be reinstated. The SHDC are hopeful that this will be in June 2023. Brown bin collection for those who have paid for the service will commence 6th March 2023.</p> <p>Modbury car parks will be accessible during all the planned closures so access to the Health Centre will not be disrupted. It was intimated that there will be a reduction in car parking charges.</p> <p>There will obviously be a disruption to all bus services that use Modbury Fore Street, but each bus company was sorting their logistics going forward.</p> | |

Signed By Chair Dated

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| 107.22 continued | Cllr Anderson requested a road sweeper as most of the leaves were now down. SHDC Cllr Taylor said he would investigate this for the Parish and report back. All Noted. | | | | | | | | | | | | | | | |
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| 108.22 | Correspondence: - 1. Open Meeting Holbeton on sewage in River Erme 2. Avian Bird Flu 3. Nature and Climate email 4. Water Pollution All Noted. | | | | | | | | | | | | | | | |
| 109.22 | Finance: Opening Balances Current Account Total £7,797.32 Business Account £1,838.14 Payments to be made via FPO or DD and deducted From above total PCS Newsletter Printer Service (November) £22.48 Clerk, L Squire Month 8 Wages £254.00 Clerk, L Squire Month 8 Claims £15.00 Clerk, L Squire backdated to 1.4.22 Pay Increase £5 per week x 29 weeks £145.00 Clerk, L Squire Month 9 Wages £254.00 Clerk, L Squire Month 9 Claims £15.00 Payment Received and included in above total VAT Reclaim 01.01.22 to 31.7.22 £114.78 Parish Clerk's salary increase as agreed by NALC and detailed above was approved by the Parish Council. All Noted. | <table border="1"> <thead> <tr> <th>Set Aside Current A/c at 10/11/2022</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Allotment</td> <td>1336.00</td> </tr> <tr> <td>Marquee</td> <td>00.00</td> </tr> <tr> <td>KPC Playground Maintenance Donations</td> <td>2358.00</td> </tr> <tr> <td>KPC Betterment Fund</td> <td>162.00</td> </tr> <tr> <td>Annual Set Aside towards Laptop 2020</td> <td>200.00</td> </tr> <tr> <td>Total</td> <td>4056.00</td> </tr> </tbody> </table> | Set Aside Current A/c at 10/11/2022 | £ | Allotment | 1336.00 | Marquee | 00.00 | KPC Playground Maintenance Donations | 2358.00 | KPC Betterment Fund | 162.00 | Annual Set Aside towards Laptop 2020 | 200.00 | Total | 4056.00 |
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| Total | 4056.00 | | | | | | | | | | | | | | | |
| 110.22 | Budgets – Cllrs confirmed receipt of the clerk's financial spreadsheets for their consideration and the Precept will be set at January's meeting. All noted. | | | | | | | | | | | | | | | |
| 111.22 | CAP (Community Action Plan): - Cllr Kelly reported that Devon would be publishing an Electric Vehicle Parking Strategy and he would report further on this point once available. All Noted. | | | | | | | | | | | | | | | |
| 112.22 | Clerks Report: - Clerk requested the Parish Council's approval to employ the new Internal Auditor, JS. All agreed and noted. The Defib training had been very well attended and thanks to Michael Jarvis for his help and support. Clerk highlighted that in approximate 1 years' time we would be looking to renew the Defib at a cost of £2,200. Something to bear in mind going forward. The visit by Liz Hitchins of 4riversdementia had been very successful with lots of Parishioners in attendance. Liz will also be coming to the Festive Tuesday Morning Market on 13 th December. All Noted. | | | | | | | | | | | | | | | |
| 113.22 | Statement of Internal Controls – Cllr White confirmed that the document had been read by all Councillors, only one amendment required regarding the new Internal Auditor and all agreed, approved and adopted. | | | | | | | | | | | | | | | |
| 114.22 | Highways – Cllr Anderson – Nothing further to report. | | | | | | | | | | | | | | | |
| 115.22 | Newsletter: - Cllr Grant had prepared an article. All agreed and noted. | | | | | | | | | | | | | | | |
| 116.22 | Reports: 1. Planning: - Cllr Freeman – nothing to report. 2. Recreation Ground Sub Committee: Cllr Lewis reported a Parishioner had volunteered to help with play equipment maintenance. The Parish Council expressed their thanks. A selection of materials was requested for use to carry out the necessary repairs and maintenance. A new sign to go on the fencing at the Playing Fields was agreed. Clerk to action. The new maintenance contract had been reviewed by all Parish Councillors and it was decided that this should be a 'whole year' contract not a March to September engagement as the grass growing seasons had changed. Invites for tenders to be actioned. All agreed and noted. 3. Allotments: Clerk had nothing specific to report apart from the hedges need maintenance around the allotment site. All agreed and noted. 4 Reading Room: Cllr Heather Summer-Nutting reported that a sub-committee had been appointed to deal with the extension project going forward. The question of hire charges to the Parish Council was discussed fully and a suitable reply actioned to the Reading Rooms Committee. All noted. 5. Street Furniture: Cllr Anderson nothing to report. 6. Footpaths: Cllr White nothing to report. | | | | | | | | | | | | | | | |

Signed By Chair Dated

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| | <p>7. Tree Report: Cllr White nothing to report.</p> <p>8. Kingston Church: - Cllr Kelly reported that the usual Christmas Services would be taking place this December and to look out for specific details via usual outlets. All Noted</p> | |
| 117.22 | Date of Next Meeting: Thursday 19 th January 2023 7.30pm. to be held in the Kingston Reading Room | |
| | Closure of Meeting: - 9.00pm | |

Signed By Chair Dated

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