

KINGSTON PARISH COUNCIL MEETING

Held on 17th June 2021 at 1930hrs in the Reading Room Kingston

DRAFT M I N U T E S

Present	Cllr Eve White	Cllr Merv Freeman
	Cllr Don Kelly	Cllr Suzannah Grant
	Cllr Phil Anderson	Cllr Ali Lewis
	Cllr Heather Summer-Nutting	
Apologies	DCC Cllr Rufus	
In Attendance	SHDC Bernard Taylor	Parish Clerk Sue Green

047.21	Apologies: - DCC Cllr Gilbert
048.21	Declarations of Interest: - <i>In accordance with the Code of Conduct, members were invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be Notified to the Parish Clerk within 28 days of the change.</i> Cllr Lewis declared a Non-Pecuniary Interest in Planning Item 065.21 Hillside.
049.21	Open Forum: - Cllr White welcomed Parishioners to the meeting. Parishioners expressed their concerns including a written report about the car parking report in the Newsletter stating that KPC would be contacting the National Trust. Cllr White reported that because poor car parking had been reported by residents in the centre of the village, it had been agreed at the June KPC meeting to contact the National Trust for advice or support to where a Car Park could be made as coastal walkers are parking in the village wanting to access National Trust paths, Cllr White reported that contact had not been made with NT yet. Parishioners suggested a car park would be best situated in the village to accommodate 20 minimum and 40 maximum cars. Following a further discussion Cllr White assured the Parishioners that car parking is on this evenings Agender under Highways Item 060.21. Cllr White thanked parishioners for attending the meeting and giving their thoughts to this challenging problem of car parking. Cllr White continued to report that an e-mail communication had also been received expressing concerns that KPC would be contacting the NT asking about Car Parking. A response will be sent. Clerk to action. All noted
050.21	Minutes of Previous Meeting – Minutes of Meeting Thursday 20 th May 2021 approved and signed as a true record.
051.21	Devon County Council: - Cllr Gilbert submitted a report of <u>Some Points of interest regarding Devon:</u> - (1) Population 802000 excluding Plymouth and Torbay. (2) 440 Parishes. (3) 5x AONB's. (4) 2xNational Parks. (5) 4 th oldest population of any County excluding Dorset, Cornwall, and East Sussex. <u>Some points of interest about DCC:</u> - Gross spend =£1.5 billion. Net Spend £578 Million. Difference being school spending coming from the Government. 70% of the budget gets to 3% of the population being most disadvantaged and vulnerable. £282Million spent on adult social care. DCC still has 180 schools equalling 94,000 children. Highways transport and waste spends £57Million a year and disposes of ¼ million tons of waste. <u>Highways</u> – Any further support that Cllr Anderson needs when contacting Adam Keay to please get in contact. Cllr White thanked Cllr Gilbert for his submitted report.
052.21	South Hams District Council: - Cllr Taylor reported <u>Bio-Diversity</u> – Grant is still available of £3,000.00. <u>Electric Car Points</u> – Grants are being made available for larger town councils. <u>SHDC Meetings</u> – Following new COVID rules some meetings are now taking place in Follaton House. <u>Kingston Refuse Collection</u> – is still a work in progress with meetings with FCC. Every effort is being made and pressure being put on the refuse collection company FCC to resolve all the problems. Cllr Grant confirmed a lot of time is being spent with taking in complaints from parishioners also that all complaints are put on a report and forwarded to SHDC for immediate attention. Cllr Anderson asked Cllr Taylor if the SHDC budget for refuse collections had been severely affected by the poor service being given by FCC to date. Cllr Taylor confirmed that FCC will meet Fines if the contract is not met. <u>Grants</u> Cllr Taylor signed off the Locality Grant Application form for KPC to apply for £500.00 towards the repair of the Zip Wire. Clerk to forward signed Application to SHDC. Cllr White thanked Cllr Taylor for attending the meeting and his support to the community.
053.21	Correspondence: - 1 Ringmore NP comments invited. - All Noted No Comment. 2.D & C Police Campaign Briefing Noted 3.AoNB Kingston Nominee – Cllr Kelly volunteered registering. All Noted

