

KINGSTON PARISH COUNCIL MEETING

Held on 18th February 2021 at 1930hrs by Electronic Platform "Zoom"

DRAFT M I N U T E S

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| PRESENT | Cllr Merv Freeman | Cllr Phil Anderson |
| | Cllr Don Kelly | |
| Apologies | Cllr Eve White | Cllr Heather Summer-Nutting |
| | Cllr Suzannah Grant | Cllr Ali Lewis |
| IN ATTENDANCE | DCC Cllr Rufus Gilbert | SHDC Bernard Taylor |
| | Parish Clerk Sue Green | |

| 149.21 | Apologies: - Cllr White, Grant, Summer-Nutting and Lewis. In the absence of Chair Cllr White, Cllr Freeman took the Chair. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 150.21 | Declarations of Interest: - <i>In accordance with the Code of Conduct, members were invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be Notified to the Parish Clerk within 28 days of the change.</i> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 151.21 | Open Forum: - One attendance. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 152.21 | Minutes of Previous Meeting – Minutes of Meeting Thursday 21 st January 2021 approved as a true record. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 153.21 | <p>Devon County Council: - Cllr Gilbert reported</p> <p>Finances: Council tax share now makes up 80% of its income. Employees 2010/11 = 6,600 & in 2020 = 4500 increasing a little for Covid. Covid funding from Govt value of £80 Million which covers the Covid expenditure. Budget for 2020/21 is £541M with adult social care £260M and children 's services £146M. The budget proposed for 2021/22 is £578M which is £11M/week or £1.5M/day. Earmarked reserves are £120M (March 2020) which is in the middle of UK upper tier authorities.</p> <p>Recycling depot privately registered vehicles (now) permitted free of charge & without a permit: Cars. Pick Ups. Camper Vans fully fitted. Minibuses fully fitted. People Carriers. Hired Vans to a private household. Motability Vans/Vehicles. <u>Any privately registered panel van</u> will require a permit giving up to twelve visits a year free of charge. This can be applied for online.</p> <p>Elections: Police Commissioner and County Council elections are now set for May 6th. Further information will be published.</p> <p>Assessments are being carried out to ensure all voting stations are COVID safe.</p> <p><u>A 379 Edmeston</u> road works have started with some night closures from 19.00 hours.</p> <p><u>Road Repairs</u> after so much rain and Covid-19 staff safety/absenteeism, action is being taken as soon as possible. Potholes full of water or ice are proving to be particularly challenging.</p> <p><u>Wonwell yellow lines:</u> Have finally been actioned, Cllr Anderson highlighted that the Yellow Lines are only temporary as they are already peeling away. Cllr Gilbert noted and will report back. Cllr Freeman thanked Cllr Gilbert for his report and support.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 154.21 | <p>South Hams District Council: - Cllr Taylor reported</p> <p><u>Locality Officers</u> with the expectation of extra visitors this season, 4 new seasonal posts in its Localities team have been created, to boost the service provided to beach areas. Extra bins will be provided. Patrols will be carried over the full 7-day week.</p> <p><u>Car Park Charges</u> the consultation is near to its end. The car park charges will go up on 1st April 2021.</p> <p><u>Ivybridge Re-generation</u> Money has now been spent for the new Store. Opening of the store is scheduled for July 2023.</p> <p>Funds are hoped to be made available for Parishes for re-generation of the environment. This will be a small amount of £240.00 and will need to be matched funded by the Parish. Further updates are to follow.</p> <p><u>Recycling</u> KPC Cllr Grant has circulated to councillors an update of Parishioners still having problems with bin collections. Clerk to forward the e-mail to Cllr Taylor who will investigate and report back.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 155.21 | <p>Correspondence: -</p> <p>1 Youth Mental Health – asking for support. All noted this is not budgeted for. Clerk to respond.