

KINGSTON PARISH COUNCIL MEETING

Held on 21st January 2021 at 1930hrs by Electronic Platform "Zoom"

DRAFT MINUTES

PRESENT	Cllr Eve White	Cllr Merv Freeman
	Cllr Don Kelly	Cllr Phil Anderson
	Cllr Suzannah Grant	
Apologies	Cllr Ali Lewis	Cllr Heather Summer-Nutting
IN ATTENDANCE	DCC Cllr Rufus Gilbert	SHDC Bernard Taylor
	Parish Clerk Sue Green	

128.21	Apologies: - Cllr Lewis and Summer-Nutting
129.21	Declarations of Interest: - <i>In accordance with the Code of Conduct, members were invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be Notified to the Parish Clerk within 28 days of the change.</i>
130.21	Open Forum: - No attendance.
131.21	Minutes of Previous Meeting – Minutes of Meeting Thursday 19 th November 2020 approved as a true record.
132.21	<p>Devon County Council: - Cllr Gilbert reported</p> <p><u>Education:</u> - DfE are providing devices (laptops and tablets) for disadvantaged children who have no digital device.</p> <p><u>Recycling</u> centres remain open through this lockdown. Report in February on new van permits for recycling centres.</p> <p><u>Highways</u> – Wonwell yellow lines due to be done W/C 18th Jan. Flood damage and potholes are still to be cleared after recent heavy rains. <u>Edmeston A 379</u> works have started. There are to be some night closures.</p> <p><u>Broadband</u> - Contracts have now been signed for rollout of Fibre to the premise broadband across Devon and Somerset for completion by 2024.</p> <p><u>May Election</u> - DCC and Police & Crime Commissioner elections on May 6th have now been given the go ahead by the Government. Further updates to be supplied.</p> <p><u>Travelling</u> - Car journeys in Devon are down by 33% during latest lockdown.</p> <p><u>Covid</u> and other related matters have been continuously forwarded. Cllr White thanked Cllr Gilbert for his report and full support with information and updates.</p>
133.21	<p>South Hams District Council: - Cllr Taylor reported</p> <p><u>Electric Car Charging Ports</u> – the roll out for these installations will start in April 2021, including Modbury.</p> <p><u>Refuse Kerb Side Collections</u> – will now be phased in from mid-March 2021. A trial run at Ivybridge in the first instance Residents will have Refuse Boxes delivered a fortnight before their collection routine starts. Following a meeting with contractor's concerns were expressed to the size of lorries negotiating the lanes. These concerns have been noted.</p> <p><u>Grants</u> – One off small Grants are available for small businesses. For enquiries contact Steve Damon at SHDC.</p> <p><u>Council Tax</u> – to be increased by £5 equivalent to 3.75%</p> <p>Thanks was passed to Cllr Taylor by Cllr Grant for the support that has been given to solving the problems that were created by the change of collection dates in the village, all problems have now been ironed out. Cllr Grant asked for reassurance that on the next phase of the new regime of refuse collecting that the public will be well informed by media coverage. Cllr Taylor confirmed the public will be well informed.</p> <p><u>Legalities of Parking at the Rec</u> – In response to KPC's request for correct wording for a possible parking sign in the Recreation Grounds. SHDC legal team have responded by saying that as the land belongs to KPC it is not for SHDC to say and cannot have any involvement in this matter. KPC can put a sign up as KPC own the land. If a car park sign were to be put up Insurance must be looked into first. Cllr White passed thanks to Cllr Taylor for looking into this legal matter and for this evening's reports.</p>
134.21	<p>Correspondence: -</p> <ol style="list-style-type: none"> 1.Census.gov.org 2021 Information Poster in full colour –This is noted to be a legal requirement to be actioned by the public. A Census is actioned by the Government every 10 years. All Noted and agreed to be placed in the Newsletter. 2.SW Devon Gov Referendum Council Tax 16-01-21 – All Noted. 3.SHDC Key Climate & Biodiversity Action Plan –Cllr White asked if this applied to the village. Defer to next Agenda. All Noted. 4.Census.Gov. UK 12th March 2021 – All Noted. All agreed to put in the March Newsletter. 5.Parishioner enquiry for a once a week use of the Recreation Ground with possibility and feasibility of mobile refreshment provision. Following a discussion, it was agreed by all that providing insurance, health certificate, use of crockery/cutlery to be ethically suitable in this climate are adhered to then Cllr Freeman proposed support should be given to this local project with the proviso KPC review the situation in 12 months' time, 2nd Cllr Grant, Agreed by All

