

KINGSTON PARISH COUNCIL MEETING

Held on 16th September 2021 at 1930hrs in the Reading Room Kingston

DRAFT MINUTES

Present	Cllr Eve White	Cllr Merv Freeman
	Cllr Don Kelly	Cllr Suzannah Grant
	Cllr Phil Anderson	Cllr Ali Lewis
Apologies	Cllr Heather Summer-Nutting	
In Attendance	SHDC Bernard Taylor	DCC Cllr Rufus Gilbert
	Parish Clerk Sue Green	

082.21	Apologies: - Cllr Summer-Nutting
083.21	Declarations of Interest: - <i>In accordance with the Code of Conduct, members were invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be Notified to the Parish Clerk within 28 days of the change.</i>
084.21	<p>Open Forum: - Cllr White welcomed visitors to this evenings meeting</p> <p><u>Trees</u> Tree Warden Thelma Rumsey asked for it to be noted that Ash Trees are continued to being monitored for Ash Die Back. Landowners are responsible for inspecting any Ash Trees on their land.</p> <p><u>Tree Seeds</u> - Devon Wildlife Trust are running a programme called Saving Devon's Treescapes. As part of the project, they are running a community tree nursery and are currently in the process of finding sites to collect seeds as all the trees are going to be planted across Devon, it's important to be able to collect seeds to reflect the different landscapes across the county. Permission is asked to collect tree seeds from the Kingston Recreation Ground, Clerk confirmed an e-mail had been received explaining this. KPC confirmed this would be in order, confirmation will be sent to the Devon Wildlife Trust.</p> <p><u>Living Churchyards</u> - the Diocese from Exeter are now looking to participate in the biodiversity programme for areas in Churchyards to encourage wildlife. TR will investigate the feasibility for such an area in St James the Less Churchyard. Cllr White thanked TR for attending the Open Forum and all information.</p>
085.21	Minutes of Previous Meeting – Minutes of Meeting Thursday 15 th July 2021 approved and signed as a true record.
086.21	<p>Devon County Council: - Cllr Gilbert reported</p> <p><u>Locality Grant Application</u> Cllr Lewis confirmed that the replacement playground A Frame is on order to enable repairs to take place also a new Seat for the Aerial Runway. Cllr Lewis thanked DCC for the £500.00 grant which is being put towards the cost of the repair of the Zip Wire and replacement Seat.</p> <p><u>Healthy Start</u> – this is information regarding dietary help. Applications can be made for free fruit and veg. Cllr White confirmed that this is also under agenda item Correspondence and is noted for placing in the KPC Newsletter.</p> <p><u>Highways</u> - Wonwell Road closure is set for 18/19/20th October. Cllr Anderson confirmed these dates and notices have been placed around the village.</p> <p><u>White Lines</u> – Cllr Anderson reported that the white line road markings are now virtually non-existent. Highways say these lines will not be actioned until 2022. Cllr Gilbert will investigate and report back.</p> <p><u>Park View Road repairs</u> – contact has been made by a parishioner to Knightstone Housing Association who are looking into the poor repair of this road area into Private house and Park View. Cllr White thanked Cllr Gilbert for attending the meeting and his support.</p>
087.21	<p>South Hams District Council: - Cllr Taylor reported</p> <p><u>SHDC Refuse Collection</u> – is still a work in progress with the highest urgency to resolve the situation. An Executive meeting was held with FCC this morning. Fines are currently being imposed on FCC by SHDC for areas of failure in the contract. KPC Cllr Grant confirmed observing this morning's SHDC with FCC remotely.</p> <p><u>Bio-Diversity</u> – Grant is still available of £3,000.00. Cllr Lewis will investigate and report back.</p> <p><u>Electric Vehicle</u> charge point installations will commence in 2022</p> <p><u>Draft Memorandum of Understanding with Parish Councils</u> Cllr Freeman confirmed that KPC had received an e-mail from SHDC which has suggested that Parish Councils and SHDC arrange meetings to talk as a team over local Planning Applications. After further discussion it was agreed that KPC welcome openness and would go forward with this suggestion if actioned. All noted. Cllr White thanked Cllr Taylor for attending the meeting has his ongoing support to KPC.</p>
088.21	<p>Correspondence: -</p> <p>DDC – Get Healthy Start. Cllr Grant to look at for placing in the Newsletter. Noted by all.</p>

