

**KINGSTON PARISH COUNCIL MEETING**

**Held on 15<sup>th</sup> February 2024 at 1930hrs in the Reading Room Kingston**

**DRAFT M I N U T E S**

<b>Present</b>	Cllr Eve White	Cllr Merv Freeman
	Cllr Holly Rahder	Cllr Joel Wakeling
	Cllr Don Kelly	SHDC Bernard Taylor
	Cllr Sarah Banham	
<b>Apologies</b>	DCC Cllr Rufus Gilbert	Cllr Suzannah Grant
<b>In Attendance</b>	Parish Clerk Lorraine Squire	

<b>121.24</b>	<b>Apologies:</b> - Cllr S Grant (Work Commitments) DCC Cllr R Gilbert (Work Commitments)
<b>122.24</b>	<b>Declarations of Interest:</b> - <i>In accordance with the Code of Conduct, members were Invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be Notified to the Parish Clerk within 28 days of the change. Nothing declared.</i>
<b>123.24</b>	<b>Open Forum:</b> Juliet Manners (Secretary) and Jenny Kinder from the Reading Rooms Committee updated the Parish Council on the current progress regarding the Reading Rooms Refurbishment Project in detail. As a result of the Village Survey and parishioners volunteering, groups had now been formed with specific tasks from a Bid Team to a Gardening Team and, at the current time, it was anticipated that bidding for grants would be able to commence end of March. A major issue had been updating the Reading Room Constitution to make it fit for purpose going forward as the original document was some 80 years old and obsolete to a certain extent. The new document contains the essence of the original deed but in a form that is updated and relevant. It was agreed that a regular progress report on the project would be extremely useful to all parties going forward and it was agreed that the Parish Council and Reading Rooms Committee would work together to ensure strong communication links with a positive approach to ensuring the project ran as smoothly as possible. Cllr Merv Freeman raised a few comments about the wifi connectivity and the position of the short mats for the bowling group to be discussed by the Reading Rooms Committee. The Licensing Variation had now been approved. The Parish Council thanked Juliet and Jenny for their time and efforts in this matter. All Noted.
<b>124.24</b>	<b>Minutes of Previous Meeting –</b> Minutes of Meeting Thursday, 11 <sup>th</sup> January 2024 approved and signed as a true record.
<b>125.24</b>	<b>Devon County Council:</b> - Cllr Gilbert was not present but had forwarded a short report. <ol style="list-style-type: none"> <li>1. DIY waste taken to recycling centres: Four single visits/house in any four-week period Or An unbagged item up to 2 metres. All else will be charged Visit: <a href="http://www.devon.gov.uk/wasteandrecycling">www.devon.gov.uk/wasteandrecycling</a></li> <li>2. A379 in Yealmpton closed 26<sup>th</sup> Feb to 1<sup>st</sup> March 2024</li> <li>3. DEVOLUTION.....If you're interested in following this, please go to DCC website. All Noted.</li> </ol>
<b>126.24</b>	<b>South Hams District Council:</b> - Cllr Taylor reported that the Council Tax had now been set and there would be an increase of £5.54 ie 2.99%. There is a 75% reduction of Council Tax on the hospitality trade so The Dolphin Inn should be aware of this. There is a substantial increase on Council Tax for second homeowners. The Climate Emergency Funding had now gone live so any environmental projects that needed a grant could make application. Cllr Merv Freeman brought to SHDC Cllr Taylor's attention an issue regarding a parishioner who wished to take advantage of the incentive to downsize her Live West property from a three bed in Kingston to a bungalow in South Brent. Upon completion of this