Signed By Chair Dated

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135.21	<p>Finance: Opening Balances</p> <p>Current Account Total £3,423.34</p> <p>Business Account £1,837.59</p> <p>Payments to be Authorised.</p> <p>Clerks Wages January 2021 £ 287.50</p> <p>Clerk B'band & Heating January 2021 £ 15.00</p> <p>PCS DD Nov Photocopier Reading N'letter £ 57.07</p> <p>IDALC Annual Subs £ 7.00</p> <p>Office Print Ink Amazon by Debit Card £ 27.99</p> <p>Playdale 15 Stepping Posts. Carriage only £ 120.00</p> <p>Newsletter Viking Print Paper £ 64.85</p> <p>Zoom November Mthly Payment £ 14.39.</p> <p>Zoom December Mthly Payment £ 14.39.</p> <p>Total £ 608.19</p> <p>Payments Received</p> <p>Allotment 21/22 Sub No's 1,3, 4,7, 9,10,13 £ 195.00</p> <p>Newsletter Advertiser £ 18.00</p> <p>Also, to be noted Payment Received</p> <p>Allotment 21/22 Sub No's 12,5 and 6 £ 75.00</p> <p>Newsletter Advertisers x 4 £ 138.00</p> <p>Lloyds Debit Card Remove from Agenda to future date.</p> <p>Lloyds Internet Banking for KP Councillors Remove from Agenda to future date.</p>	<table border="1"> <thead> <tr> <th>Set Aside Current A/c at 21/01/2021</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Allotment</td> <td>851.00</td> </tr> <tr> <td>Marquee</td> <td>00.00</td> </tr> <tr> <td>3rd Groundwork Grant N'hood Plan</td> <td>655.00</td> </tr> <tr> <td>KPC Playground Maintenance Donations</td> <td>712.00</td> </tr> <tr> <td>KPC BT Pone Box Maintenance Donations</td> <td>12.00</td> </tr> <tr> <td>KPC Hedgehog Funds</td> <td>217.00</td> </tr> <tr> <td>Annual Set Aside towards Laptop 2020</td> <td>100.00</td> </tr> <tr> <td>Total</td> <td>2,547.00</td> </tr> </tbody> </table>	Set Aside Current A/c at 21/01/2021	£	Allotment	851.00	Marquee	00.00	3 rd Groundwork Grant N'hood Plan	655.00	KPC Playground Maintenance Donations	712.00	KPC BT Pone Box Maintenance Donations	12.00	KPC Hedgehog Funds	217.00	Annual Set Aside towards Laptop 2020	100.00	Total	2,547.00
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136.21	<p>Precept Budget: Clerk passed dispensation to all Cllrs to further discuss the 2021/22 Precept Budget. Cllr White asked for confirmation from Cllrs of noting the Clerks e-mail of highlighting the 2020/21 Precept was £9,000.00 and not £9,500.00 as stated in the November meeting. All noted. Following further discussion relating to expenditures for 2021/22 highlighting particularly the Rec Grd Maintenance, Parish Web Site, Laptop set aside, Zoom, Clerks wages , KPC Set Aside to name a few, it was proposed by Cllr Anderson the 2021/22 Precept is to be kept, as agreed at the November KPC meeting, to the sum of £10,450.00, 2nd by Cllr Kelly. Agreed by all. Clerk to action and submit the SHDC 2021/22 Precept document.</p>																			
137.21	<p>Standing Orders: - Cllr White asked for confirmation of Cllrs receiving the KPC Standing Orders, including the added COVID-19 Addendum for Remote Meetings Protocol and Procedures (which is in force until May 7th 2021. All agreed receiving and reading with no questions.</p>																			
138.21	<p>Neighbourhood Development Plan: - Cllr Kelly reported</p> <p><u>Inspector of the NP</u> Deborah McCann is expected to issue her report shortly. KNPTG have been informed that the KNP with some modifications will be recommended to go forward to the Referendum when the government agree that COVID-19 restrictions can be lifted which is due in May. KNPTG will be working with SHDC Duncan Smith further on the NP. Once SHDC have received the report they have 5 weeks to accept the NP. KNPTG will have further information to report back on at the February KPC meeting. The final Referendum versions of the Plan should be able to be on the February Agenda for KPC to agree on.</p> <p><u>Greenspace alteration</u> – the examiner does not accept that the land to the right of the entrance into Westentown is a Green Space. All other land at the back of Westentown with the tree and swing area stays as Green Space. All noted and thanks was passed to the Task Group for their continue support.</p>																			
139.21	<p>Community Action Plan: - Cllr Kelly nothing to report owing to restrictions of COVID-19 rules to proceed with forming any plans. All noted.</p>																			
140.21	<p>Asset to the Community: - Cllr Anderson confirmed the document had been submitted by the Clerk to SHDC asking for the Dolphin Inn to be re-registered as an Asset to the Community. Clerk confirmed no response from SHDC to date and will report back. All noted.</p>																			
141.21	<p>Emergency Community Plan: - Cllr Freeman reported updating completed with an added hard copy of the any parishioners that can help in an emergency. Clerk confirmed having this hard copy list and putting with the Emergency Pack. All Noted</p>																			
142.21	<p>SWW: - Cllr White reported that Walkspool had an overflow of Sewage once again. Clerk confirmed that SWW have now been out to flush out pipes and residents are satisfied with procedures up to this date. All noted.</p>																			
143.21	<p>Web: - Cllr Freeman reported that this is a work in progress. Clerk to contact DB Computers at Ermington and report back. All noted</p>																			
144.21	<p>Highways: - Cllr Anderson reported</p> <p><u>Stop & Give Way</u> - missing white lines outside the Forge. This has been reported as more than 70% missing Action No W201370554</p> <p><u>Slow white sign missing</u> - on the road on entering the village via St Ann's Chapel more than 70% is missing Action No W201370556</p> <p><u>Wonwell Yellow lines</u> – Still to be confirmed as actioned.</p> <p><u>Road Subsidence</u> - Great Torr in the road around the 4 fire hydrants. Road outside Prospect Cottage are both under investigation.</p> <p><u>Gabberwell</u> – Road repair has been actioned. All Items Noted</p>																			

