

**KINGSTON PARISH COUNCIL MEETING**

**Held on 15<sup>TH</sup> June 2023 at 1930hrs in The Reading Room, Kingston**

**DRAFT M I N U T E S**

<b>PRESENT</b>	Cllr Heather Summer-Nutting	Cllr Merv Freeman
	Cllr Don Kelly	Cllr Holly Rahder
	SHDC Bernard Taylor	Cllr Joel Wakeling
<b>APOLOGIES</b>	DCC Cllr Rufus Gilbert	Cllr Eve White
	Cllr Suzannah Grant	
<b>IN ATTENDANCE</b>	Parish Clerk Lorraine Squire	

035.23	<b>Apologies:-</b> DCC Cllr Rufus Gilbert (Holiday) Cllr Eve White – Chair (Work Commitments) and Cllr Suzannah Grant (Work Commitments)	
036.23	<b>Declarations of Interest:-</b> <i>In accordance with the Code of Conduct, members were invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be Notified to the Parish Clerk within 28 days of the change.</i> <b>Declaration of Interests:</b> Nothing declared.	
037.23	<b>Open Forum</b> – no Parishioners present.	
038.23	<b>Minutes of Previous Meetings</b> – Minutes of Meeting Thursday, 18 <sup>th</sup> May 2023 approved and signed as a true record.	
039.23	<b>Devon County Councillor's Report:</b> Cllr Rufus Gilbert absent	
040.23	<b>SHDC Report:</b> Cllr Taylor reported that there have been no meetings at South Hams District Council as yet. The changes to Council Tax on second home will not now take place until 2024/25 as they are still waiting for Government approval. Some 3.2 million has been allocated to MARINE electrical charging points. The nearest electrical car charging point is now in Modbury run by Scottish Power.	
041.23	<b>Correspondence:</b> <ol style="list-style-type: none"> <li>1. Water Quality Kingston Sewage Treatment Plant – All Noted.</li> <li>2. Police Community Surgeries – Clerk to invite Police Team to Tuesday Morning Market in Autumn. All Noted.</li> <li>3. KRR Designated Place of Safety Issue – Discussed and Clerk to report back to RRC. All Noted.</li> <li>4. River Erme Catchments Parish/Town Council Minutes May 2023 – All Noted.</li> <li>5. SHDC Monitoring Officer Guidance – All Noted.</li> <li>6. SHDC in defence of Parish/Town Clerks Guidance – All Noted.</li> <li>7. WATER – Wild about the Erme River update – All Noted and Funds have been found to dredge Orcheton Quay. All Noted.</li> <li>8. Village/Dolphin Events – There have been various comments by Parishioners regarding events held at the pub and the noise level of outside music events. Kingston Parish Council has no power or duty over such matters. Should a Parishioner wish to make a complaint about the noise level, they must direct their complaint to Environmental Health at South Hams District Council. If a Parishioner wishes to query any breach of Licensing Regulations concerning events, then this must be directed to Licensing at South Hams District Council. All Noted.</li> <li>9. Torr Rock – Parishioners concerned at transportation of shipping containers and lorry movements down Orcheton Lane. All Noted.</li> <li>10. 20 is Plenty – Totnes – having discussed and in line with the Community Action Plan, Kingston Parish Council agreed to support 20 is Plenty – Proposed by Joel Wakeling and Seconded by Heather Summer-Nutting. All in agreement. All Noted.</li> <li>11. Location of Water Hydrants – Fully discussed by Kingston Parish Council. The Fire Brigade have digital and paper format documentation of all water hydrants in an emergency. Testing and Maintenance of the Water Hydrants is not now carried out on a regular basis by The Fire Brigade – cutbacks. Not ideal as evidenced by the capped hydrant at the recent barn fire. Kingston Parish Council to make their feelings known to the Area Manager of The Fire Service. Cllr Rahder to compose letter to be further discussed by KPC. All Noted.</li> <li>12. IDALC AGM – Cllr Summer-Nutting to attend via Zoom. Clerk to confirm. All Noted.</li> </ol>	-

**Signed By Chair .....**      **Dated .....**  
**Kingston Parish Clerk – Lorraine Squire, Tomar, 3 Church Park, Kingston, Kingsbridge, Devon TQ7 4QB**  
**e-mail kingstonclerk@gmail.com**