**Signed By Chair .....**      **Dated .....**  
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Continued 126.24	<p>transaction Live West have said they will not be renting out the property in Kingston but selling it on and therefore the financial incentive was irrelevant. SHDC Cllr Taylor said he would investigate this matter and report back.</p> <p>Cllr Eve White reported she had been approached by a Parishioner asking if it was acceptable to cut back ivy that had grown over from a Council Car Park and was encroaching on their property. SHDC Cllr Taylor confirmed that if it wasn't interfering in anyway then the ivy could simply be removed.</p> <p>All Noted.</p>																																																
127.24	<p><b>Correspondence: -</b></p> <ol style="list-style-type: none"> <li>20 is Plenty Speed Limit Programme – it was decided to have new '20' signs around the village and Clerk to approach Neighbourhood Police contact for their help in this matter. All Noted.</li> <li>Compost Training Courses – All Noted.</li> <li>Alcohol PSPO – All Noted.</li> <li>Submitting Planning Responses to SHDC – after initial teething problems the new system was now running smoothly. Cllr Merv Freeman confirmed that the easiest way to search a planning application was to use the second search box and enter the name/number of the property. This would then list all relevant applications/appeals relating. All Noted.</li> <li>River Erme Meeting 30.1.24 – Cllr Suzannah Grant had circulated her feedback on this meeting, and it was agreed that we would maintain a presence in this group. At present there was plenty of talk but not many outcomes. Cllr Suzannah Grant would endeavour to attend all meetings, but Cllr Don Kelly also volunteered to attend if Cllr Grant was absent due to work commitments.</li> <li>Planning Workshop 8.3.24 CPREDevon – All Noted.</li> <li>Minutes of December 2023 Meeting SWW – River Erme – All Noted.</li> </ol>																																																
128.24	<p><b>Finance: Opening Balances 04/02/2024</b></p> <table border="0"> <tr> <td><b>Current Account Total</b></td> <td style="text-align: right;"><b>£7,692.56</b></td> </tr> <tr> <td><b>Business Account</b></td> <td style="text-align: right;"><b>£1,856.87</b></td> </tr> </table> <p><b>Payments made via FPO or DD and included in above Total</b></p> <table border="0"> <tr> <td><b>Payments to be made via FPO or DD and deducted from Above total.</b></td> <td></td> </tr> <tr> <td>PCS Newsletter Printer Services</td> <td style="text-align: right;">£28.42</td> </tr> <tr> <td>Ace of Spades – Playing Fields (Feb)</td> <td style="text-align: right;">£375.00</td> </tr> <tr> <td>Clerk, L Squire Month 11 Wages</td> <td style="text-align: right;">£273.60</td> </tr> <tr> <td>Clerk, L Squire Month 11 Claims</td> <td style="text-align: right;">£15.00</td> </tr> <tr> <td>Playdale Mini Playframe Rope</td> <td style="text-align: right;">£63.48</td> </tr> <tr> <td>Four Rivers Dementia Alliance Donation</td> <td style="text-align: right;">£100.00</td> </tr> </table> <p><b>Payment Received and included in above total</b></p> <table border="0"> <tr> <td>Allotment payments 1,4,5,6,8,9,12,13 &amp; 1</td> <td style="text-align: right;">£225.00</td> </tr> <tr> <td>Newsletter Advert SFG</td> <td style="text-align: right;">£45.00</td> </tr> <tr> <td>Newsletter Advert J &amp; Sons</td> <td style="text-align: right;">£40.00</td> </tr> </table> <p><b>Also, to be Noted Payments due/Received</b></p> <table border="0"> <tr> <td>Newsletter Advert – Stanborough Chorus</td> <td style="text-align: right;">£8.00</td> </tr> <tr> <td>Allotment payment 3</td> <td style="text-align: right;">£30.00</td> </tr> <tr> <td>Newsletter Advert IT Tiles</td> <td style="text-align: right;">£45.00</td> </tr> </table> <p>All Noted</p> <table border="1" data-bbox="831 965 1481 1279"> <thead> <tr> <th>Set Aside Current A/c at 01/01/2024</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Allotment*</td> <td style="text-align: right;">901.00</td> </tr> <tr> <td>Marquee</td> <td style="text-align: right;">00.00</td> </tr> <tr> <td>KPC Playground Maintenance Donations*</td> <td style="text-align: right;">2259.00</td> </tr> <tr> <td>KPC Betterment Fund</td> <td style="text-align: right;">151.00</td> </tr> <tr> <td>Annual Set Aside towards Laptop 2020</td> <td style="text-align: right;">300.00</td> </tr> <tr> <td>Highways</td> <td style="text-align: right;">700.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>4311.00</b></td> </tr> <tr> <td colspan="2">* = Adjustments Required</td> </tr> </tbody> </table>	<b>Current Account Total</b>	<b>£7,692.56</b>	<b>Business Account</b>	<b>£1,856.87</b>	<b>Payments to be made via FPO or DD and deducted from Above total.</b>		PCS Newsletter Printer Services	£28.42	Ace of Spades – Playing Fields (Feb)	£375.00	Clerk, L Squire Month 11 Wages	£273.60	Clerk, L Squire Month 11 Claims	£15.00	Playdale Mini Playframe Rope	£63.48	Four Rivers Dementia Alliance Donation	£100.00	Allotment payments 1,4,5,6,8,9,12,13 & 1	£225.00	Newsletter Advert SFG	£45.00	Newsletter Advert J & Sons	£40.00	Newsletter Advert – Stanborough Chorus	£8.00	Allotment payment 3	£30.00	Newsletter Advert IT Tiles	£45.00	Set Aside Current A/c at 01/01/2024	£	Allotment*	901.00	Marquee	00.00	KPC Playground Maintenance Donations*	2259.00	KPC Betterment Fund	151.00	Annual Set Aside towards Laptop 2020	300.00	Highways	700.00	<b>Total</b>	<b>4311.00</b>	* = Adjustments Required	
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129.24	<p><b>CAP (Community Action Plan):</b> - Cllr Kelly had nothing specific to report but stated to the Parish Council that lots of matters we discussed as a whole Parish Council came within the remit of the Community Action Plan. This included the Reading Rooms Refurbishment Project. Water Quality issues with the River Erme and South West Water. All noted.</p>																																																
130.24	<p><b>Clerks Report:</b> - Clerk raised the forthcoming 80<sup>th</sup> D Day Celebrations due to be held on Thursday 6<sup>th</sup> June 2024. It has been suggested that Beacons are lit across the land to mark this event. Clerk to contact Wilf and Shoiya Scobbiscombe Farm to see if they would be willing to hold this event.</p> <p>The old bike had now been removed from outside the litter bin at the Reading Rooms.</p> <p>Clerk raised the renewal of the Defib due in April 2024. The Parish Council had decided to stay with a 4-year contract with South West Ambulance Service at a cost of £1,800 plus VAT. DCC Cllr Rufus Gilbert was prepared to commit funding of £800 and SHDC Cllr Bernard Taylor would commit funding of £600. The March Village Pub Quiz would also raise funds towards the purchase of the new defib. Cllr Sarah Banham raised the question of whether it would be good practise to have a 'Bleed kit' in the same locality as the Defib. This is something the Parish Council will look further into. All Noted and Agreed.</p>																																																