Signed By Chair Dated

Kingston Parish Clerk - Sue Green, Old Stack, 1 Chapel Row, Kingston, Kingsbridge, Devon TQ7 4PJ
Telephone 01548 810270 e-mail kingstonclerk@gmail.com

054.21	Finance: Opening Balances Current Account Total £5,492.42 Unreconciled Balance £1,338.71 Business Account £1,837.67 Payments to be Authorised. Clerks Wages June 2021 £ 230.00 Clerk B'band & Heating June 2021 £ 15.00 Ace of Spades. 4 of 7 Rec M'tance £ 571.43 Came & Co 2021/22 Annual Ins £ 866.71 PCS June Photocopy Service £ 16.33 Zoom May Mthly Payment £ 14.39 Total £1,713.86 Also, to Noted Payment of Ace of Spades Strim Opp Springfield £ 50.00 Payments Received Newsletter Advertiser £ 50.00 Anonymous Donation to Play Park £ 500.00 Also, to be noted: - Zoom – Following a discussion it was agreed by all that as remote Council meetings have been stopped the account with Zoom can be closed. Clerk to action Ground Opposite Springfield cannot be funded for maintenance as VPLtd own this piece of land. All noted. Printing of NP 12 Brochures – Permission passed to Clerk to pay the £95.00 cheque on receipt of Invoice. All agreed	<table border="1"> <thead> <tr> <th>Set Aside Current A/c at 17/06/2021</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Allotment</td> <td>986.00</td> </tr> <tr> <td>Marquee</td> <td>00.00</td> </tr> <tr> <td>3rd Groundwork Grant N'hood Plan</td> <td>495.50</td> </tr> <tr> <td>KPC Playground Maintenance Donations</td> <td>833.00</td> </tr> <tr> <td>KPC BT Pone Box Maintenance Donations</td> <td>12.00</td> </tr> <tr> <td>KPC Hedgehog Funds</td> <td>217.00</td> </tr> <tr> <td>Annual Set Aside towards Laptop 2020</td> <td>100.00</td> </tr> <tr> <td>Total</td> <td>2,643.50</td> </tr> </tbody> </table>	Set Aside Current A/c at 17/06/2021	£	Allotment	986.00	Marquee	00.00	3 rd Groundwork Grant N'hood Plan	495.50	KPC Playground Maintenance Donations	833.00	KPC BT Pone Box Maintenance Donations	12.00	KPC Hedgehog Funds	217.00	Annual Set Aside towards Laptop 2020	100.00	Total	2,643.50
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055.21	Grants: - Cllr Kelly confirmed to support Clerk with Grant Applications. He has investigated numerous grants on offer and has found none relating to KPC requirements. Clerk confirmed the DCC & SHDC Locality forms will now be submitted. All noted.																			
056.21	Neighbourhood Development Plan: - Cllr Kelly reported <u>Web Site</u> - Thanks is passed to Alan Coleman-Smith for actioning the KNP Website final tasks. A copy is also placed on a hard disc. The KNP Website service agreement ends in November 2021, A C-S will close the Website down and enter links onto the KPC Website for the KNP. <u>Hard Copy KNP</u> - The final 12 copies with the removal of the front cover wording "Referendum Version" are being printed. For Fireproof safety Clerk will place a hard copy and Disc in the KPC safe in the Reading Room. <u>Village Referendum</u> – All question papers and responses are shredded. <u>Village Newsletter</u> – an article has been submitted. <u>Replacement Shredders</u> –RM & DD have requested their shredders which are worn out from use for KNP could be replaced. Cllr Freeman put forward for 3 to be purchased through the Groundwork Grant money. Agreed by all. <u>Stepping down</u> –The KNPTG formerly request to step down and close the group. Agreed unanimously by KPC. <u>Storage of documents</u> – Clerk to purchase plastic storage box and place in the RR KPC storeroom. <u>Diary Dates</u> - Going forward the required annual monitoring of the Neighbourhood Plan will be addressed at every Annual Parish Assembly Meeting under Planning Matters. The next full review of the Plan due for 20 th May 2026 will be commenced by KPC appointing a Review team in January 2025. All noted																			
057.21	CAP (Community Action Plan): - Cllr Kelly reported parking is the only issue that is needing to be addressed. Please note Item 049.21 and 060.21. All noted. Going forward Car Parking will be under CAP for future Agendas. All noted.																			
058.21	Parish Printer: - Newsletter editor David Carter has confirmed the new Printer is working well. All Noted																			
059.21	Clerks Report: - Clerk nothing to report																			
060.21	Highways: - Cllr Anderson reported a meeting with Devon Highways Adam Keay to discuss the KPC proposal requests to action works in 2021-22 Financial Year. <u>Lane running beside Kingston Church</u> - from the rear steps to Wonwell Gate these works are due 2022, in the meantime pothole repairs will be actioned as and when they are deemed necessary. Road closures will be necessary. Highways will give notice to inform milk collection and waste collections who will be affected by the road works. <u>Park View Terrace down to Walkspool.</u> Ideally including a large section of entrance to Park View Terrace, however AK has advised the whole entrance area to Park View is private. It is understood that this entrance is jointly owned by the freehold owners of Park View Terrace and Green Acres. Therefore, only the road can be replaced. Cllr Anderson suggested contacting Live West to ask if they want to replace their area at the same time, all agreed. Cllr Anderson to make contact and report back. <u>Orcheton Lane from Great Torr to the stables of Torr Croft,</u> requires total replacement, road closure required. New drainage around the ground springs can be diverted from the road area to the various ditches and placed in "No Fines" concrete to allow the water to drain without breaking the road surfaces. Action may be this calendar year.																			
Cont'd	<u>Wonwell turning circle yellow lines,</u> date of action to be advised.																			

