

KINGSTON PARISH COUNCIL MEETING

Held on 16th November 2023 at 1930hrs in The Reading Room, Kingston

DRAFT M I N U T E S

PRESENT	Cllr Eve White	Cllr Merv Freeman
	Cllr Don Kelly	Cllr Joel Wakeling
	Cllr Suzannah Grant	SHDC Cllr Bernard Taylor
	Cllr Holly Rahder	
APOLOGIES	DCC Cllr Rufus Gilbert	
IN ATTENDANCE	Parish Clerk Lorraine Squire	

091.23	Apologies:- DCC Cllr Rufus Gilbert (Charity Function)	
092.23	Declarations of Interest:- <i>In accordance with the Code of Conduct, members were Invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be Notified to the Parish Clerk within 28 days of the change.</i> Declaration of Interests: None	
093.23	Open Forum – Peter Sandover from AONB gave a full briefing to Kingston Parish Council of his new role and the intentions of AONB going forward. Full details will appear in an article to be published in the Parish Newsletter – January 2024.	
094.23	Minutes of Previous Meetings – Minutes of Meeting Thursday, 19 th October 2023 approved and signed as a true record.	
095.23	Devon County Councillor's Report: Cllr Rufus Gilbert - Short Report 1. Modbury Main Street closure for 6 weeks commencing 8 th January 2024. 2. Mobile libraries to finish February 2024. 3. F7 Fare Car Scheme and minibus times provided.	
096.23	SHDC Report: Cllr Bernard Taylor reported:- The new waste collection system would start w/c 20 th November 2023 – a full recycling service will be provided as detailed by SHDC and in the Parish Newsletter. Cllr White commented that there had been problems with rubbish being ‘blown around’ the village lanes once collected by the refuse lorries. It was felt that the lorries were either faulty or putting in too much recycling. SHDC Cllr Bernard Taylor said he would make this known to the refuse teams. Obviously, there will be ‘teething’ problems with the roll out of the new system so any missed collections, problems must be reported to SHDC – Waste Escalation Email as detailed in the Parish Newsletter. The Planning Enforcement List was discussed with SHDC Cllr Bernard Taylor, and he would speak with the various Enforcement Officers on a number of planning issues and report back at our next Parish Council Meeting. All Noted.	
097.23	Correspondence: 1. Extension of Fare Car Scheme – noted. 2. IDALC Minutes of AGM – noted. 3. War Memorial – the War Memorial although within the Churchyard, is the property of Kingston Parish Council. Concerns have been raised by the PCC that there should be a ‘reinstatement’ of the steps to the memorial as the bank becomes extremely wet and slippery for Parishioners to walk on at this time of year. This is something for KPC to investigate going forward in the next financial year – noted. 4. New Councillor – After discussion, Kingston Parish Council were delighted to accept Sarah Banham’s kind offer to become a parish councillor. Sarah will formally join the Parish Council at their next meeting to be held in January 2024 – all noted. 5. Corporate Strategy Meeting via zoom SHDC 23.11.23 – Cllr S Grant confirmed she would be happy to attend – noted. 6. Parish & Town Council – River Erme Meeting 30.11.23 – unfortunately no Cllrs are available to attend – noted and apologies sent.	-

Signed By Chair **Dated**
Kingston Parish Clerk – Lorraine Squire, Tomar, 3 Church Park, Kingston, Kingsbridge, Devon TQ7 4QB
e-mail kingstonclerk@gmail.com

098.23	<p>Finance: Opening Balances as at 02/11/2023</p> <p>Current Account Total £9,700.86</p> <p>Business Account £1,849.10</p> <p>Payments made via FPO or DD and included in the above Total.</p> <p>Playdale replacement net and fixings £87.47</p> <p>Payments to be Authorised and Paid via FPO or DD and Deducted from above total.</p> <p>Clerk, L Squire Month 8 Wages £274.60</p> <p>Clerk, L Squire Month 8 Claims £15.00</p> <p>Clerk, L Squire backdated pay to 1.4.23 £149.35</p> <p>Clerk, L Squire Month 9 Wages £343.25</p> <p>Clerk, L Squire Month 9 Claims £15.00</p> <p>Ace of Spades (Nov) Playing Fields £375.00</p> <p>Ace of Spades (Dec) Playing Fields £375.00</p> <p>PCS Newsletter Printer Service £30.82</p> <p>Payments Received and included in above total</p> <p>Newsletter Advert TM Bubbles £45.00</p> <p>Also, to be Noted and not included in above total</p>	<table border="1"> <thead> <tr> <th>Set Aside Current A/c at 07/10/2023</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Allotment</td> <td>901.00</td> </tr> <tr> <td>Marquee</td> <td>00.00</td> </tr> <tr> <td>KPC Playground Maintenance Donations</td> <td>2332.00</td> </tr> <tr> <td>KPC Betterment Fund</td> <td>151.00</td> </tr> <tr> <td>Annual Set Aside Replacement Laptop 2020</td> <td>300.00</td> </tr> <tr> <td>Highways</td> <td>700.00</td> </tr> <tr> <td>TOTAL</td> <td>4384.00</td> </tr> </tbody> </table>	Set Aside Current A/c at 07/10/2023	£	Allotment	901.00	Marquee	00.00	KPC Playground Maintenance Donations	2332.00	KPC Betterment Fund	151.00	Annual Set Aside Replacement Laptop 2020	300.00	Highways	700.00	TOTAL	4384.00
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099.23	<p>Budget 2024/2025 – Cllr White - the budget forecast had been previously circulated to all Councillors for consideration. Figures were discussed fully, and it was agreed upon a 5% increase to Precept for 2024/2025 - £11,686.00. All agreed and noted.</p>																	
100.23	<p>CAP (Community Action Plan) Cllr Kelly – Nothing to Report.</p>																	
101.23.	<p>Emergency Plan – Cllr White - All reviewed, approved, adopted and minuted. A vote of thanks to Mark Harding for all his help in the planning of this document.</p>																	
102.23	<p>Financial Regulations – Cllr White – All reviewed, approved, adopted and minuted.</p>																	
103.23	<p>Clerks Report – Clerk reported:- As confirmed by DALC the new salary scales had now been approved by Government and Kingston Parish Council agreed Clerk's salary increase as detailed above in finances backdated to 01.04.23. All Noted.</p>																	
104.23	<p>Newsletter: Cllr Grant will circulate article to go in December's Parish Newsletter. All Noted.</p>																	
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Signed By Chair Dated

Kingston Parish Clerk – Lorraine Squire, Tomar, 3 Church Park, Kingston, Kingsbridge, Devon TQ7 4QB
e-mail kingstonclerk@gmail.com

106.23	Date of Next Meeting: Thursday, 11 th January 2024 from 7.30 pm.	
	Closure of Meeting:- 9.00 pm	

Signed By Chair Dated
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