Signed By Chair Dated

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089.21	<p>Finance: Opening Balances</p> <p>Current Account Total £2,691.38 (Unreconciled) £ 314.00 Business Account £1,837.73</p> <p>Payments Authorised</p> <p>ELM Building Constructions RR Explore Dig as authorised in July 2021 minutes 080.21 No 4 £ 600.00 Ace of Spades 6 of 7 Rec M'tance (Aug) as authorised in Finance 074.21 July 2021 Minutes £ 571.43 Amazon Rec Grd Wood Creosote £ 39.99 Amazon Rec Grd White Spirit £ 12.99 Amazon Rec Grd Metal Paint Drk Green £ 16.67 Amazon Rec Grd Metal Paint White £ 39.99 Amazon Rec Grd Gate Sign £ 7.94 Amazon Rec Grd 2 x Dog Signs £ 24.69 PCS July DD Newsletter Printing Service £ 17.94 PCS Aug DD Newsletter Printing Service £ 19.79 Microsoft Office 365 Annual Subs £ 59.99</p> <p>Payments to be Authorised.</p> <p>Clerks Wages September 2021 £ 230.00 Clerk B'band & Heating Sep 2021 £ 15.00 Viking Newsletter Paper £ 49.91</p> <p>Also, to be Noted Payments to be Authorised</p> <p>Ace of Spades 7 of 7 Rec M'tance £ 571.43 PCS (DD) Sep Newsletter Print Service £ 19.79 SHDC Annual Rec Grd Insurance £ 252.00</p> <p>Payments Received</p> <p>Kingston RR Donation Excavation Dig £ 500.00 Newsletter Advertiser N Leyland £ 40.00 Newsletter Advertiser WD Business Info £ 15.00 Picnic in the Park Fund Raiser Donations £ 215.00 Playing Field Donation to Repl Equip £ 500.00</p> <p>Also, to be Noted Payments Received</p> <p>Newsletter Advertiser JB;RH; KP;SM;KW, £ 57.00 Newsletter advertiser Unwind £ 50.00</p>	<table border="1"> <thead> <tr> <th>Set Aside Current A/c at 15/09/2021</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Allotment</td> <td>986.00</td> </tr> <tr> <td>Marquee</td> <td>00.00</td> </tr> <tr> <td>3rd Groundwork Grant N'hood Plan</td> <td>287.23</td> </tr> <tr> <td>KPC Playground Maintenance Donations</td> <td>2200.00</td> </tr> <tr> <td>KPC BT Pone Box M'tance Donations</td> <td>12.00</td> </tr> <tr> <td>KPC Hedgehog Funds</td> <td>217.00</td> </tr> <tr> <td>Annual Set Aside towards Laptop 2020</td> <td>100.00</td> </tr> <tr> <td>Total</td> <td>3,802.23</td> </tr> </tbody> </table>	Set Aside Current A/c at 15/09/2021	£	Allotment	986.00	Marquee	00.00	3 rd Groundwork Grant N'hood Plan	287.23	KPC Playground Maintenance Donations	2200.00	KPC BT Pone Box M'tance Donations	12.00	KPC Hedgehog Funds	217.00	Annual Set Aside towards Laptop 2020	100.00	Total	3,802.23
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089.21.01	HMRC VAT 01/01/2021 to 31/07/2021 £ 365.47																			
090.21	<p>Climate Emergency Ecological Bill:- Cllr White reported a letter received from Sir Gary Streeter MP highlighting the imminent future of EV's (Electric Vehicle Points) being installed and available funds. The letter included other areas of climate change as with farming, fishing, and transport. Following a further discussion Cllr Freeman agreed to pen a reply and report back. All noted.</p> <p>South Hams Climate Action Network Cllr Freeman reported KPC receiving a communication asking for Parishes to support for an immediate stop of Fossil Fuels. All councillors confirmed reading the e-mail and the report. KPC also received further information from SHDC and a Parishioner. Following a full discussion all agreed to this in principle but not to support this report at this moment in time, as there is no workable alternative for going forward. No motion was tabled therefore no motion was voted. Agreed by all.</p> <p>Biodiversity:- Tree Warden Report, see above item 084.21</p>																			
091.21	<p>CAP (Community Action Plan): - Cllr Kelly reported following some parishioners request for investigating the idea of opening the <u>Tuesday Morning Market</u> for an extra day, possibly a Saturday. Cllr Kelly put to the council that as the TMM has only recently re-opened following the COVID lock down and although it is being supported and visited well it still has not reached its full optimum of stall holders and leading team. It is suggested this is a work in progress and to look at again in the near future. All agreed.</p> <p><u>Bus Survey</u> – has been completed and submitted. All noted.</p> <p><u>Holbeton PC Community Concern</u> – Holbeton PC Chair Cllr Sherrell has put to KPC as Kingston borders the Erm estuary if a KPC representative could join forces with HPC with their concerns to occasional overflow of sewage into the Erm. HPC has sent a letter to Sir Gary Streeter MP expressing their concerns. After a full discussion it was agreed KPC support Holbeton' s ethos but cannot see what could be offered as KPC do not have the expertise to help therefore do not feel they have anything to bring to the table. Agreed by all.</p>																			