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131.24	<b>Newsletter:</b> - Cllr Grant absent but had confirmed she would circulate a draft article to fellow councillors for approval. All Noted.	
132.24	<b>Reports:</b> <ol style="list-style-type: none"> <li>1. <b>Planning:</b> - Cllr Freeman reported no further progress on any matters at present. All Noted.</li> <li>2. <b>Recreation Ground Sub Committee:</b> Cllr Wakeling reported that the ongoing list of repairs was being dealt with. The Skate Park remains out of action now but there was slow movement in moving forward plans for the potential new Skate Park. Fence Posts are being knocked and dislodged on a regular basis. A note to go in the Newsletter to ask for the fencing not to be used as a football goal as this was causing unnecessary damage. All Noted.</li> <li>3. <b>Allotments:</b> Cllr Banham reported progress had been made in sorting out plots 11 and 12 and to the making of a wildlife/quiet area on Plot 12. Darren and Jade were onboard with this idea and SHDC Cllr Taylor offered trees and a bench to help make this happen. Clerk reported all other plots were up and running for the next financial year. All noted.</li> <li>4. <b>Reading Room:</b> Cllr Banham was now the Parish Council representative on the Reading Rooms Committee and had attended the Special Meeting for the signing of the new Constitution. Cllr Banham will attend all meetings and forward on any Minutes to the Clerk for circulation as and when. All Noted.</li> <li>5. <b>Street Furniture:</b> Cllr Grant absent but nothing had been reported in. All noted.</li> <li>6. <b>Footpaths:</b> Cllr Rahder had nothing to report. All noted.</li> <li>7. <b>Tree Report:</b> Cllr Wakeling had nothing to report. All noted.</li> <li>8. <b>Kingston Church:</b> - Cllr Kelly reported that the next PCC meeting would be taking place week commencing 19<sup>th</sup> February 2024. All noted.</li> </ol>	
133.24	<b>Date of Next Meeting:</b> Thursday 21 <sup>st</sup> March 2024 7.30pm. to be held in the Kingston Reading Room	
	<b>Closure of Meeting: - 8.30pm</b>	

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