Signed By Chair Dated

Kingston Parish Clerk - Sue Green, Old Stack, 1 Chapel Row, Kingston, Kingsbridge, Devon TQ7 4PJ
Telephone 01548 810270 e-mail kingstonclerk@gmail.com

<p>Cont'd 060.21</p>	<p>Highways: <u>Wonwell Lane "Spring water damage"</u> this was due to be done 2020. Now put back to 2021, possibility for October 2021. Lane closure will be necessary. <u>Village Drains and Gully's</u>. Annual Gully Sucker due shortly, all village drains to be cleared and checked. Adam highlighted the DCC budget for this financial year is minimal. <u>Drains and Gully's Map</u> Cllr Anderson reported a Kingston Village Chart will be made to number all public and private gully's a report can then be forwarded to AK at DCC Highways. All Noted <u>Car Parking</u> - Following this evenings Open Forum with parishioners questions and concerns to the parking of cars, see above Item 049.21. A full discussion followed. Cllr Anderson suggested looking for a car parking area the coastal side of the village rather the easterly side of the village. Many of the cars parked are people accessing the Coastal Path on the National Trust Land. KPC discussed the purchasing of land which all agreed would be too costly. Cllr Grant asked would parking be for walkers or only residents? Cllr Freeman stated car park public liability could be too great. After further discussion Cllr Anderson offered to contact an insurance company that deals with public car parking for an insight to costs. Also, to contact a construction company for costing for building a car park. The question of access to Electric Points was raised highlighting that Electric Charging Points (EV's) would be beneficial. All agreed for Cllr Anderson to make inquiries and report back.</p>
<p>061.21</p>	<p>SWW: - Cllr White reported a company on behalf of SWW have placed water monitoring apparatus in three manholes. Outside of Old Stack, Litchfield House and Walkspool. All noted</p>
<p>062.21</p>	<p>KPC Website: - Cllr Freeman reported having discussed the Parish Web Site with an IT/Web experienced parishioner. Cllr Freeman is now satisfied that the KPC Web Site meets the WCAG.21 compliancy. All noted.</p>
<p>063.21</p>	<p>Hedgehogs: - Clerk reported that the Hedgehog Rescue Centre has organised the delivery 6 Hoglets to village volunteers. Cllr Grant to put contact details in the Newsletter for anyone else who may be interested. All noted.</p>
<p>064.21</p>	<p>Newsletter: - Cllr Grant reported having a list of items ready to be placed in the Newsletter. All Noted.</p>
<p>065.21</p>	<p>Reports: 1. Planning: - Cllr Freeman reported <u>Planning Applications</u> 1568/21/LBC Hillside Listed Building replace window casements. All Agreed Support. 1569/21/LBC Hillside Listed Building alter bathroom. All Agreed Support. 1570/21/LBC Hillside Listed Building new boiler. Readvertised revised Plan. All Agreed Support. 1721/21/HHO Roughty Elk replace conservatory. All Agreed Support 1773/21/HHO Britannia Cottage demolition of existing single storey side extension detached garage and replacement with side extension, porch, alterations, detached garage and associated landscaping works. Following discussion, it was agreed to put submit Support to SHDC with the added comment that <i>Kingston Parish Council Support but would like the garage, which is too small for a car, to be removed and a parking space provided instead, due to pressure on parking in that area of the Village.</i> Agreed by All <u>Outline Planning Application</u> 1152/21/OPA 17 Yellands Park, Garden area to small dwelling. Deferred, place on July 2021 Agenda. Agreed by All <u>Planning Approval</u> 1120/21/HHO Greenlands – All noted. <u>Pending Planning</u> 0761/20/OAP Vicarage Park – nothing to report. 3484/20/FUL Reachswitch – nothing to report. 2 Recreation Ground Sub Committee: Cllr Lewis reported <u>Recreation Ground Sub Committee</u> next meeting due on 1st July 2021. <u>Monitoring Team</u> – extremely supportive to the care of the grounds. All the team are sincerely thanked. <u>Fund raising events</u> - August Picnic in the Park and September Cream Teas will go ahead. Dates will be placed in Newsletter. <u>SHDC Monthly Maintenance Report</u> - defects in both player areas equipment. Full details on the SHDC report. Cllr Freeman reported that a parishioner has volunteered to action all points. <u>Ace of Spades:</u> - two small trees at the edge of the Copse is a work in progress. <u>Zip Wire and Seat:</u> - With an anonymous donation, SHDC and DCC grants now make this possible to order repair of Zipwire and new Seat. Cllr Lewis and Clerk to process order. <u>Commemorative Family Wake:</u> - a request has been received for a Family Wake to be held in the Grounds. Clerk reported the KPC insurance company, Came & Co, have confirmed the KPC Public Liability insurance covers any normal public use of the grounds, the event holders will need to action their own Public Liability Insurance. Marquee and Equipment will be organised by the users. Cllr Freeman highlighted that the Recreation Grounds are not normally used for private parties. This is a special occasion as Judy Wurr was the serving Responsible Financial Officer and Clerk to the Parish of Kingston, KPC will be pleased for this Wake to take place on parish grounds. All agreed.</p>
<p>Cont'd</p>	