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 156.21 | <table border="0"> <tr> <td colspan="2">Finance: Opening Balances</td> <td></td> </tr> <tr> <td>Current Account Total</td> <td>£4,056.00</td> <td></td> </tr> <tr> <td>Business Account</td> <td>£1,837.61</td> <td></td> </tr> <tr> <td colspan="2">Payments to be Authorised.</td> <td></td> </tr> <tr> <td>Clerks Wages February 2021</td> <td>£ 230.00</td> <td></td> </tr> <tr> <td>Clerk B'band & Heating February 2021</td> <td>£ 15.00</td> <td></td> </tr> <tr> <td>Zoom January Mthly Payment</td> <td>£ 14.39.</td> <td></td> </tr> <tr> <td>Southfield RR Bal. Repl Windows</td> <td>£1,090.80</td> <td></td> </tr> <tr> <td>Total</td> <td>£1,350.19</td> <td></td> </tr> <tr> <td colspan="2">Also, to be noted Payment to be Authorised</td> <td></td> </tr> <tr> <td>Ace of Spades Allotment Strimming</td> <td>£ 140.00</td> <td></td> </tr> <tr> <td colspan="2">Payments Received</td> <td></td> </tr> <tr> <td>Allotment 21/22 Sub No 11</td> <td>£ 20.00</td> <td></td> </tr> <tr> <td>Reading Room Donation to Windows</td> <td>£ 909.00</td> <td></td> </tr> </table> <table border="1" style="margin-left: auto; margin-right: 0;"> <thead> <tr> <th>Set Aside Current A/c at 18/02/2021</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Allotment</td> <td>1066.00</td> </tr> <tr> <td>Marquee</td> <td>00.00</td> </tr> <tr> <td>3rd Groundwork Grant N'hood Plan</td> <td>655.00</td> </tr> <tr> <td>KPC Playground Maintenance Donations</td> <td>712.00</td> </tr> <tr> <td>KPC BT Pone Box Maintenance Donations</td> <td>12.00</td> </tr> <tr> <td>KPC Hedgehog Funds</td> <td>217.00</td> </tr> <tr> <td>Annual Set Aside towards Laptop 2020</td> <td>100.00</td> </tr> <tr> <td>Total</td> <td>2,762.00</td> </tr> </tbody> </table> | Finance: Opening Balances | | | Current Account Total | £4,056.00 | | Business Account | £1,837.61 | | Payments to be Authorised. | | | Clerks Wages February 2021 | £ 230.00 | | Clerk B'band & Heating February 2021 | £ 15.00 | | Zoom January Mthly Payment | £ 14.39. | | Southfield RR Bal. Repl Windows | £1,090.80 | | Total | £1,350.19 | | Also, to be noted Payment to be Authorised | | | Ace of Spades Allotment Strimming | £ 140.00 | | Payments Received | | | Allotment 21/22 Sub No 11 | £ 20.00 | | Reading Room Donation to Windows | £ 909.00 | | Set Aside Current A/c at 18/02/2021 | £ | Allotment | 1066.00 | Marquee | 00.00 | 3 rd Groundwork Grant N'hood Plan | 655.00 | KPC Playground Maintenance Donations | 712.00 | KPC BT Pone Box Maintenance Donations | 12.00 | KPC Hedgehog Funds | 217.00 | Annual Set Aside towards Laptop 2020 | 100.00 | Total | 2,762.00 |
| Finance: Opening Balances | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Current Account Total | £4,056.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Business Account | £1,837.61 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Clerks Wages February 2021 | £ 230.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Clerk B'band & Heating February 2021 | £ 15.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Total | £1,350.19 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Ace of Spades Allotment Strimming | £ 140.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Payments Received | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Allotment 21/22 Sub No 11 | £ 20.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Reading Room Donation to Windows | £ 909.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Set Aside Current A/c at 18/02/2021 | £ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Allotment | 1066.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Marquee | 00.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 rd Groundwork Grant N'hood Plan | 655.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| KPC Playground Maintenance Donations | 712.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| KPC BT Pone Box Maintenance Donations | 12.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| KPC Hedgehog Funds | 217.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Annual Set Aside towards Laptop 2020 | 100.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | 2,762.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cont'd | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Signed By Chair Dated