092.21	Code of Conduct:- Clerk reported SHDC having now revised their Code of Conduct. The revised edition has been forwarded to all councillors. All councillors confirmed receiving the revised SHDC 2021 Code of Conduct. read and understood. Following further discussion Cllr Freeman proposed that the revised SHDC Code of Conduct should be re-affirmed as adopted by Kingston PC, seconded by Cllr White. Agreed by all.
093.21	Clerks Report: - Clerk reported Southwest Ambulance Services are now looking at booking Defibrillator Training sessions. All Noted
094.21	Insurance:- Clerk making enquiries reference insurance of the safe. KPC confirmed insurance as satisfactory.
095.21	Highways: - Cllr Anderson reported <u>Wonwell Lane spring repairs</u> – closure notice now been submitted verbally. Dates of closure 18/19/20 th October 2021. The lane will be closed from Blackpost Cross to Torr Farm. <u>Pothole repairs Park View entrance</u> – KPC following enquiries and supporting parishioner, Livewest contacted. See above item 086.21 <u>Village white lines</u> – have now virtually faded out. No action likely until 2022. Work in progress. See above item 086.21. <u>Repairs between Orcherton lane and Great Torr</u> No dates given, Work in progress.
096.21	KPC Welcome Social Event:- Cllr Anderson confirmed on the evening of Saturday 18 th September a welcoming party for new residents who arrived in the Parish prior and through COVID Lock Down, went well. At least 20 household invitations were sent out. Kingston Group and Club representatives were invited giving the opportunity for introductions and information. The invitation was placed in the Newsletter for long standing residents to join in the introductions. A very successful evening, Agreed by all.
097.21	Newsletter: - Cllr Grant reported having a list of items ready to be placed in the Newsletter. All Noted.
098.21	Reports: 1.Planning: - Cllr Freeman reported <u>Re Advertise Planning Applications</u> 1986/21/VAR Hillside Variation following Planning Permission to 3617/20/HHO. Support – all agreed. 2428/21/VAR Hillside Variations of condition of Planning consent 3618/20/LBC. Support – all agreed. <u>Pending Planning Applications</u> 0761/20/OAP Vicarage Park. Noted 3484/20/FUL Reachswitch. Noted 1152/21/OPA 17 Yellands Park, Garden area to small dwelling. Noted <u>Resubmitted</u> 1773/21/HHO Britannia Cottage. KPC response date extended to 20 th . Support – all agreed. <u>Planning Approval – All noted</u> 0932/21/LBC Park Cottage Conditional Approval 1721/21/HHO Roughty Elk Conditional Approval 2513/21/HHO Wastor Farm Conditional Approval 1568/21/LBC Hillside. Conditional Approval 1569/21/LBC Hillside. Conditional Approval 1570/21/LBC Hillside Conditional Approval 2 Recreation Ground Sub Committee: Cllr Lewis reported <u>Recreation Ground Sub Committee</u> held successful meetings 5 th July and 9 th September. Both minutes have been circulated, all confirmed receipt of. The next meeting is booked for 10 th February 2022. Picnic in the Park was a resounding success. Cream Teas in the Reading Room is the next fund-raising event. <u>All Repairs and Ground Maintenance</u> – are going forward well and works in progress, with appreciated support from Dave Cripps. <u>Commemorative Bench Upgrade</u> –. The Stone Bench upgrade in memory of Judy Wurr has been actioned by her family. The fitting time has been donated by Lance. It was agreed that the finished product is first class. John has confirmed a Plaque will be fitted in memory of Judy. Thanks are passed to John, the family and Lance. All noted. 3. Allotments: Clerk reported all in order. 4 Reading Room: No report 5.Street Furniture: Cllr Anderson nothing to report 6. Footpaths: Cllr White reported Footpath 9 is now passable. Footpath 2 has a fallen tree and is being investigated. 7. Tree Wardens Report: See above Item 084.21 Open Forum 8. Kingston Church: - Cllr Kelly nothing to report
099.21	Date of Next Meeting: Thursday 21 st October 2021 7.30pm. to be held in the Kingston Reading Room
	Closure of Meeting: - 9.20 pm