

KINGSTON PARISH COUNCIL MEETING

Held on 18th March 2021 at 1930hrs by Electronic Platform "Zoom"

DRAFT MINUTES

PRESENT	Cllr Eve White	Cllr Merv Freeman
	Cllr Don Kelly	Cllr Ali Lewis
	Cllr Phil Anderson	Cllr Suzannah Grant
Apologies	Cllr Heather Summer-Nutting	SHDC Bernard Taylor
IN ATTENDANCE	DCC Cllr Rufus Gilbert	Parish Clerk Sue Green

170.21	Apologies: - Cllr Summer-Nutting.																																													
171.21	Declarations of Interest: - <i>In accordance with the Code of Conduct, members were invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be Notified to the Parish Clerk within 28 days of the change.</i>																																													
172.21	Open Forum: - None attended																																													
173.21	Minutes of Previous Meeting – Minutes of Meeting Thursday 18 th February 2021 approved as a true record and to be wet signed.																																													
174.21	<p>Devon County Council: - Cllr Gilbert reported <u>Plymouth Free Port</u> has been designated to be a Free Port. The government has given Plymouth City Council 3 months to raise a business which includes South Hams. A Free Port is with Tax Privilege Structures. Plymouth and South Hams has enough Industrial Area to be allowed to apply for this Free Port criteria. <u>Climate change</u> - DCC is a founding and principal partner of the Devon Climate Emergency (DCE) initiative and has signed the Devon Climate Declaration which commits to working collaboratively with partners, which is now starting to be actioned via a consultation draft interim Devon Carbon Plan. <u>Highways and Street Furniture</u> - £1.3M extra has been allocated to the 21/22 budget with £600,000.00 for potholes and drainage plus £100,000.00 for work on maintenance of street furniture and a further £600,000.00 to top up the £1.5 M given to District Councils Emergency Fund last summer. So far, this fiscal year, DCC have used 50% more salt on the highways network totalling 15000 tons. Devon Highways budget is £28M which is approximately £100,000.00/day to maintain the 12,966km of roads. <u>Farms</u> DCC has 65 farms totalling 9555 acres. <u>Charge Points for Electric Cars</u> see Item 182.21. Cllr White thanked Cllr Gilbert for his report and support.</p>																																													
175.21	South Hams District Council: - Cllr Taylor. Apologies no report																																													
176.21	Correspondence: - 1 Made in Devon Scheme. All noted.																																													
177.21	<p>Finance: Opening Balances</p> <table border="0"> <tr> <td>Current Account Total</td> <td style="text-align: right;">£3,245.90</td> </tr> <tr> <td>Less Un-reconciled</td> <td style="text-align: right;">£ 140.00</td> </tr> <tr> <td>Business Account</td> <td style="text-align: right;">£1,837.62</td> </tr> </table> <p>Payments to be Authorised.</p> <table border="0"> <tr> <td>Clerks Wages March 2021</td> <td style="text-align: right;">£ 230.00</td> </tr> <tr> <td>Clerk B'band & Heating March 2021</td> <td style="text-align: right;">£ 15.00</td> </tr> <tr> <td>Amazon Rec Grd Straining Wire</td> <td style="text-align: right;">£ 22.98.</td> </tr> <tr> <td>PCS February Newsletter Phot Copier</td> <td style="text-align: right;">£ 60.32.</td> </tr> <tr> <td>Zoom February Mthly Payment</td> <td style="text-align: right;">£ 14.39.</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£ 342.69</td> </tr> </table> <p>Also, to be Noted Payments to be Authorised.</p> <table border="0"> <tr> <td>Ace of Spades.1of 7 Maintenance Rec Grd</td> <td style="text-align: right;">£ 571.43</td> </tr> <tr> <td>Jon Hardy KNPTG Printing</td> <td style="text-align: right;">£ 115.00</td> </tr> </table> <p>Payments Received</p> <table border="0"> <tr> <td>Newsletter Advertiser</td> <td style="text-align: right;">£ 50.00</td> </tr> <tr> <td>HMRC VAT 01/08/2020 to 31/12/2020</td> <td style="text-align: right;">£ 452.47</td> </tr> </table>	Current Account Total	£3,245.90	Less Un-reconciled	£ 140.00	Business Account	£1,837.62	Clerks Wages March 2021	£ 230.00	Clerk B'band & Heating March 2021	£ 15.00	Amazon Rec Grd Straining Wire	£ 22.98.	PCS February Newsletter Phot Copier	£ 60.32.	Zoom February Mthly Payment	£ 14.39.	Total	£ 342.69	Ace of Spades.1of 7 Maintenance Rec Grd	£ 571.43	Jon Hardy KNPTG Printing	£ 115.00	Newsletter Advertiser	£ 50.00	HMRC VAT 01/08/2020 to 31/12/2020	£ 452.47	<table border="1"> <thead> <tr> <th>Set Aside Current A/c at 18/03/2021</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Allotment</td> <td style="text-align: right;">986.00</td> </tr> <tr> <td>Marquee</td> <td style="text-align: right;">00.00</td> </tr> <tr> <td>3rd Groundwork Grant N'hood Plan</td> <td style="text-align: right;">540.00</td> </tr> <tr> <td>KPC Playground Maintenance Donations</td> <td style="text-align: right;">712.00</td> </tr> <tr> <td>KPC BT Pone Box Maintenance Donations</td> <td style="text-align: right;">12.00</td> </tr> <tr> <td>KPC Hedgehog Funds</td> <td style="text-align: right;">217.00</td> </tr> <tr> <td>Annual Set Aside towards Laptop 2020</td> <td style="text-align: right;">100.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">2,567.00</td> </tr> </tbody> </table>	Set Aside Current A/c at 18/03/2021	£	Allotment	986.00	Marquee	00.00	3 rd Groundwork Grant N'hood Plan	540.00	KPC Playground Maintenance Donations	712.00	KPC BT Pone Box Maintenance Donations	12.00	KPC Hedgehog Funds	217.00	Annual Set Aside towards Laptop 2020	100.00	Total	2,567.00
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178.21	Financial Regulations: - Cllr White asked for confirmation from all Cllrs receipt of the Financial Regulation document from the Clerk for reviewing. All Cllrs agreed reading and accepting the KPC Financial Regulations.																																													
179.21	General Risk Assessment: - Cllr White asked for confirmation from all Cllrs receipt of the General Risk Assessment. All Cllrs confirmed receipt and accepting the KPC General Risk Assessment and for Chair to Sign. Cllr Grant highlighted that going forward more could be added to the Assessment. Clerk confirmed the document is approved by Auditor. It was agreed that Cllr Grant's support to review would be appreciated. Clerk and Cllr Grant to arrange review date. All Noted																																													
180.21	Fixed Asset Register: - Cllr White asked for confirmation from all Cllrs of receiving the Fixed Asset Register. All Agreed in order.																																													

