

KINGSTON PARISH COUNCIL MEETING

Held on 20th June 2024 at 1930hrs in The Reading Room, Kingston

DRAFT M I N U T E S

PRESENT	Cllr Sarah Banham	Cllr Merv Freeman
	SHDC Bernard Taylor	Cllr Holly Rahder
		Cllr Joel Wakeling
APOLOGIES	Cllr Don Kelly	DCC Cllr Rufus Gilbert
	Cllr Suzannah Grant	Cllr Eve White
IN ATTENDANCE	Parish Clerk Lorraine Squire	

036.24	Apologies:- DCC Cllr Rufus Gilbert (Work Commitments) Cllr D Kelly (Family Commitments) Cllr S Grant (Family and Work Commitments) and Cllr E White – Chair (Prior Engagement) All Noted.																			
037.24	Declarations of Interest:- <i>In accordance with the Code of Conduct, members were Invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be Notified to the Parish Clerk within 28 days of the change.</i> Declaration of Interests: Nothing declared.																			
038.24	Open Forum – No Parishioners present.																			
039.24	Responsibilities of Councillors as follows: <table border="0"> <tr> <td>Treasurer</td> <td>Reading Room</td> </tr> <tr> <td>Neighbourhood Development Planning</td> <td>Planning</td> </tr> <tr> <td>Recreation Ground Sub Committee:</td> <td>Allotments</td> </tr> <tr> <td>Street Furniture:</td> <td>Trees</td> </tr> <tr> <td>Footpaths Wardens</td> <td>Kingston Church</td> </tr> <tr> <td>GDPR (General Data Protection Regulations)</td> <td>Marquee</td> </tr> <tr> <td>KPC Newsletter Reports/SHDC Recycling</td> <td>Grant Applications</td> </tr> <tr> <td>CAP (Community Action Plan)</td> <td>Good Employer Adviser</td> </tr> <tr> <td>KPC Web Site</td> <td>Refuse/Recycling</td> </tr> </table> <p>No change from previous year. Look at possible new 'Environmental' Councillor in July's Parish Council Meeting. All Noted.</p>	Treasurer	Reading Room	Neighbourhood Development Planning	Planning	Recreation Ground Sub Committee:	Allotments	Street Furniture:	Trees	Footpaths Wardens	Kingston Church	GDPR (General Data Protection Regulations)	Marquee	KPC Newsletter Reports/SHDC Recycling	Grant Applications	CAP (Community Action Plan)	Good Employer Adviser	KPC Web Site	Refuse/Recycling	
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040.24	Minutes of Previous Meetings – Minutes of Meeting Thursday, 16 th May 2024 approved and signed as a true record.																			
041.24	Devon County Councillor's Report: Cllr Gilbert – <ol style="list-style-type: none"> 1) Devolution proposals delayed due to election. Still expected to pass to the end albeit later. 2) DCC allocated £10M more for road repairs. We await to know whether any new funds from government. 3) New Leader of DCC is Cllr. James McKinns until spring 2025 DCC elections. All Noted. 																			
042.24	SHDC Report: Cllr Taylor reported – <p>Works had been completed at the new development in St Ann's Chapel and he hoped the new tenants would be in occupation within the next two/three weeks.</p> <p>Waste/Recycling was working well and the SHDC target would be 70% recycling. Food Waste now goes to an anaerobic digester and gets converted into energy and fertilizers for farms.</p> <p>After all this hard work to get the recycling/waste collection scheme up and running smoothly, SHDC Cllr Taylor hoped that the General Election and new Government wouldn't then change back to a one bin scheme again.</p> <p>All Noted.</p>																			
043.24	Correspondence: <ol style="list-style-type: none"> 1. WATER – Public Meeting 18th June 2024 attended by Cllr J Wakeling – reported large attendance and backing. Focus on a big grant – Landscape Recovery. It's in its infancy but has lots of potential and should be supported. All Noted. 2. Overhanging Trees at Hillside – Hedgerows/Highways are under jurisdiction of DCC and need to be reported direct to them. All Noted. 3. Greenkeeper Communication – Noted and will invite tender at end of current contract. All Noted. 4. Safety of Lithium Batteries – All Noted. 	-																		

Signed By Chair Dated
Kingston Parish Clerk – Lorraine Squire, Tomar, 3 Church Park, Kingston, Kingsbridge, Devon TQ7 4QB
e-mail kingstonclerk@gmail.com

