

**DRAFT AGENDA**

To All Members of the Kingston Parish Council

You are hereby summoned to attend the **Parish Council Meeting** to be held on

**Thursday 20<sup>th</sup> April 2023** for the purpose of transacting the following business.

Signed *Lorraine Squire* Clerk to the Council

Dated **Thursday 13<sup>th</sup> April 2023**.

A Meeting of Kingston Parish Council has been arranged for

**Thursday 20<sup>th</sup> April at 19.30hrs** in the **Reading Room, Kingston**

Parishioners are welcome to attend as observers but are not permitted to take part during the business section of the meeting.

Points can be raised for future discussion by the Council, during the 'Open Session' at the start of the meeting at 7.30pm.

001.23	Apologies for Absence																	
002.23	Declaration of Interests	Interests to be Declared in accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may in items to be considered at this meeting. Members are also reminded that any change to their Declaration of interests must be notified to the Parish Clerk within 28 days of the change.																
003.23	Open Forum	Parishioners Question Time.- questions are welcomed to the PC on issues on this agenda or raise issues for future consideration at the discretion of the Chairman.																
004.23	Minutes of the Previous Meeting	Minutes of Meeting Thursday 16 <sup>th</sup> March 2023 to be approved to sign.																
005.23	Devon County Council	Report: - DCC Cllr Rufus Gilbert.																
006.23	South Hams District Council	Report: - SHDC Cllr Bernard Taylor.																
007.23	Correspondence:	<div><div>1. South Devon AONB Partnership email</div><div>2. River Erme Meeting – Cllr Freeman</div><div>3. New Bus Service &amp; F7 Fare Car</div><div>4. Defib Renewal 2024</div><div>5. DALC renewal of membership</div><div>6. Travel Training Workshops</div><div>7. Ash Trees – Church Lane</div></div>																
008.23	<div>Finance: Opening Balances</div> <div>Current Account Total £4,944.49</div> <div>Business Account £1,841.36</div> <div>Payments made via FPO or DD and included in above Total</div> <div>ACE OF SPADES Allotment Hedge Maintenance £800.00</div> <div>KW refund – paid in error £40.00</div> <div>Office Depot – Viking Paper – Newsletter £88.60</div> <div>Payments to be made via FPO or DD and deducted from above total.</div> <div>ACE OF SPADES Playing Fields (April) £375.00</div> <div>PCS Newsletter Printer Service (April) £19.08</div> <div>Clerk, L Squire Month 1 Wages £317.50</div> <div>Clerk, L Squire Month 1 Claims £15.00</div> <div>DALC Annual Charge £103.57</div> <div>Payments Received and included in above total</div> <div>HMRC VAT £263.90</div> <div>KW paid to us in error £40.00</div> <div>GB Newsletter advert £50.00</div> <div>Bigbury Golf Club – Newsletter advert £50.00</div>	<table><tr><td>Set Aside Current A/c at 10/04/23</td><td>£</td></tr><tr><td>Allotment</td><td>901.00</td></tr><tr><td>Marquee</td><td>00.00</td></tr><tr><td>KPC Playground Maintenance Donations</td><td>2232.00</td></tr><tr><td>KPC Betterment Fund</td><td>151.00</td></tr><tr><td>Annual Set Aside Replacement Laptop 2020</td><td>300.00</td></tr><tr><td>Total</td><td>3584.00</td></tr><tr><td></td><td></td></tr></table>	Set Aside Current A/c at 10/04/23	£	Allotment	901.00	Marquee	00.00	KPC Playground Maintenance Donations	2232.00	KPC Betterment Fund	151.00	Annual Set Aside Replacement Laptop 2020	300.00	Total	3584.00		
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009.23	Audit	Report Clerk – 2022 -23 AGAR Accounts to be examined by Cllr White.																
009.23.01		Internal Audit booked for 25 <sup>th</sup> April 2023																
009.23.02		Signing of Section 1 Annual Governance Statement of 2022/23 Annual Returns Form																
009.23.03		Signing of Section 2 Accounting Statements of 2022/23 Annual Returns Form																
		Signing of Certificate of Exemption																
010.23	CAP (Community Action Plan)	Report: - Cllr Kelly. -																
011.23	Clerks Report	Report: - Clerk – VAT Course & holiday dates																

012.23	Newsletter	Report: - Cllr Grant –
013.23	<b>Reports</b> <b>1. Planning:</b>  <b>2. Recreation Ground Sub Committee</b> <b>3. Allotments:</b> <b>4. Reading Room:</b> <b>5. Street Furniture:</b> <b>6. Footpaths:</b> <b>7. Tree Report:</b> <b>8. Kingston Church</b>	Report: Cllr Freeman – <u>Planning Applications</u> 0559/23/HHO – Clyng Mill  Report – Cllr Lewis Report – Clerk. Report – Cllr Summer-Nutting. Report – Cllr Anderson Report – Cllr White. Report – Cllr White. Report – Cllr Kelly -
014.23	<b>Date of Next KPC Meeting:</b>	Thursday 18 <sup>th</sup> May 2023 7-30 Kingston Reading Room
	<b>Closure of Meeting</b>	

Lorraine Squire Parish Clerk: Tomar 3 Church Park Kingston TQ7 4QB e-mail - [kingstonclerk@gmail.com](mailto:kingstonclerk@gmail.com)