Kingston Parish Clerk - Sue Green, Old Stack, 1 Chapel Row, Kingston, Kingsbridge, Devon TQ7 4PJ
Telephone 01548 810270 e-mail kingstonclerk@gmail.com

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| Cont'd 156.21 | Cont'd Finance Newsletter Advertiser £ 45.00 Also, to be noted Payment Received Allotments 21/22 Subs No's 2 & 8 £ 60.00 |
| 157.21 | Precept Budget: Clerk reported KPC's application for the 2021/22 Precept of £10,450.00 has been confirmed by SHDC. All Noted. |
| 158.21 | Statement of Internal Control: - Cllr Freeman asked for confirmation from Cllrs having had received the KPC Statement of Internal Control and for any questions. All agreed receiving and reading with no questions. Cllr Freeman to sign as accepted. |
| 159.21 | Neighbourhood Development Plan: - Cllr Kelly reported some near 5 years has now passed since the start of the KNP. Duncan Smith and SHDC have approved the Examiner's Final Report which been forwarded to KPC Cllrs for inspection ready for this evenings meeting. If KPC pass acceptance of the Examiners Report SHDC will issue a Decision Notice stating that a Referendum will be held in this parish in respect of the KNP. Cllr Kelly asked for any questions, no questions were asked. Cllr Kelly proposed that the Examiners Report is accepted. This was seconded by Cllr Freeman and agreed by all. Cllr Kelly further reported KPC need to approve the Referendum Version of the Plan as forwarded for inspection. After further discussion Cllr Kelly proposed that the Referendum Version of the Plan is accepted. Seconded by Cllr Anderson and agreed by all. Cllr Kelly further reported that now the Examiners Final Report has been accepted by KPC that by law the KNP must then be given substantial weight in the planning process with immediate effect. It is also to be noted that owing to COVID-19 Pandemic the Referendum will not be able to take place until after the 1 st May. SHDC Cllr Taylor confirmed that with local elections taking place on 6 th May that this will slow the process down further. Cllr Taylor passed his congratulations to the Task Group for reaching this milestone in the making of the Kingston Neighbourhood Plan. Cllr Freeman on behalf of KPC also passed congratulations to KNPTG. All noted. |
| 160.21 | Asset of Community Value: - Cllr Freeman reported that SHDC have agreed to The Dolphin Inn to be registered with Land Charges and with the Land Registry from 24 th February 2021 for a further 5-year duration. This will also be placed on the SHDC Website. All noted. |
| 161.21 | Grants: - Cllr Freeman reported a COVID Winter Grant scheme is being made available by DCC. All noted and to be placed in the Newsletter. |
| 162.21 | Community Action Plan: - Cllr Kelly reported owing to restrictions of COVID-19 rules no progress with forming any plans. All noted. |
| 163.21 | Web: - Cllr Freeman reported that this is a work in progress. Clerk has contacted David Brett at DB Computers in Ermington who has confirmed he will be in touch with KPC as soon as released from COVID restrictions. All noted |
| 164.21 | Highways: - Cllr Anderson reported works still in progress <u>Stop & Give Way</u> - missing white lines outside the Forge. This has been reported as more than 70% missing Action No W201370554 <u>Slow white sign missing</u> - on the road on entering the village via St Ann's Chapel more than 70% is missing Action No W201370556 <u>Wonwell Yellow lines</u> - actioned, although already needing attention as yellow lines in places have peeled from the road. All noted |
| 165.21 | Clerks Report: - <u>DALC COVID update of Parish Council Meetings</u> – there is a stronger likelihood of Parish Council's being able to meet in person after 1 st May 2021. All noted. <u>DALC Councillor Conduct in general</u> – following some poor publicity of a parishes conduct an awareness message has been received from DALC that it is advisable for Cllrs to regularly read their Code of Conduct document. All noted. <u>DALC reminder</u> – The Parish Annual Meeting of the Council (AGM) and the Annual Parish Meeting will need to be actioned this year as not actioned last year owing to the COVID Pandemic. All noted. <u>Clerk's Workshop Meeting</u> – a Dementia representative from the Four Rivers Dementia Alliance will attend to ask for support from all Parishes. Meeting takes place on Wednesday 24 th March 2021. All noted |
| 166.21 | Training: - Clerk reported Cllr Grant has requested for the go ahead for attending training. All agreed. |
| 167.21 | Newsletter: - Cllr Freeman reported Cllr Grant had submitted an outline of items to placed in the Newsletter. The Clerk asked permission to place the DCC Winter Grant Scheme on KEG village Facebook. All agreed. |
| 168.21 | Reports: 1. Planning: - Cllr Freeman reported <u>Pending Planning</u> 1944/18/FUL Gabberwell – nothing to report. 0761/20/OAP Vicarage Park – nothing to report. 3484/20/FUL Reachswitch – nothing to report. <u>Tree Planning Pending</u> 4075/20/TPO Ash Tree Westentown. Ash Tree limb reduction and crown reshape. All agreed Objection. Any further trimming of branches is unnecessary as there is already more that the required 2 metre clearance to the adjacent house. 2 Recreation Ground Sub Committee: Cllr Freeman <u>2 Year Maintenance Contract 2021-22:</u> -Two tenders have been submitted. After further discussion Cllr Freeman proposed to accept the tender from Ace of Spades to the value of £4,000.00 for each year of 2021 and 2022., 2nd by Cllr Kelly agreed by all. <u>Skate Park Wall Slab</u> – the Monitoring Group have reported Graffiti on the Skate Park wall, a broken wall slab, skateboard platforms plywood on the under parts are wearing. |
| Cont'd | |

