

**KINGSTON PARISH COUNCIL MEETING**

Held on 19<sup>th</sup> January 2023 at 1930hrs in the Reading Room Kingston

**DRAFT M I N U T E S**

|                      |                              |                     |
|----------------------|------------------------------|---------------------|
| <b>Present</b>       | Cllr Eve White               | Cllr Merv Freeman   |
|                      | Cllr Suzannah Grant          | Cllr Phil Anderson  |
|                      | DCC Cllr Rufus Gilbert       | SHDC Bernard Taylor |
|                      |                              |                     |
| <b>Apologies</b>     | Cllr Ali Lewis               | Cllr Don Kelly      |
|                      | Cllr Heather Summer-Nutting  |                     |
| <b>In Attendance</b> | Parish Clerk Lorraine Squire |                     |

|        |   |  |
|--------|---|--|
| 118.23 | <b>Apologies:</b> - Cllr D Kelly (Family Funeral) Cllr H Summer-Nutting (Work Commitments) & Cllr A Lewis (Family Commitments)  |  |
| 119.23 | <b>Declarations of Interest:</b> - <i>In accordance with the Code of Conduct, members were invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be Notified to the Parish Clerk within 28 days of the change.</i>   |  |
| 120.23 | <b>Open Forum:</b> - Kingston Parish Newsletter Editor, David Carter attended to confirm that he would be standing down as Editor after 23 years and advised the Council of the Editor Job Description and Requirements. The Council thanked David for all his hard work over the years and were very grateful for his help going forward to find a new Editor. All Noted.  |  |
| 121.23 | <b>Minutes of Previous Meeting</b> – Minutes of Meeting Thursday, 17 <sup>th</sup> November 2022 approved and signed as a true record.  |  |
| 122.23 | <b>Devon County Council:</b> - Cllr Gilbert reported:-<br>DCC had agreed a Council Tax rise of 5%. As part of their Budgets' analysis and investigation into finance after the Pandemic Crisis, 70m had been found in savings. The main funding for DCC will be care for the elderly and care for extremely vulnerable children. Works at Modbury are NOT going ahead this year as previously reported.<br>The state of the roads in Devon has been an ongoing issue this Winter and currently 500 potholes are reported daily. Adverse weather conditions have hindered all maintenance work and DCC is disappointed that this spate of bad weather is hampering their attempts to repair the damage. All Noted. |  |
| 123.23 | <b>South Hams District Council:</b> - Cllr Taylor reported:-<br>It was the last day to sign up for Brown Bin collection due to start in March.<br>SHDC from the Chairman's Fund had organized a lunch at the Watermark for our Ukrainian guests.<br>SHDC had 1m in government funding for help towards the climate emergency<br>There will be implemented increases in Council Tax on second homeowners in the South Hams. All Noted.   |  |
| 124.23 | <b>Correspondence:</b> -<br>1. Cost of Living Community Action Fund South Hams – all noted.<br>2. CAB Request for Funding – all noted.<br>3. Appointment of External Auditors – PKF Littlejohn – all noted<br>4. Fully funded EV charging points – Cllr Freeman had made initial enquiries and was waiting for a reply – all noted.<br>5. ANOB Partners Conference – all noted<br>6. Water Quality – River Erme Meeting 26.1.23 – Cllr Freeman to attend (late correspondence) – all noted  |  |

Signed By Chair ..... Dated .....

Kingston Parish Clerk – Lorraine Squire Tomar, 3 Church Park, Kingston, Kingsbridge, Devon TQ7 4QB  
Telephone 01548 810460 e-mail kingstonclerk@gmail.com