Signed By Chair Dated
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181.21	<p>Neighbourhood Development Plan: - Cllr Kelly reported that on 9th March SHDC issued the Regulation 18 Decision Statement on the KNP that set out their acceptance of the Examiners report and the decision that it should proceed to Referendum within 56 working days. SHDC have now advised the Referendum can take place alongside the Police Commissioner and the DCC elections on 6th May 2021 in the Reading Room. The SHDC Election team will be posting the voting information to households next week. KPC will now provide information for the Parishioners through the Kingston Newsletter, posters and in a leaflet to each household, Duncan Smith's approval will be asked for on the wording. The Draft Referendum Version of the Neighbourhood Plan will be available for inspection by contacting the Parish Clerk, it will also be placed in the Parish Telephone Kiosk and a copy to each Councillor. The Referendum question that is being asked to the Parishioners is "Do you want SHDC to use the Neighbourhood Plan for Kingston to help it decide Planning Applications in the Neighbourhood Area?" All noted with no questions.</p> <p>KNPTG - going forward the Task Group would like to dissolve at the May 2021 KPC meeting. Once the Group has dissolved the responsibility will rest with KPC reviewing the NP every 12 months. It is suggested to place this item on the May Agenda. Cllr Kelly further advised that a full documented review should take place every 5 years which would need to be ready for May 2026. KPC will need to decide if a separate group or KPC members action this review and would recommend starting on the review in early part of 2025 to be ready for May 2026. All noted. Cllr Kelly asked for any questions, none where asked. Cllr White gave sincere thanks again to the KNP Task Group for their dedication to this NP.</p>
182.21	<p>Community Action Plan: - Cllr Freeman reported concerns to the future of the availability of Charge Points in rural areas for electric cars as within 9 years petrol cars will not be produced. Advice has been sort from DCC Cllr Gilbert and SHDC who have both reported back that no provision has been made for rural areas. Neither of these councils have taken advantage of the £20 million made available by the government. KPC need to keep in consideration that although rural areas have lower numbers of electric cars that in the holiday season the numbers will rise considerably. It is suggested grants should be looked out for. Also, KPC would need to give consideration of the placing of a Charge Point within the village. All noted and agreed this needs to be given serious consideration.</p>
183.21	<p>Clerks Report: - <u>DALC COVID update of Parish Council Meetings</u> – It has now been confirmed Parish Council Meetings will be Face to Face after 7th May 2021. <u>Clerk's Workshop Meeting</u> – a Dementia representative from the Four Rivers Dementia Alliance will attend to ask for support from all Parishes. Meeting takes place on Wednesday 24th March 2021. All noted</p>
184.21	<p>AGM Annual Meeting of the Council: - Cllr White reported this should take place at the May KPC meeting. All noted</p>
185.21	<p>APA Annual Meeting: - Cllr White reported the Annual Parish Assembly, which gives an opportunity for Parishioners to come to meet the Council. Cllr Freeman suggested as new residents have moved into the village over the COVID period of the last year the APA could possibly be held on a Saturday evening in June. Clerk to ask advice from DALC and report back. All noted</p>
186.21	<p>Grants: - Clerk reported DCC are inviting applications for the "Magic Little Grants" which could be applied towards recreation activities. Cllr Lewis has offered to look over this grant with Clerk. Date to be fixed. All noted</p>
187.21	<p>Highways: - Cllr Anderson reported the lane running past Torr Croft is in bad repair. A meeting with Highways Adam Keay is to be arranged. All noted</p>
188.21	<p>Newsletter: - Cllr Grant asked if a report on the NP is needed in this month's Newsletter, Cllr Kelly confirmed that the Task Group will be putting an item in on the front page. Cllr Anderson asked for Dog Fouling awareness to be put in. Cllr Lewis highlighted that vehicles have been broken into in the Wonwell area ,it was agreed put in an awareness note. All noted</p>
189.21	<p>Reports: 1. Planning: - Cllr Freeman reported Pending Planning 1944/18/FUL Gabberwell – nothing to report. 0761/20/OAP Vicarage Park – nothing to report. 3484/20/FUL Reachswitch – nothing to report. <u>Tree Planning Decision</u> 4075/20/TPO Ash Tree Westentown – Refused – All noted</p> <p>2 Recreation Ground Sub Committee: Cllr Lewis <u>Ace of Spades:</u> - the Recreation Ground is in order and looking particularly good. Ace of Spade's copy of Public Liability Insurance certificate has been received. <u>Zip Wire</u> – Cllr Freeman confirmed this has now been fitted with help from Joe. Thanks is passed to Joe for helping. Cllr Freeman highlighted that the seat is going to have to be replaced. To be monitored. <u>Stepping Post</u> – these are in stock and replacements to be actioned. Adrian will help with installation. <u>Teds Tarmac Straining Wire</u> – Wire is purchased and ready for actioning. <u>Oak Tree</u> – At the entrance of the grounds the Oak tree fence is interfering with the branched and needs to be removed. Cllr Lewis and Annie White will action.</p> <p>3. Allotments: Clerk reported all in order.</p>
Cont'd	

