

**KINGSTON PARISH COUNCIL**  
**DRAFT AGENDA**



To All Members of the Kingston Parish Council

You are hereby summoned to attend the **Parish Council Meeting** to be held on  
**Thursday 11<sup>th</sup> January 2024** for the purpose of transacting the following business.  
Signed *Lorraine Squire* Clerk to the Council                      Dated **Thursday 4<sup>th</sup> January 2024**.

A Meeting of Kingston Parish Council has been arranged for  
**Thursday 11<sup>th</sup> January 2024 at 19.30hrs** in the **Reading Room, Kingston**

Parishioners are welcome to attend as observers but are not permitted to take part during the business section of the meeting.  
Points can be raised for future discussion by the Council, during the 'Open Session' at the start of the meeting at 7.30pm.

107.24	Apologies for Absence & Welcome to New Cllr																	
108.24	Declaration of Interests	Interests to be Declared in accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may in items to be considered at this meeting. Members are also reminded that any change to their Declaration of interests must be notified to the Parish Clerk within 28 days of the change.																
109.24	Open Forum	Parishioners Question Time. Kingston Reading Rooms Project Update and changes to Trust Deed																
110.24	Minutes of the Previous Meeting	Minutes of Meeting Thursday 16 <sup>th</sup> , November 2023 to be approved to sign.																
111.24	Devon County Council	Report: - DCC Cllr Rufus Gilbert. – short report supplied																
112.24	South Hams District Council	Report: - SHDC Cllr Bernard Taylor.																
113.24	Correspondence:	<div><div>1. Renaming of AONB to National Landscapes</div><div>2. S&amp;C D – South West Water &amp; Sewage Treatment Plant</div><div>3. Temporary Road Closure Notices</div><div>4. Council Tax Referendum Principles</div><div>5. Library funding available</div><div>6. River Erme – Minutes of Last Meeting &amp; Next Meeting 25.1.24</div><div>7. Four Rivers Demential Alliance – Donation Letter</div><div>8. Bigbury Parish Council – Carbon Plan</div><div>9. Use of litter bins in the Parish</div><div>10. Resilience Conference March 2024</div><div>11. Kingston Reading Room Licence Variation</div><div>12. Overgrowth at Merryworth</div></div>																
114.24	<div>Finance: Opening Balances as at 29/12/2023</div> <div>Current Account Total £8,083.82</div> <div>Business Account £1,849.10</div> <div>Payments made via FPO or DD and included in above Total.</div> <div>Amazon Ink Cartridges £61.48</div> <div>PCS Ltd Newsletter Printing Services £36.02</div> <div>PCS Ltd Newsletter Copy Paper £53.52</div> <div>Payments to be made via FPO or DD and deducted From above total.</div> <div>Clerk, L Squire Month 10 Wages £274.60</div> <div>Clerk, L Squire Month 10 Claims £15.00</div> <div>Ace of Spades (Jan) Playing Fields £375.00</div> <div>PCS Newsletter Printing Services £?</div> <div>Playdale Mini Playframe Rope £63.49</div> <div>Payments Received and included in above total</div> <div>Newsletter Advert TH £10.00</div> <div>Also, to be Noted Payment Due</div>	<table><tr><td>Set Aside Current A/c at 01/01/2024</td><td>£</td></tr><tr><td>Allotment</td><td>901.00</td></tr><tr><td>Marquee</td><td>00.00</td></tr><tr><td>KPC Playground Maintenance Donations</td><td>2259.00</td></tr><tr><td>KPC Betterment Fund</td><td>151.00</td></tr><tr><td>Annual Set Aside Replacement Laptop 2020</td><td>300.00</td></tr><tr><td>Highways</td><td>700.00</td></tr><tr><td>Total</td><td>4,311.00</td></tr></table>	Set Aside Current A/c at 01/01/2024	£	Allotment	901.00	Marquee	00.00	KPC Playground Maintenance Donations	2259.00	KPC Betterment Fund	151.00	Annual Set Aside Replacement Laptop 2020	300.00	Highways	700.00	Total	4,311.00
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115.24	CAP (Community Action Plan)	Report: - Cllr Kelly. Peninsular Transport Consultation.																
116.24	STATEMENT OF INTERNAL CONTROLS DOCUMENT	Cllr White – To be reviewed, approved, adopted and minuted.																
117.24	Clerks Report	Report: - Clerk – NALC/DALC subscription fee increase. Remind Air Band visit next meeting.																
118.24	Newsletter	Report – Cllr Grant –																

<b>119.24</b>	<b>Reports</b> <b>1. Planning</b>   <b>2. Recreation Ground Sub Committee</b> <b>3. Allotments:</b>  <b>4. Reading Room:</b> <b>5. Street Furniture:</b> <b>6. Footpaths:</b> <b>7. Tree Report:</b> <b>8. Kingston Church</b>	Report: Cllr Freeman – 3500/23/TCA – Quince Cottage – Decision on tree works App/K1128/D/23/3332076 – Walfords Barn Higher Gabberwell House – appeal Langston Farm – Barn decision via weekly listing   Report – Cllr Wakeling new mini playframe rope ordered Report – Cllr White – sorting documentation for 24/25 season – Plots 10 & 11, 7 and 13 Report – Cllr White Report – Cllr Grant Report – Cllr Rahder Report – Cllr Wakeling Report – Cllr Kelly
<b>120.24</b>	<b>Date of Next KPC Meeting:</b>	<b>Thursday, 15<sup>th</sup> February 2024 7-30 Kingston Reading Room</b>
	<b>Closure of Meeting</b>	

Lorraine Squire Parish Clerk: Tomar, 3 Church Park, Kingston: TQ7 4QB: e-mail - [kingstonclerk@gmail.com](mailto:kingstonclerk@gmail.com)