| 125.23                               | <b>Finance: Opening Balances</b><br><b>Current Account Total</b> £7,038.91<br><b>Business Account</b> £1,838.34<br><b>Payments made via FPO or DD and included in above Total</b><br>PCS Newsletter Printer Service (December) £12.00<br>Amazon Decking Cleaner £24.94<br>Amazon Multi Surface Paint £23.00<br><br><b>Payments to be made via FPO or DD and deducted from Above total.</b><br>PCS Newsletter Printer Services (January) £20.70<br><br>Clerk, L Squire Month 10 Wages £317.50<br>Clerk, L Squire Month 10 Claims £15.00<br>OTM Services Ltd – New Sign Playing Fields £90.00<br>KJ reimbursement of batteries for Jubilee £11.00<br><b>Payment Received and included in above total</b><br>Newsletter Advert – Stanborough Chorus £8.00<br>All Noted   | <table border="1"> <thead> <tr> <th>Set Aside Current A/c at 3/01/2023</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Allotment</td> <td>1336.00</td> </tr> <tr> <td>Marquee</td> <td>00.00</td> </tr> <tr> <td>KPC Playground Maintenance Donations</td> <td>2307.00</td> </tr> <tr> <td>KPC Betterment Fund</td> <td>162.00</td> </tr> <tr> <td>Annual Set Aside towards Laptop 2020</td> <td>300.00</td> </tr> <tr> <td><b>Total</b></td> <td><b>4105.00</b></td> </tr> </tbody> </table> | Set Aside Current A/c at 3/01/2023 | £ | Allotment | 1336.00 | Marquee | 00.00 | KPC Playground Maintenance Donations | 2307.00 | KPC Betterment Fund | 162.00 | Annual Set Aside towards Laptop 2020 | 300.00 | <b>Total</b> | <b>4105.00</b> |
|--------------------------------------|---|---|------------------------------------|---|-----------|---------|---------|-------|--------------------------------------|---------|---------------------|--------|--------------------------------------|--------|--------------|----------------|
| Set Aside Current A/c at 3/01/2023   | £   |   |                                    |   |           |         |         |       |                                      |         |                     |        |                                      |        |              |                |
| Allotment                            | 1336.00   |   |                                    |   |           |         |         |       |                                      |         |                     |        |                                      |        |              |                |
| Marquee                              | 00.00   |   |                                    |   |           |         |         |       |                                      |         |                     |        |                                      |        |              |                |
| KPC Playground Maintenance Donations | 2307.00   |   |                                    |   |           |         |         |       |                                      |         |                     |        |                                      |        |              |                |
| KPC Betterment Fund                  | 162.00  |   |                                    |   |           |         |         |       |                                      |         |                     |        |                                      |        |              |                |
| Annual Set Aside towards Laptop 2020 | 300.00  |   |                                    |   |           |         |         |       |                                      |         |                     |        |                                      |        |              |                |
| <b>Total</b>                         | <b>4105.00</b>  |   |                                    |   |           |         |         |       |                                      |         |                     |        |                                      |        |              |                |
| 126.23                               | <b>Budgets</b> – The Precept for 2023/24 was set at £11,130 (5% rise) All agreed and noted.   |   |                                    |   |           |         |         |       |                                      |         |                     |        |                                      |        |              |                |
| 127.23                               | <b>CAP (Community Action Plan):</b> - Cllr Kelly absent – Nothing to report.  |   |                                    |   |           |         |         |       |                                      |         |                     |        |                                      |        |              |                |
| 128.23                               | <b>Clerks Report:</b> - Clerk requested the Statement of Internal Controls be signed and minuted as point 113.22. All noted.  |   |                                    |   |           |         |         |       |                                      |         |                     |        |                                      |        |              |                |
| 129.23                               | <b>Highways</b> – Cllr Anderson – Nothing further to report.  |   |                                    |   |           |         |         |       |                                      |         |                     |        |                                      |        |              |                |
| 130.23                               | <b>Newsletter:</b> - Cllr Grant discussed items to be included. All agreed and noted.   |   |                                    |   |           |         |         |       |                                      |         |                     |        |                                      |        |              |                |
| 131.23                               | <b>Reports:</b> <ol style="list-style-type: none"> <li><b>Planning:</b> - Cllr Freeman reported 3780/22/VAR – Gabberwell - discussed and agreed – Objection.</li> <li><b>Recreation Ground Sub Committee:</b> Clerk reported<br/>The new sign was ready for collection from OTM.<br/>Tenders for the Maintenance Contract (2 years) for the Playing Fields had been received and after a full discussion Ace of Spades was proposed by Cllr Freeman and 2<sup>nd</sup> by Cllr Grant. All agreed and noted.</li> <li><b>Allotments:</b> Clerk confirmed the new agreements would be submitted shortly and quotes would be obtained to maintain the hedgerow borders of the allotment site. All agreed and noted.</li> <li><b>Reading Room:</b> Cllr Heather Summer-Nutting absent – Nothing to Report. Next Reading Room Committee Meeting to be held in February.</li> <li><b>Street Furniture:</b> Cllr Anderson nothing to report.</li> <li><b>Footpaths:</b> Clerk to enquire of DCC Cllr Rufus who we should report defects to at County Council. All noted.</li> <li><b>Tree Report:</b> Cllr White nothing to report.</li> <li><b>Kingston Church:</b> - Cllr Kelly absent – Nothing to report.</li> </ol> |   |                                    |   |           |         |         |       |                                      |         |                     |        |                                      |        |              |                |
| 132.23                               | <b>Date of Next Meeting:</b> Thursday 16 <sup>th</sup> February 2023 7.30pm. to be held in the Kingston Reading Room  |   |                                    |   |           |         |         |       |                                      |         |                     |        |                                      |        |              |                |
|                                      | <b>Closure of Meeting:</b> - 8.30pm   |   |                                    |   |           |         |         |       |                                      |         |                     |        |                                      |        |              |                |

Signed By Chair ..... Dated .....

Kingston Parish Clerk – Lorraine Squire Tomar, 3 Church Park, Kingston, Kingsbridge, Devon TQ7 4QB  
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