Signed By Chair Dated

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<p>Cont'd 189.21</p>	<p>Reports Cont'd 4 Reading Room: Clerk reported the meeting 16th March was postponed and reset for Tuesday 23rd March. <u>May Elections</u> – A COVID safety assessment has been actioned. The Police Commissioner and DCC Councillors election will go ahead on May 6th. This will include the Kingston Neighbourhood Plan Referendum when Parishioners will be asked “Do you want SHDC to use the Neighbourhood Plan for Kingston to help it decide planning applications in the neighbourhood area?” 5. Street Furniture: Cllr Anderson reported a couple of road signs to tidy and small area of hedging. All noted. 6. Footpaths: Cllr Freeman nothing to report. 7. Tree Wardens Report: Cllr White reported the Kingston tree warden, Thelma Rumsey, had been approached by a parishioner to seek advice from KPC regarding land in front of High Gabberwell House. Cllr Freeman has confirmed advice has been submitted and no issue. All noted. 8. Kingston Church: - Cllr Kelly reported Annual Parish meeting is booked for 12 noon Sunday 16th May within the Church after the 11 am service. Cllr Kelly thanked Clerk for the current news regarding Councils and funds to the upkeep of Church and grounds. There is no alteration of NALC’s instructions. All noted</p>
<p>190.21</p>	<p>Date of Next Meeting: Thursday 15th April 2021 7.30pm. Owing to the Coronavirus Pandemic and Social Distancing the next meeting may have to be held on the electronic platform of Zoom. If restrictions are lifted the next KPC meeting will be held in the Kingston Reading Room. Updates will be on the KPC Web Site and on the Parish Noticeboard. All noted. Cllr Lewis has given apologies for the April KPC meeting. All noted</p>
	<p>Closure of Meeting: - 8.20 pm</p>

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