044.24	<p>Finance: Opening Balances as at 13/06/2024</p> <p>Current Account Total £8,951.06</p> <p>Business Account £1,860.97</p> <p>Payments to be Authorised and Paid via FPO or DD and Deducted from above total.</p> <p>Clerk, L Squire Month 3 Wages £343.25</p> <p>Clerk, L Squire Month 3 Claims £15.00</p> <p>Ace of Spades (June) Playing Fields £375.00</p> <p>PCS May Newsletter Printer Service £31.87</p> <p>Amazon Ink Cartridge £34.48</p> <p>ICO Certificate £35.00</p> <p>Payments Received and included in above total</p> <p>Newsletter Advert Stanborough £8.00</p> <p>Donation to Allotment Entrance M&RC £150.00</p> <p>All Noted</p>	<table border="1"> <thead> <tr> <th>Set Aside Current A/c at 02/05/2024</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Allotment</td> <td>1216.00</td> </tr> <tr> <td>Marquee</td> <td>100.00</td> </tr> <tr> <td>KPC Playground Maintenance Donations</td> <td>2206.00</td> </tr> <tr> <td>KPC Betterment Fund</td> <td>28.00</td> </tr> <tr> <td>Annual Set Aside Replacement Laptop 2020</td> <td>400.00</td> </tr> <tr> <td>Highways</td> <td>700.00</td> </tr> <tr> <td>Total</td> <td>4650.00</td> </tr> </tbody> </table>	Set Aside Current A/c at 02/05/2024	£	Allotment	1216.00	Marquee	100.00	KPC Playground Maintenance Donations	2206.00	KPC Betterment Fund	28.00	Annual Set Aside Replacement Laptop 2020	400.00	Highways	700.00	Total	4650.00
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045.24	Kingston Parish Council Asset Register 2024-25 – Reviewed and approved by whole Parish Council.																	
046.24	CAP (Community Action Plan) Cllr Kelly - absent																	
047.24	<p>Clerks Report – Clerk reported;-</p> <p>Beacon – 80th Anniversary of D-Day had been well attended and enjoyed by all. Thanks to all involved who made the event truly memorable. In particular, Clerk expressed thanks for the raising of the D Day Flag on the Church which was appreciated by all Parishioners.</p> <p>Dogs' mess and poo bags left around seemed to be on the rise again. Note in Parish Newsletter required.</p> <p>Clerk expressed her frustration with the HMRC Basic Tool and requested Parish Council's approval to look into using SHDC for payroll purposes. Clerk had tried on 5 separate occasions for over 20 minutes per call to contact HMRC to discuss coding but never actually spoke to anyone. She has written to HMRC but really would like Parish Council's support in using SHDC payroll facility. All Noted and agreed.</p>																	
048.24	Website and Email addresses:- Cllr Freeman was looking into advice on Word Press and would speak to Bigbury regarding their website provider/adviser. Clerk was attending an online gov.uk introduction workshop. All Noted.																	
049.24	<p>Funday:- Cllr Freeman reported everything was progressing well for Funday. Costs to put on this event for the Parish were escalating But the quiz night fun raising events were helping. To date costs to be covered include-</p> <p>Insurance for event and camping £440</p> <p>Toilets and Generator £1,081</p> <p>Silent Disco £260</p> <p>Music and Lights - £1,500</p> <p>And this is all before buying in bar stock.</p> <p>All Noted.</p>																	
050.24	<p>Reports –</p> <ol style="list-style-type: none"> Planning – Wonwell Gate Cottage – App No 0945/24/HHO – Approved. Walford Barns – Both appeals dismissed. Recreation Ground – Maintenance on going. Grass cutting – Ace of Spades was waiting on a new tractor part but strimming had been started. Allotments – New tenants for plots 10 & 11 to commence from 1st July 2024. Regarding entrance we are looking to lower the slope and level the ruts as a start. SE to help with equipment and a team from the allotments to assist. Reading Rooms – Two bids for grants being compiled. Will need reference to Carbon Neutral Plans/Environmental issues to enhance and give weight to project. Street Furniture – Removal of dilapidated pub sign at 7 stones required. Footpaths - Nothing reported, mowing taking place. Cllr Wakeling provided a plan from the National Trust regarding the proposed land use at Scobbiscombe Farm. NT requested a meeting with Kingston Parish Council, but council felt this was a matter for public discussion. Cllr Wakeling to advise NT to hold a public meeting in August so all Parishioners can hear what NT have to say. 																	

Signed By Chair Dated

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Contin 050.24	<p>6. Tree Report – Tulip Tree by The Dolphin Inn is a cause for concern and a survey has been undertaken. Report awaited but it is not healthy.</p> <p>7. Kingston Church – Nothing to report</p> <p>All Noted.</p>	
051.24	<p>Date of Next Meeting: Thursday 18th July 2022 from 7.30 pm.</p>	
	<p>Closure of Meeting:- 8.30 pm</p>	

Signed By Chair Dated

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