Signed By Chair Dated

Kingston Parish Clerk - Sue Green, Old Stack, 1 Chapel Row, Kingston, Kingsbridge, Devon TQ7 4PJ
Telephone 01548 810270 e-mail kingstonclerk@gmail.com

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| <p>Cont'd 168.21</p> | <p>Cont'd Reports <u>Zip Wire</u> – getting very slack and although safe people are becoming close to scraping the ground. Cllr Freeman will replace and inspect the Zip Wire seat for wear and tear. <u>Stepping Post</u> – replacements to be actioned <u>Teds Tarmac Straining Wire</u> – broken in places and becoming a safety issue. Clerk has asked for a quote which is to the value of £400.00. Following a further discussion, Cllr Freeman volunteered to replace the wire and to action all other repairs. KPC to purchase the straining wire. All noted. <u>The Copse</u> – the Copse is now strimmed and looking more inviting for children to take advantage of this area for playing in. 3. Allotments: Clerk reported <u>Subscriptions 2021/22</u> are all paid up to date. <u>KPC Allotment contact</u> – Clerk will replace Cllr Summer-Nutting for being the contact for Allotment Tenants. All noted. 4 Reading Room: Clerk reported <u>Windows</u> – Lower meeting room windows were replaced, and main hall blown double glazing windows repaired on 25-02-2021. <u>Maintenance</u> – Small repairs and painting has been actioned following the installation of the new windows. <u>May Elections</u> – A COVID safety assessment has been actioned by a gov official to the RR ready for the May 6th local elections. 5. Street Furniture: Cllr Anderson nothing to report. 6. Footpaths: Cllr Freeman nothing to report. 7. Tree Wardens Report: Cllr Freeman see item above 165.21.1 8. Kingston Church: - Cllr Kelly reported The Church of England permis that Sunday Service takes place every week, the local vicar has agreed the church will be open every Sunday for service. Cllr Anderson asked when will Bell Ringing be allowed. Cllr Kelly will investigate and report back.</p> | |
| <p>169.21</p> | <p>Date of Next Meeting: Thursday 18th March 2021 7.30pm. Owing to the Coronavirus Pandemic and Social Distancing the next meeting may have to be held on the electronic platform of Zoom. If restrictions are lifted the next KPC meeting will be held in the Kingston Reading Room. Updates will be on the KPC Web Site and on the Parish Noticeboard. All noted</p> | |
| | <p>Closure of Meeting: - 8.20 pm</p> | |