

KINGSTON PARISH COUNCIL MEETING

Held on 20th April 2023 at 1930hrs in the Reading Room Kingston

DRAFT M I N U T E S

Present	Cllr Eve White	Cllr Merv Freeman
	Cllr Suzannah Grant	Cllr Phil Anderson
	Cllr Don Kelly	Cllr Ali Lewis
	SHDC Bernard Taylor	Cllr Heather Summer-Nutting
Apologies	DCC Cllr Rufus Gilbert	
In Attendance	Parish Clerk Lorraine Squire	

001.23	Apologies: - DCC Cllr Rufus Gilbert (illness)	
002.23	Declarations of Interest: - <i>In accordance with the Code of Conduct, members were Invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be Notified to the Parish Clerk within 28 days of the change. Nothing declared.</i>	
003.23	Open Forum: No Parishioners present.	
004.23	Minutes of Previous Meeting – Minutes of Meeting Thursday, 16 th March 2023 approved and signed as a true record.	
005.23	Devon County Council: - Cllr Gilbert not present	
006.23	South Hams District Council: - Cllr Taylor as per his comments at the Annual Parish Assembly.	
007.23	<p>Correspondence: -</p> <ol style="list-style-type: none"> 1. South Devon AONB Partnership – noted and invited to speak in July 2. River Erme Meeting – attended by Cllr Freeman. Aim of meeting was to decide terms of reference and code of conduct but this didn't get agreed. Emma MaGee from Environmental Agency – Cabinet Co-Ordinator sat and listened then reported to meeting that she thought the idea was good but the group as it stands was not right. She needs a group that can access money for projects in the area including a Landscape Recovery Grant which would be a 20-year project. The group needs to evolve and may include in the future members from Sustainable South Hams who are good at events and have a wide skill basis. There was also another group from Ivybridge who would add another level. At present nobody wants to stand as Chair of this committee and to administer the group, they would be looking for one of the local Parish Clerks to take on further hours to help. The cost of which would be spread through the parishes surrounding the Erme. Still very embryonic but hopefully a new dynamic group of enthusiastic, skilled people will emerge. 3. New Bus Service & F7 Fare Car Scheme – proving a successful change in bus service which now provides Kingston with not one but two services a week covering Ivybridge and Plymouth. 4. Defib Renewal 2024 – all noted. 5. DALC renewal of membership – all agreed and noted 6. Travel Training Workshops – all noted. 7. Ash Trees – Church Lane – all noted. 	

Signed By Chair Dated

Kingston Parish Clerk – Lorraine Squire Tomar, 3 Church Park, Kingston, Kingsbridge, Devon TQ7 4QB
Telephone 01548 810460 e-mail kingstonclerk@gmail.com

008.23	Finance: Opening Balances Current Account Total £4,944.49 Business Account £1,841.36 Payments made via FPO or DD and included in above Total Ace of Spades allotment hedge maintenance £800.00 KW refund – paid in error £40.00 Office Depot – Viking Paper – Newsletter £88.60 Payments to be made via FPO or DD and deducted from Above total. PCS Newsletter Printer Services (April) £19.08 Ace of Spades – Playing Fields (April) £375.00 Clerk, L Squire Month 1 Wages £317.50 Clerk, L Squire Month 1 Claims £15.00 DALC Annual Charge £103.57 Payment Received and included in above total Newsletter Advert – GB £50.00 KW paid to us in error £40.00 HMRC VAT £263.90 All Noted	<table border="1"> <thead> <tr> <th>Set Aside Current A/c at 10/04/2023</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Allotment</td> <td>901.00</td> </tr> <tr> <td>Marquee</td> <td>00.00</td> </tr> <tr> <td>KPC Playground Maintenance Donations</td> <td>2232.00</td> </tr> <tr> <td>KPC Betterment Fund</td> <td>151.00</td> </tr> <tr> <td>Annual Set Aside towards Laptop 2020</td> <td>300.00</td> </tr> <tr> <td>Total</td> <td>3584.00</td> </tr> </tbody> </table>	Set Aside Current A/c at 10/04/2023	£	Allotment	901.00	Marquee	00.00	KPC Playground Maintenance Donations	2232.00	KPC Betterment Fund	151.00	Annual Set Aside towards Laptop 2020	300.00	Total	3584.00
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009.23 009.23.01 009.23.02 009.23.03	Audit – Clerk had circulated Audit papers to all Councillors for their consideration and asked if there were any discrepancies, queries. Nothing reported back so all documentation was signed by Chair and Clerk/RFO Section 1 Annual Governance Statement of 2022/23 Annual Return Form Section 2 Accounting Statements of 2022/23 Annual Return Form Certificate of Exemption															
010.23	CAP (Community Action Plan): - Cllr Kelly welcomed the report on the new bus services to the village. All Noted.															
011.23	Clerks Report: - Clerk confirmed she had found the VAT Course very informative and was grateful for the opportunity to attend the workshop. She informed the Parish Council that she will be away from 4 th May to 16 th May on holiday. She would take her personal laptop away so she can keep an eye on Parish Council emails as necessary. Election Expenses Forms would be completed in full in May's meeting. Clerk will be issuing the Code of Conduct to the new Councillors for their information before May's Parish Council Meeting. All noted.															
012.23	Newsletter: - Cllr Grant's Newsletter article will include SHDC Waste and Recycling information, Footpath liaison officer to work directly with DCC request, reminders on playing field monitors request, dog poo, speeding cars and up to date bus details. All agreed and noted.															
013.23	Reports: 1. Planning: - Cllr Freeman reported 0559/23/HHO – Clyng Mill SUPPORT 2. Recreation Ground Sub Committee: Cllr Lewis – Nothing to Report. All Noted. 3. Allotments: Clerk reported Darren had completed hedge maintenance and had been paid. Cllr Freeman noted that the fencing at the front of the allotments would soon need replacing. All Noted. 4. Reading Room: Cllr Heather Summer-Nutting Nothing to Report. All Noted. 5. Street Furniture: Cllr Anderson – nothing to report. All noted. 6. Footpaths: Cllr Freeman confirmed no cycling signs had been noted on the public footpath through the woods down to Wonwell. All Noted. 7. Tree Report: Clerk confirmed she had received an email from TR, tree warden regarding the Ash Trees down Church Lane. All noted. 8. Kingston Church: - Cllr Kelly reported that the Church would have a display from the History Society 'Coronations through the ages' on Sunday, 7 th May and will also be holding a Coronation Songs of Praise with Pimms that Sunday early evening 6pm. All noted.															
014.23	Date of Next Meeting: Thursday, 18 th May 2023 7.30pm. to be held in the Kingston Reading Room															
	Closure of Meeting: - 8.30pm															

Signed By Chair Dated

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