Signed By Chair Dated

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145.21	<p>Clerks Report: - <u>IDALC Ivybridge Zoom meeting</u> attended by Cllr Anderson, minutes now received and circulated to KPC. <u>KPC Kiosk - Decorated for Christmas</u> by Clerk and Parishioner. As a base for stocking boxes of SHDC recycling bags works well. Also, as a general information centre. Tide Timetable books are now available. <u>New Residents</u> – Are welcomed on the Parish Page in the Newsletter and by the newsletter Editor. New Welcome Letters will be raised when COVID-19 restrictions of social movement have been lifted.</p>
146.21	<p>Newsletter: - Cllr Grant reported having noted items from the meeting including road closures, general awareness of scams etc. Cllrs had no further items to be added.</p>
147.21	<p>1 Reports: Cllr Freeman reported SHDC requested Planning Application responses by cut off dates in December 2020 before the January 2021 KPC meeting. Cllrs exchanged comments electronically. Clerk then submitted KPC response documents to SHDC within the time frame. <u>1944/18/FUL Land Adjacent to Higher Gabberwell.</u> Re-Advertisement revised plans received erection of Dwelling, – Object to this re- advertised Plan as it does not accord with KNP1.1 &2. KNP 2.1&2. KNP5.2. KNP7.1 of the Kingston Neighbourhood Plan which is at the Reg 15 stage. <u>2496/20/HHO Ivydale Re-Advertisement</u> replace roof tiles to slate. – KPC Support. SHDC Conditional Approval <u>3684/20/HHO South Langston Ground Floor Kitchen/Diner extension (Ringmore PC)</u> – All noted <u>SHDC Planning Approved</u> 3617/20/HHO Hillside, Kingston. New Garage. 3618/20/LBC. Hillside, Kingston. Listed Building new garage. <u>Tree Planning App</u> 4075/20/TPO Westertown Ash Tree Lateral reduction by 1.5m NE side – Concern as to why more lateral reduction is needed when it is good wood that would be removed. Clerk to contact TR Tree Warden to make more enquiries. All noted. <u>Pending Planning</u> 0761/20/OAP Outline Planning VPLtd - 12 Dwellings. Decision date moved to Friday 22nd January 2021. All Noted 3484/20/FUL Convert Stone Barn to 2 dwellings. Langston.TQ7 4HB - Decision date moved to Friday 22nd January 2021. All Noted 2 Recreation Ground Sub Committee: Cllr White reported that in the absence of Cllr Lewis Clerk to give report. <u>Rec Grd Sub Committee Meeting</u> – successfully took place on the electronic platform of Zoom. On Wednesday 13th January 2021. Cllrs confirmed receiving the minutes of the meeting. Items discussed were: <u>Maintenance:</u> - Ace of Spades has now completed the last of 2020 maintenance contract the last grass cutting, Copse maintenance and wildflower area. The Grounds are all looking good and in order, his 2-year Contract has now ended. For the next 2-year contract Clerk is obtaining quotes from Kneebone Trees and Ace of Spades. KPC hope to decide at the February KPC meeting. <u>Copse</u> – following KPC's request for suggestions from the Sub Committee of how the public could be encouraged to use the Copse now it is an established wooded area. The subcommittee suggested making the area into an environmental studies area with names on the trees, a windy path through the trees, blocks of woods for children to sit on, picnic areas, make wood available for children to make dens, emphasise the gap between the front of the Copse trees to make a starting point for the path into the Copse, an information board with "Can you find...." questions. Parishioners have already offered help if anything should be actioned in the Copse. KPC thanked the subcommittee for these suggestions and agreed with all ideas. Clerk will report back to Cllr Lewis. <u>Parking Sign</u> The subcommittee suggested various wordings to use for a possible parking sign but