<p>Cont'd 065.21</p>	<p>Cont'd Reports: <u>Commemorative Bench</u> – Request for the damaged bench sitting alongside the hedge midway between the Zip Wire and Copse can be refurbished in memory to Judy Wurr. All agreed <u>Commemorative Trees:</u> - Two separate requests for commemorative trees to be planted in memory to Judy Wurr. Questions were raised as to which type of tree and the best place for planting. As planting cannot take place until Autumn, Cllr Lewis asked if this could be considered and raised at the July KPC meeting. All agreed. 3. Allotments: Clerk reported all in order. 4 Reading Room: Cllr Heather Summer-Nutting reported after consultation and agreement with the Dolphin owners, Punch, two small trees are being removed on the pub side of the Reading Room. This is in connection to digging a trench to see the feasibility of a RR extension on the pub side of the RR. All noted. 5. Street Furniture: Cllr Anderson nothing to report. 6. Footpaths: Cllr White nothing to report. 7. Tree Wardens Report: Cllr White reported. TR is monitoring all Ash Tree Die Back in the Parish. Also, TR submitted a report on Sustainable Hedgerow Information a document that had been received from Staverton. All noted. 8. Kingston Church: - Cllr Kelly reported – Private Prayer Church opening on Wednesdays 12 noon to 4am. The Produce Sale was a great success with welcome funds being more than £800.00. A Flower Festival will be held on July 9th, 10th, and 11th. 10 am to 5pm each day. All Noted</p>	
<p>066.21</p>	<p>Date of Next Meeting: Thursday 15th July 2021 7.30pm. to be held in the Kingston Reading Room</p>	
	<p>Closure of Meeting: - 9.30pm</p>	

Signed By Chair Dated
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Telephone 01548 810270 e-mail kingstonclerk@gmail.com