042.23	<p><b>Finance: Opening Balances as at 04/06/2023</b></p> <p><b>Current Account Total</b> £7,876.46</p> <p><b>Business Account</b> £1,841.36</p> <p><b>Payments made via FPO or DD and included in the above Total.</b></p> <p>Amazon Ink Cartridge – Colour £37.41</p> <p>Amazon Ink Cartridge – Black £28.49</p> <p><b>Payments to be Authorised and Paid via FPO or DD and Deducted from above total.</b></p> <p>Clerk, L Squire Month 3 Wages £254.00</p> <p>Clerk, L Squire Month 3 Claims £19.50</p> <p>Ace of Spades (June) Playing Fields £375.00</p> <p>PCS April &amp; May Newsletter Printer Service £62.08</p> <p><b>Payments Received and included in above total</b></p> <p>Newsletter Advert Stanborough Chorus £8.00</p> <p>Newsletter Advent Dolphin Inn £40.00</p>	<table border="1"> <thead> <tr> <th><b>Set Aside Current A/c at 01/06/2023</b></th> <th><b>£</b></th> </tr> </thead> <tbody> <tr> <td>Allotment</td> <td>901.00</td> </tr> <tr> <td>Marquee</td> <td>00.00</td> </tr> <tr> <td>KPC Playground Maintenance Donations</td> <td>2232.00</td> </tr> <tr> <td>KPC Betterment Fund</td> <td>151.00</td> </tr> <tr> <td>Annual Set Aside Replacement Laptop 2020</td> <td>300.00</td> </tr> <tr> <td><b>Total</b></td> <td><b>4284.00</b></td> </tr> </tbody> </table>	<b>Set Aside Current A/c at 01/06/2023</b>	<b>£</b>	Allotment	901.00	Marquee	00.00	KPC Playground Maintenance Donations	2232.00	KPC Betterment Fund	151.00	Annual Set Aside Replacement Laptop 2020	300.00	<b>Total</b>	<b>4284.00</b>
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043.23	Kingston Parish Council Asset Register 2023-24 – Reviewed by all Cllrs and approved.															
044.23	<b>CAP (Community Action Plan)</b> Cllr Kelly – The Community Action Plan document had been circulated to all Councillors for consideration before the Kingston Parish Council Meeting. Cllr Kelly explained that various proposals as outlined in the plan had been explored since the creation of this document. It was agreed to leave as set for another year before we review again. All Noted.															
045.23	<b>Clerks Report</b> – Clerk reported Lloyds Bank Plc was closing in Kingsbridge and our accounts would be transferred to Totnes Branch. Bank Mandate documentation prepared for signature by Cllr Rahder. Welcome Letter agreed. Clerk confirmed holidays 25 <sup>th</sup> June to 2 <sup>nd</sup> July.															
046.23	<b>Newsletter:</b> Cllr Grant absent but to include Bin Information, Playing Fields Monitoring, Footpath Wardens information. All Noted.															
047.23	<p><b>Reports</b></p> <p><b>1.Planning:</b></p> <p><b>2. Recreation Ground Sub Committee</b></p> <p><b>3. Allotments:</b></p> <p><b>4. Reading Room:</b></p> <p><b>5. Street Furniture:</b></p> <p><b>6. Footpaths:</b></p> <p><b>7. Tree Report:</b></p> <p><b>8 Kingston Church</b></p>	<p>Report: Cllr Freeman –</p> <p>1434/23/HHO – Walford Barns – Supported</p> <p>APP/K1128/W/22/3312925 – Vicarage Park – Noted</p> <p>0559/23/HHO – Clyng Mill – Refused by SHDC</p> <p>1810/23/VAR – 2 Arnolds Close – Noted.</p> <p>Report – Cllr Wakeling – latest defect report from SHDC received. Long term plan will be renewal of skatepark.</p> <p>Report – Cllr Summer – Nutting Inspection June 2023</p> <p>Report – Cllr Summer-Nutting Nothing to Report.</p> <p>Report – Cllr Grant – Absent but Nothing to Report.</p> <p>Report – Cllr Rahder – Nothing to Report.</p> <p>Report – Cllr Wakeling – Nothing to Report. Article on Ash Dieback To be created for Parish Newsletter. All Noted.</p> <p>Report – Cllr Kelly – Nothing to report</p>														
048.23	<b>Date of Next Meeting:</b> Thursday 20 <sup>th</sup> July 2023 2022 from 7.30 pm.															
	<b>Closure of Meeting:- 9.00 pm</b>															

Signed By Chair ..... Dated .....

Kingston Parish Clerk – Lorraine Squire, Tomar, 3 Church Park, Kingston, Kingsbridge, Devon TQ7 4QB  
e-mail kingstonclerk@gmail.com