were concerned to the legalities of such a sign. Advice having now been sort from SHDC (see above item 133.21 Cllr Taylor) the question is placed back to KPC. Cllr Freeman emphasised that this area in the Rec Grd is for Disabled Access Area only and as such the only sign that can be displayed. Cllr Freeman asked if it is necessary to put a sign up at all. After further discussion it was agreed, a sign if needed, could be placed in the parking area saying Disabled Access Only. At the subcommittee meeting it was also highlighted that activity occurred after night fall. Following further discussion, it was agreed that if a private individual has concerns of any unlawful occurrences in the grounds then the police should be called. Cllr Anderson highlighted that the Parish Council only have a supportive role in the community and cannot enforce any laws. <u>Passing Traffic</u> – Concerns have been raised to children getting knocked down when leaving the grounds. Following a discussion, it was agreed to place an awareness notice in the Newsletter asking for parents to be aware that the grounds lead straight onto the lane which is extensively used especially by farm traffic. All noted. 3. Allotments: Clerk reported <u>Waiting List-</u> Allotments No 4,5 and 10 have now been relinquished. The next and only 3 people on the waiting list have accepted tenancy for 2021/22. New No 10 tenants have asked if they could take on No 11 allotment which has been left to fallow. Following further discussion, it was agreed by all No 10 tenants can also rent No 11 but to be annually reviewed for any new on the waiting list. <u>Contracts</u> – All other contracts have been accepted and except for 2 have been paid for 2021/22 tenancy. <u>Grass Cutting</u> – Ace of Spades has actioned the under-hedge grass cutting and swathe between Rec hedge and the last allotment. KPC agreed for Clerk to issue cheque on submission of invoice if presented before the next meeting.</p>
Cont'd	

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<p>Cont'd 147.21</p>	<p>Cont'd - Reports 4 Reading Room: Clerk reported <u>Meeting</u> - took place by Zoom on 12th January 2021. Mins to be circulated to KPC. <u>Windows</u> – replacements will be actioned on Monday 25th January 2021. <u>Reading Room Renovation Parishioners Survey</u> – has been actioned with thanks to Guy Walker with help of a kind parishioner. Display boards were erected with detailed professional drawings with choices of how the hall extension could be created. “Sticky Notes” were made available for parishioners to write down their ideas and thoughts about each plan. For what little chance parishioners had to enter the RR under COVID-19 rulings a good response was received. GW will produce a follow up report. <u>Fund Raising</u> - The government has made available another grant for Community halls which the treasure will look into. Thanks, has been passed to SW for once again organising the village “Christmas Card” with parishioners greetings. Funds warmly welcomed. 5. Street Furniture: Cllr Anderson nothing to report. 6. Footpaths: Cllr White nothing to report. 7. Tree Wardens Report: Cllr White see item above 147.21.1 8. Kingston Church: - Cllr Kelly reported The Church is open 2 Sundays per month for services also open on Wednesdays from 12 to 4 pm for private prayer. Service is online every Sunday at 6pm.All Noted.</p>
	<p>Date of Next Meeting: Thursday 18th February 2021 7.30pm. Owing to the Coronavirus Pandemic and Social Distancing the next meeting may have to be held on the electronic platform of Zoom. If restrictions are lifted the next KPC meeting will be held in the Kingston Reading Room. Updates will be on the KPC Web Site and on the Parish Noticeboard. All noted</p>
	<p>Closure of Meeting: - 8.45 pm</p>